

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

March 16, 2026

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Herndon, Smith, Cunningham, John, Ward and Attorney Lading. Trustee Newberry was absent.

A motion was made by Ward and seconded by Smith to approve the minutes of the Village Board meeting on 03/02/26. The vote was:

AYE: Herndon, Smith, Cunningham, John, Ward

ABSTAINED: None

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by Herndon and seconded by Cunningham to approve the executive minutes of the Village Board meeting on 03/02/26. The vote was:

AYE: Herndon, Smith, Cunningham, John, Ward

ABSTAINED: None

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by Ward and seconded by John to approve the Committee meeting minutes of the Village Board meeting on 03/09/26. The vote was:

AYE: Herndon, Smith, Cunningham, John, Ward

ABSTAINED: None

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by Cunningham and seconded by John to approve the current Treasure's report.

AYE: Herndon, Smith, Cunningham, John, Ward

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by Smith and seconded by Cunningham to approve the current bill list and authorize payment.

AYE: Herndon, Smith, Cunningham, John, Ward

ABSTAINED: None

ABSENT: Newberry

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 03/02/26	117,033.56
RECEIPTS	21,616.40
EXPENDITURES	68,185.46
BALANCE IN MONEY MARKET 03/16/26	70,464.50

FIRE PROTECTION FUND

BALANCE IN FUND 03/02/26	123,147.05
RECEIPTS –	12,000.00
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	00.00
EXPENDITURES	22,181.27
BALANCE IN FUND 03/16/26	112,965.78

RECREATION FUND

BALANCE IN FUND 03/02/26	95,068.58
RECEIPTS -	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	7,406.74
BALANCE IN FUND 03/16/26	87,661.84

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 03/02/26	1,830,839.46
RECEIPTS	46,241.85
INTEREST	0.00
EXPENDITURES	849.02
BALANCE IN FUND 03/16/26	1,876,232.29
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	2,225,000.00
BALANCE IN PUBLIC IMPROVEMENT FUND 03/16/26	4,101,232.29

REFUSE FUND

BALANCE IN FUND 03/02/26	42,654.69
MISC	0.00
RECEIPTS – PROPERTY TAX	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	11,227.26
BALANCE IN FUND 03/16/26	31,427.43

WATER O & M

BALANCE IN FUND 03/02/26	57,399.55
RECEIPTS	49,035.09
INTEREST	0.00
EXPENDITURES	26,916.95
BALANCE IN FUND 03/16/2026	79,517.69
INVESTED FUNDS – CERTICATES OF DEPOSIT	0.00
BALANCE IN WATER O & M 03/16/26	79,517.69

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 03/02/26	3,887.03
INTEREST	00.00
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 03/16/26	3,887.03

WATER METER DEPOSIT FUND

BALANCE IN FUND 03/02/26	68,469.79
INTEREST	00.00
RECEIPTS –	100.00
MISC	00.00
EXPENDITURES	90.00
BALANCE IN FUND 03/16/26	68,479.79

SOCIAL SECURITY FUND

BALANCE IN FUND 03/02/26	46,604.62
INTEREST	0.00
PROPERTY TAX – SOCIAL SECURITY	0.00
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	8,488.81
BALANCE IN FUND 03/16/26	38,115.81

IMRF FUND

BALANCE IN MONEY MARKET 03/02/26	201,399.19
MISCELLANOUS (IMRF FEBRUARY)	15,882.65
PROPERTY TAX -IMRF	0.00
INTEREST	0.00
TRANSFER FROM PAYROLL	0.00
EXPENDITURES	31,542.64
BALANCE IN FUND 03/16/26	185,739.20

SPECIAL REVENUES FUND

BALANCE IN FUND 03/02/26	6,456,644.07
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
INTEREST	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	200.00
EXPENDITURES	9,856.96
BALANCE IN FUND 03/16/26	6,446,987.11
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	6,525,456.38
Interest	00.00
BALANCE IN FUND 03/16/26	12,972,443.49

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 03/02/26	42,183.12
RECEIPTS	2,800.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	18,810.72
BALANCE IN FUND 03/16/26	26,172.40

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 03/02/26	22,850.69
RECEIPTS	00.00
EXPENDITURES	208.85
BALANCE IN FUND 03/16/26	22,641.84

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 03/02/26	122,342.38
INTEREST	245.57
RECEIPTS	0.00
MISC.	0.00
PROPERTY TAX -WORKMAN'S COMP.	0.00
EXPENDITURES	0.00
BALANCE IN FUND 03/16/26	122,587.95

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 03/02/26	335,149.90
INTEREST	0.00
RECEIPT'S	0.00
MISC:	0.00
Motor fuel tax	0.00
EXPENDITURES	257.61
BALANCE IN FUND 03/16/26	334,892.29

GUESTS:

MAYOR COMMENTS:

- Mayor Reynolds asked Wastewater Superintendent Schmidt or Water Superintendent McCann to call a JULIE in on Wasman Lane. Mayor Reynolds provided them a map where the JULIE needs to be called in.
- Mayor Reynolds spoke with IDOT concerning the crosswalk on Rt. 111 and they agreed to let us do it. Let's get someone to come in and do it all in one day.

DEPARTMENT HEADS:

Police Chief Doyle provided the following:

- A copy of the fine collection was passed out.
- Traffic is still being monitored at the Refinery for the turnaround.
- Thanked Fire Fighter Kelly for providing CPR/AED Training for the Officers.
- Thanked Scott Schmidt for assisting with replacing the pump at the range.

