

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

March 2, 2026

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Herndon, Smith, Cunningham, John, Ward and Attorney Lading.

A motion was made by Cunningham and seconded by Ward to approve the minutes of the Village Board meeting on 02/16/26. The vote was:

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Herndon to approve the executive minutes of the Village Board meeting on 02/16/26. The vote was:

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Ward and seconded by John to approve the current Treasure's report.

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward

ABSENT: None

NAY: None

Motion carried.

A motion was made by Cunningham and seconded by Ward to approve the current bill list and authorize payment.

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 02/16/26	196,728.74
RECEIPTS	14,293.25
EXPENDITURES	93,988.43
BALANCE IN MONEY MARKET 03/02/26	117,033.56

FIRE PROTECTION FUND

BALANCE IN FUND 02/16/26	147,198.24
RECEIPTS –	344.79
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	00.00
EXPENDITURES	24,395.98
BALANCE IN FUND 03/02/26	123,147.05

RECREATION FUND

BALANCE IN FUND 02/16/26	100,702.12
RECEIPTS -	48.28
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	5,681.82
BALANCE IN FUND 03/02/26	95,068.58

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 02/16/26	1,802,510.26
RECEIPTS	23,526.85
INTEREST	5,277.32
EXPENDITURES	474.97
BALANCE IN FUND 03/02/26	1,830,839.46
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	2,225,000.00
BALANCE IN PUBLIC IMPROVEMENT FUND 03/02/26	4,055,839.46

REFUSE FUND

BALANCE IN FUND 02/16/26	126,461.56
MISC	501.09
RECEIPTS – PROPERTY TAX	0.00
TRANSFER FROM SPECIAL REVENUES	50,000.00
EXPENDITURES	134,307.96
BALANCE IN FUND 03/02/26	42,654.69

WATER O & M

BALANCE IN FUND 02/16/26	98,023.60
RECEIPTS	15,477.29
INTEREST	155.64
EXPENDITURES	56,256.98
BALANCE IN FUND 03/02/2026	57,399.55
INVESTED FUNDS – CERTICATES OF DEPOSIT	0.00
BALANCE IN WATER O & M 03/02/26	57,399.55

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 02/16/26	3,879.23
INTEREST	7.80
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 03/02/26	3,887.03

WATER METER DEPOSIT FUND

BALANCE IN FUND 02/16/26	67,912.42
INTEREST	138.60
RECEIPTS –	100.00
MISC	379.22
EXPENDITURES	60.45
BALANCE IN FUND 03/02/26	68,469.79

SOCIAL SECURITY FUND

BALANCE IN FUND 02/16/26	53,469.05
INTEREST	143.78
PROPERTY TAX – SOCIAL SECURITY	0.00
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	7,008.21
BALANCE IN FUND 03/02/26	46,604.62

IMRF FUND

BALANCE IN MONEY MARKET 02/16/26	227,713.37
MISCELLANOUS (IMRF DECEMBER)	26,302.47
PROPERTY TAX -IMRF	0.00
INTEREST	475.62
TRANSFER FROM PAYROLL	0.00
EXPENDITURES	53,092.27
BALANCE IN FUND 03/02/26	201,399.19

SPECIAL REVENUES FUND

BALANCE IN FUND 02/16/26	9,934,080.84
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	10,244.21
INTEREST	28,728.49
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES	3,516,409.47
BALANCE IN FUND 03/02/26	6,456,644.07
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	6,525,456.38
Interest	00.00
BALANCE IN FUND 03/02/26	12,982,100.45

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 02/16/26	64,800.54
RECEIPTS	8,400.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	31,017.42
BALANCE IN FUND 03/02/26	42,183.12

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 02/16/26	23,051.71
RECEIPTS	00.00
EXPENDITURES	201.02
BALANCE IN FUND 03/02/26	22,850.69

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 02/16/26	122,342.38
INTEREST	245.57
RECEIPTS	0.00
MISC.	0.00
PROPERTY TAX -WORKMAN'S COMP.	0.00
EXPENDITURES	0.00
BALANCE IN FUND 03/02/26	122,587.95

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 02/16/26	334,489.85
INTEREST	660.05
RECEIPT'S	0.00
MISC:	0.00
Motor fuel tax	0.00
EXPENDITURES	0.00
BALANCE IN FUND 03/02/26	335,149.90

GUESTS:

MAYOR COMMENTS:

- Congratulations to Dustin McCann for being awarded the Illinois Rural Water Association Water System Operations Specialist of the Year for the entire State. Dustin McCann stated he works with a lot of good guys and the guys before him the board has always made the water department a priority and he appreciates it. Mayor Reynolds stated well done.
- Mayor Reynolds stated a resident Richard Douglas came in and stated he was very appreciated of the water department for all their help with the issues he's had with his water. The water department was a big help.
- Mayor Reynolds stated Trustee Smith participated in the Polar Plunge this past weekend and represented the Village and raised over \$2000.00. Great job.
- The Village received a thank you card from the Klee family.

DEPARTMENT HEADS:

Police Chief Doyle provided the following:

- Monitored traffic flow from IL 255 with the start of the Refinery turnaround.
- Phillips 66 Security is placing barricades at the North Project Road exit to restrict traffic to right turn only when leaving the refinery. Officers will monitor this daily to help alleviate
- Lt. Thomas and Chief Doyle attended the Criminal Justice Summit last week.
- Submitted an application for a body-worn camera grant through the Small Rural Tribal Body Worn Camera program.
- Chief Doyle would like to send an Officer to Washington, D.C. for Police Week May 12th-15th with the Mustache March Organization.
- February 2026 Calls for Service:
 - 303 Calls for service
 - 31 Total Arrests
 - 4 Felony
 - 2 Misdemeanors
 - 1 Ordinance
 - 1 Parking Violation
 - 23 Traffic Arrests

Fire Chief Pence provided the following:

- Fire Chief Pence feels at this time they can't meet the expectations of the Scouting Explorer program.
- Run numbers for January 2026:
 - Fire -2
 - Fire Alarms – 21
 - EMS – 18
 - MVC – 1
 - CO – 4
 - HazMat – 1
 - Miscellaneous- 6
 - Total of 53 calls for January.

