

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

June 1, 2026

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Herndon, Smith, Cunningham, John, Ward and Attorney Lading.

A motion was made by John and seconded by Cunningham to approve the minutes of the Village Board meeting on 05/18/26. The vote was:

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Herndon and seconded by Ward to approve the executive session minutes of the Village Board meeting on 05/18/26. The vote was:

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried

A motion was made by Smith and seconded by Cunningham to approve the current Treasurer's report.

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward

ABSENT: None

NAY: None

Motion carried.

A motion was made by John and seconded by Cunningham to approve the current bill list with one correction and authorize payment.

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Motion Carried.

**GENERAL FUND**

BALANCE IN FUND 05/18/26	176,186.31
RECEIPTS	13,737.43
EXPENDITURES	97,883.06
BALANCE IN MONEY MARKET 06/01/26	92,040.68

**FIRE PROTECTION FUND**

BALANCE IN FUND 05/18/26	194,984.35
RECEIPTS –	157.50
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	0.00
EXPENDITURES	23,551.98
BALANCE IN FUND 06/01/26	171,589.87

**RECREATION FUND**

BALANCE IN FUND 05/18/26	0.00
RECEIPTS -	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	0.00
BALANCE IN FUND 06/01/26	0.00

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 05/18/26	1,292,758.84
RECEIPTS	50.00
INTEREST	00.00
EXPENDITURES	00.00
BALANCE IN FUND 06/01/26	1,292,808.84
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	3,000,000.00
BALANCE IN PUBLIC IMPROVEMENT FUND 06/01/26	4,292,808.84

**REFUSE FUND**

BALANCE IN FUND 05/18/26	84,929.11
MISC	0.00
RECEIPTS – PROPERTY TAX	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	28,498.86
BALANCE IN FUND 06/01/26	56,430.25

**WATER O & M**

BALANCE IN FUND 05/18/26	114,852.68
RECEIPTS	63,712.53
INTEREST	0.00
EXPENDITURES	35,815.21
BALANCE IN FUND 06/01/2026	142,750.00
INVESTED FUNDS – CERTICATES OF DEPOSIT	0.00
BALANCE IN WATER O & M 06/01/26	142,750.00

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 05/18/26	3,901.91
INTEREST	7.59
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 06/01/26	3,909.50

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 05/18/26	68,868.65
INTEREST	135.36
RECEIPTS –	600.00
MISC	00.00
EXPENDITURES	420.30
BALANCE IN FUND 06/01/26	69,183.71

**SOCIAL SECURITY FUND**

BALANCE IN FUND 05/18/26	6,757.43
INTEREST	45.65
PROPERTY TAX – SOCIAL SECURITY	0.00
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	50,000.00
EXPENDITURES	7,228.65
BALANCE IN FUND 06/01/26	49,574.43

**IMRF FUND**

BALANCE IN MONEY MARKET 05/18/26	154,071.46
MISCELLANOUS (IMRF)	0.00
PROPERTY TAX -IMRF	0.00
INTEREST	346.26
TRANSFER FROM PAYROLL	0.00
EXPENDITURES	0.00
BALANCE IN FUND 06/01/26	154,417.72

**SPECIAL REVENUES FUND**

BALANCE IN FUND 05/18/26	6,089,740.41
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	9,936.73
INTEREST	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES	86,466.88
BALANCE IN FUND 06/01/26	6,013,210.26
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	6,500,000.00
Interest	00.00
BALANCE IN FUND 06/01/26	12,513,210.26

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 05/18/26	85,653.74
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	31,664.96
BALANCE IN FUND 06/01/26	53,988.78

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 05/18/26	22,461.76
RECEIPTS	00.00
EXPENDITURES	22.31
BALANCE IN FUND 06/01/26	22,439.45

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 05/18/26	81,372.03
INTEREST	218.49
RECEIPTS	0.00
MISC.	0.00
PROPERTY TAX -WORKMAN'S COMP.	0.00
EXPENDITURES	0.00
BALANCE IN FUND 06/01/26	81,590.52

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 05/18/26	
350,797.18RECEIPT'S	
0.00	
MISC:	0.00
Motor fuel tax	0.00
EXPENDITURES	0.00
BALANCE IN FUND 06/01/26	351,470.02

**GUESTS:**

- Dianne Selhime presented a petition to the board requesting the vacation of a strip of land 16.5' (0.12 acres) located between two parcels of property in the Village of Roxana.

**MAYOR COMMENTS:**

- Received a letter of appreciation from the Roxana High School Superintendent for the retirement plaques. Everyone received a copy of the letter.
- Trustee's have been given a picture of some of the drone work we had done after the last big rain event. You can see the complexity of the problems we are dealing with out on Industrial Drive to the west and to Cemetery Road. Maybe we need a pump station out there.