Fire Chief Pence provided the following:

- Provided a list of classes eligible for reimbursement for the Illinois Fire Protection Training Act. These programs allow departments with an Ordinance on file with the Illinois State Fire Marshal's Office to receive up to 50% reimbursement for approved firefighter training courses.
- Wednesday, March 11th the Roxana Fire Department personnel participated in a joint live burn training with Mitchell Fire Protection District and Long Lake Fire Protection District.
- Friday, March 13th the Roxana Fire Department participated in Career Day at Roxana Junior High School.

Water Superintendent Dustin McCann provided the following:

- Well #8 sampling results have been received and are satisfactory. The well may now be returned to service.
- Dustin McCann is working on Roxana's Lead Service Line inventory, which is required to be submitted to the IEPA annually by April 1st.
- The IControl cellular failover modem has been installed. If the water plant's internet or phone lines go down, staff will still be able to monitor water and wastewater operations and receive alarm notifications.

Street Superintendent Ken Hoxsey provided the following:

- MS4 presentation.

Wastewater Superintendent Scott Schmidt provided the following:

- Nothing to Report.

Village Administrator Woody provided the following:

- Roxana Wrestler's will be here at the next meeting April 6th who placed at State.
- Will meet with Debbie Ferry on Wednesday to have the Park Separation Agreement signed.
- Spoke with John Gilbert about the Fire Department Proposal for cadets, but Gilbert wasn't in favor, but we are reaching out to other departments to see how they do it.
- ARF Solar is asking for 135-day extension and that's why the letter of content is on the agenda tonight.

ADMINISTRATIVE COMMITTEE:

- Discuss/Approve Non-Union pay raises. Trustee Cunningham would like to have a discussion with the board when everyone is together. We will go to executive session to discuss Village Administrator, Department Heads and Police and Fire Chief. Trustee Ward said the contracts are all 3%. Trustee Cunningham stated the seasonal workers have a reasonable salary but last year when we did the \$2.05 raise was the regular fire fighter included in that? Mayor Reynolds stated no one was in that position last year and we had a Fire Chief, Assistant Chief and a Captain so we did not create a fire fighter position. Village Administrator Woody stated Dylan's position was already advertised at a rate for a probationary fire fighter and he would get \$1 raise after probation. Mayor Reynolds assumes when both fire fighters come off of probation one will be Assistant Chief, and one would be Captain. Trustee Cunningham feels we should add an engineer position in the salary schedule. Trustee Cunningham stated the Admin staff is the only group under \$30/hour. Mayor Reynolds stated 3% for the Admin staff is only .84 cent increase and the Street Department a 3% is \$1.08. Mayor Reynolds feels there has to be a bump in the Admin staff. Trustee Ward said you will continue to spiral out of control with the contracts if we bump the Admin staff up because they feed off of each other.
- A motion was made by Smith and seconded by Ward to Approve Letter of Intent Amendment for ARF Solar.
AYE: Herndon, Smith, Cunningham, John, Ward
ABSTAINED: None
ABSENT: Newberry
NAY: None
- A motion was made by Smith and seconded by Ward to Approve Ordinance #1187 Designating Approved Depositories for the Village of Roxana, Illinois.
AYE: Newberry, Herndon, Smith, Cunningham, John, Ward
ABSTAINED: None
ABSENT: Newberry
NAY: None

PUBLIC SAFETY COMMITTEE:

- A motion was made by Cunningham and seconded by Herndon to Approve the Collective Bargaining Agreement with the Illinois FOP Labor Council and The Roxana Police Department.
AYE: Herndon, Smith, Cunningham, John, Ward
ABSTAINED: None
ABSENT: Newberry
NAY: None
- A motion was made by Cunningham and seconded by John to Approve Ordinance #1188 Electing the Roxana Fire Department to Participate in the Programs Under the Illinois Fire Protection Training Act, Public Act 77-1665, as Amended.
AYE: Herndon, Smith, Cunningham, John, Ward
ABSTAINED: None
ABSENT: Newberry
NAY: None
- A motion was made by Cunningham and seconded by John to send one Full-Time and one Paid-on-Call Fire Department personnel to Fire College in Champaign, Illinois June 5th-7th.
AYE: Herndon, Smith, Cunningham, John, Ward
ABSTAINED: None
ABSENT: Newberry
NAY: None

PUBLIC WORKS COMMITTEE:

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COMMUNITY DEVELOPMENT:

- Mayor Reynolds referenced the drainage matters on Wasman Lane and Cemetery Road with kids wadding in the water waiting for the bus stop.

NEW BUSINESS:

- Trustee Cunningham asked if Sgt. Tharp can have D.A.R.E. shirts sold at a local business, is that possible? Attorney Lading stated yes, and it would be a percentage to go back as a D.A.R.E. donation.

UNFINISHED BUSINESS:

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With no additional business to be discussed, a motion was made by John and seconded by Herndon to adjourn the regular session and move to the executive session for Personnel 5ILCS 2 © (2) with no action to follow.

AYE: Herndon, Smith, Cunningham, John, Ward
ABSENT: Newberry
NAY: None

Time: 7:18 p.m.

A motion was made by Smith and seconded by John to adjourn the executive session and move to the regular session.

AYE: Herndon, Smith, Cunningham, John, Ward

ABSTAINED: None

ABSENT: Newberry

NAY: None

Time: 8:00 p.m.

With no additional business to be discussed, a motion was made by Herndon and seconded by Cunningham to adjourn the regular session.

AYE: Herndon, Smith, Cunningham, John, Ward

ABSENT: Newberry

NAY: None

Time 8:00 p.m.

Kristi Carter Village Clerk