Water Superintendent Dustin McCann provided the following:

- Dustin McCann attended the Illinois Rural Water Association Conference in Effingham from February 17-19th.
- Meter readings begin this month.
- Well #8 repairs are expected to be completed within the next few weeks.
- Trustee Ward asked if they started sending out cards. Dustin McCann stated we have received a little over half back. Trustee Ward asked if they have gone door to door on the weekends. Dustin McCann stated they haven't been able to do that yet. Trustee Ward stated he was glad to hear Dustin McCann put a lot of praise to his guys and Trustee Ward appreciates all the work they do. Dustin McCann stated he appreciates all the support he has.

Street Superintendent Ken Hoxsey provided the following:

- The new John Deere tractor and mowing deck has been delivered.

- The new trash truck is now expected at the end of March. It was initially expected sometime this fall.
- Trustee Cunningham stated the crosswalks are very faded and would like the summer help to work on that.
- Trustee Ward asked how many do they want for summer help? Ken Hoxsey stated 2. Mayor Reynolds asked Scott Schmidt and Dustin McCann how many they wanted. Scott Schmidt stated one and Dustin McCann would like one. Dustin McCann plans to have the summer help replace some old meters where we aren't replacing water lines.

Wastewater Superintendent Scott Schmidt provided the following:

- Replaced malfunctioning high-water float at the 8th Street Lift Station.
- Picked up the Power Trac articulated tractor from Sarco Hydraulics. Replaced a fuel line, two hydraulic hoses, the starting solenoid, and two engine cover bolts.
- Raised the north manhole on the Burbank Park project to be more in line with ground level.
- Wastewater Plant influent fine screen developed a leak around the gearbox oil seal. Called Cogent Vandevanter to repair the seal and found that the bushing around the shaft had seized. To remove the bushing, the entire unit needs to be transported off-site for repair. Gathering a quote for removal and transport to the Cogent Vandevanter shop for repair.

Village Administrator Woody provided the following:

- Nothing to discuss.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Smith and seconded by Herndon to approve the Park Separation Agreement.
 AYE: Newberry, Herndon, Smith, Cunningham, Ward
 ABSTAINED: John
 ABSENT: None
 NAY: None

PUBLIC SAFETY COMMITTEE:

- Discussed the speed sign data Chief Doyle provided and how we can proceed. Was surprised how many vehicles traveled the road and the average speed.

PUBLIC WORKS COMMITTEE:

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COMMUNITY DEVELOPMENT:

- Trustee Smith stated the park has stepped up and are bettering our community with the new park they are putting in.

NEW BUSINESS:

- Trustee Cunningham asked Chief Pence to speak about the Fire Department items. Chief Pence would like to use the 3rd engine bay to encourage the paid on

call to come in and wash their vehicle or do vehicle maintenance (Oil Changes). They would use their own equipment and have to maintain 20% of calls. Chief Pence is trying to get them at the station more and to get more involved. Mayor Reynolds asked Attorney Lading if we had any legal issues. Attorney Lading stated it sounds minor, and he can't think of any issues. Trustee Cunningham asked if the fulltime guys use the bay. Chief Pence stated not for vehicle maintenance, just to park in the bay. Mayor Reynolds stated he had citizens go by and complained of personal vehicles parked in the bay. Trustee Cunningham feels it's not an issue using the 3rd bay. Trustee Smith stated they need to clean up after themselves. Trustee Ward stated instead of punishing everybody only punish the person who does it. All the board members agreed it's okay to use the 3rd bay for washing vehicles and vehicle maintenance. Chief Pence said he is full on the paid-on call roster and has 3 applications and wanted to increase the number to 20. Chief Pence also has a letter from a resident who can't be a fire fighter but wants to help. Trustee Ward stated he knows this resident and would do anything in the world to help this department and is a good guy. Mayor Reynolds stated that would require an Ordinance change. Mayor Reynolds stated we will look into this. Chief Pence also spoke about the State Fire Marshall office has an Illinois Fire Protection training act and we have to adopt the ordinance. If we adopt this Chief Pence can submit for reimbursement at the end of the year for trainings.

- Trustee Ward stated Roxana High School send 5 wrestlers to State. Chloe Skiles lives on Cemetery Road in Roxana and won State again. Trustee Ward would like to recognize all 5 of the wrestlers.

UNFINISHED BUSINESS:

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With no additional business to be discussed, a motion was made by Cunningham and seconded by John to adjourn the regular session and move to the executive session for Collective Bargaining 5ILCS 2© (2), Litigation 5 ILCS 120/2 © (11) and Personnel 5ILCS 2 © (2) with no action to follow.

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward

ABSENT: None

NAY: None

Time: 7:14 p.m.

A motion was made by Ward and seconded by John to adjourn the executive session and move to the regular session.

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Time: 8:26 p.m.

With no additional business to be discussed, a motion was made by Cunningham and seconded by Ward to adjourn the regular session.

AYE: Newberry, Herndon, Smith, Cunningham, John, Ward

ABSENT: None

NAY: None

Time 8:28 p.m.

Kristi Carter Village Clerk