**DEPARTMENT HEADS:**

**Police Chief Doyle provided the following:**

**Radar Sign:**

I have been in contact with Kustom Signal and am currently awaiting a repair quote.

**TASERS:**

The Hartford Police Department has expressed interest in acquiring our surplus TASER equipment. The inventory includes:

- 4 TASER X26 units
- 3 holsters
- 12 cartridges
  
- Chief Asbury has inquired about purchasing these items. To proceed, the equipment would need to be declared surplus property, and a sale price would need to be established. Please note that the Hartford Police Department would be responsible for replacing the TASER DPM (battery) units

**Fire Chief Pence provided the following:**

I am pleased to inform the Board that the Fire Department was notified last Monday that we have been selected to receive a \$26,000 Small Equipment Grant through the Illinois State Fire Marshal's Office.

The grant funding will be used to purchase five complete sets of structural firefighting personal protective equipment (PPE), including:

- 5 Firefighter Coats
- 5 Firefighter Pants
- 5 Helmets
- 5 Sets of Gloves
- 5 Sets of Boots
- 5 Protective Hoods

This grant will allow the department to replace aging equipment and ensure our firefighters have access to safe, modern protective gear while reducing the financial burden on the Village.

Fire Department's run totals for the month of May:

- **Fire:** 2
- **Fire Alarms:** 9
- **EMS:** 24
- **Motor Vehicle Crashes (MVC):** 2
- **Miscellaneous:** 11

**Total Calls:** 48

**Water Superintendent Dustin McCann provided the following:**

### **IEPA Compliance**

- I will be submitting the Sanitary Survey response letter to the IEPA this week.
- I will begin preparing Roxana Water's Consumer Confidence Report, which is required to be completed and published this month. This will be available soon to view.

**Street Superintendent Ken Hoxsey provided the following:**

- Nothing to report.

**Wastewater Superintendent Scott Schmidt provided the following:**

- Wastewater Department acquired a demo unit ATX 960 articulated loader from Vermeer Midwest Equipment Supplier. Used the loader to remove biosolids from the sludge drying bags and load them into a tandem dump truck, which then hauled the solids to the Roxana Landfill for disposal. Disposed of 34 dry tons of biosolids. We are evaluating articulated loaders and trac steers from different manufacturers to find the best fit for our application, in preparation for possibly purchasing a unit this fiscal year.
- Hydro Kenetics technician corrected a decimal point error on the aeration basin dissolved oxygen sensor display on the main control panel display in the wastewater treatment plant operations building and in the SCADA system. He also replaced a signal isolator between the level transducer and the Healy Ruff SCADA control unit at the Wagon Wheel lift station. We can once again see the water level of the Wagon Wheel lift station remotely.

**Village Administrator Woody provided the following:**

- Working on the commercial dumpster numbers.
- Issued a building permit to Concrete Supply on Wagon Wheel Road.

- Trustee Cunningham asked if we had a proposal for the hiring process? Village Administration Woody stated he does have a draft and will make sure everyone gets a copy.

**ADMINISTRATIVE COMMITTEE:**

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**PUBLIC SAFETY COMMITTEE:**

- A motion was made by Cunningham and seconded by Herndon to approve the purchase of 12 Self-Contained Breathing Apparatus from Feld Fire: cost not to exceed \$145,000.00. Waiving any associated bidding requirements.  
AYE: Newberry, Herndon, Smith, Cunningham, John, Ward  
ABSTAINED: None  
ABSENT: None  
NAY: None

**PUBLIC WORKS COMMITTEE:**

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**COMMUNITY DEVELOPMENT:**

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**NEW BUSINESS:**

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**UNFINISHED BUSINESS:**

- Trustee Cunningham asked about the Village signs, do we have a status update? Village Administrator Woody stated he doesn't have an updated quote accept capital request items. Trustee Cunningham said the light has been knocked back down and would like to see some movement on it.

With no additional business to be discussed, a motion was made by Smith and seconded by Herndon to adjourn the regular session and move to the executive session for Personnel 5ILCS 120/2 © (2) (1), Litigation 5 ILCS 120/2 (c) (11) Collective Bargaining 5 ILCS 2(c)(2); Proposed Property Purchase 5ILCS 2©5; Security 5 ILCS 2 © (8) with no action to follow.

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward  
ABSENT: None  
NAY: None

Time: 6:49 p.m.

A motion was made by Cunningham and seconded by John to adjourn the executive session and move to the regular session.

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward  
ABSTAINED: None  
ABSENT: None

NAY: None

Time: 7:25 p.m.

With no additional business to be discussed, a motion was made by Herndon and seconded by Smith to adjourn the regular session.

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward

ABSENT: None

NAY: None

Time 7:27 p.m.

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Kristi Carter Village Clerk