

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

February 2, 2026

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Cunningham, Smith, John, Ward and Attorney Lading.

A motion was made by Cunningham and seconded by Ward to approve the minutes of the Village Board meeting on 01/19/26. The vote was:

AYE: Newberry, Cunningham, Smith, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by John to approve the Executive Session minutes of the Village Board meeting on 01/19/26. The vote was:

AYE: Newberry, Cunningham, Smith, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Cunningham and seconded by John to approve the current Treasure's report.

AYE: Newberry, Cunningham, Smith, John, Ward

ABSENT: None

NAY: None

Motion carried.

A motion was made by Ward and seconded by John to approve the current bill list and authorize payment.

AYE: Newberry, Cunningham, Smith, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 01/19/26	350,178.26
RECEIPTS	1,834.74
EXPENDITURES	34,823.73
BALANCE IN MONEY MARKET 02/02/26	317,189.27

FIRE PROTECTION FUND

BALANCE IN FUND 01/19/26	183,203.74
RECEIPTS –	345.69
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	00.00
EXPENDITURES	871.73
BALANCE IN FUND 02/02/26	182,677.70

RECREATION FUND

BALANCE IN FUND 01/19/26	112,434.85
RECEIPTS -PROPERTY TAX	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/02/26	112,434.85

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 01/19/26	1,770,910.82
RECEIPTS	0.00
INTEREST	5,123.28
EXPENDITURES	4,170.30
BALANCE IN FUND 02/02/26	1,771,863.80
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	2,225,000.00
BALANCE IN PUBLIC IMPROVEMENT FUND 02/02/26	3,996,863.80

REFUSE FUND

BALANCE IN FUND 01/19/26	176,470.27
MISC	340.05
RECEIPTS – PROPERTY TAX	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	6,952.64
BALANCE IN FUND 02/02/26	169,857.68

WATER O & M

BALANCE IN FUND 01/19/26	74,964.39
RECEIPTS	62,566.55
INTEREST	216.96
EXPENDITURES	22,762.51
BALANCE IN FUND 02/02/2026	114,985.39
INVESTED FUNDS – CERTICATES OF DEPOSIT	0.00
BALANCE IN WATER O & M 02/02/26	114,985.39

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 01/19/26	3,871.44
INTEREST	7.79
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 02/02/26	3,879.23

WATER METER DEPOSIT FUND

BALANCE IN FUND 01/19/26	67,747.49
INTEREST	137.99
RECEIPTS –	97.38
MISC	0.00
EXPENDITURES	10.00
BALANCE IN FUND 02/02/26	67,972.86

SOCIAL SECURITY FUND

BALANCE IN FUND 01/19/26	68,463.74
INTEREST	125.81
PROPERTY TAX – SOCIAL SECURITY	0.00
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/02/26	68,589.55

IMRF FUND

BALANCE IN MONEY MARKET 01/19/26	226,882.53
MISCELLANOUS (IMRF DECEMBER)	0.00
PROPERTY TAX -IMRF	0.00
INTEREST	435.23
TRANSFER FROM PAYROLL	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/02/26	227,317.76

SPECIAL REVENUES FUND

BALANCE IN FUND 01/19/26	9,456,059.78
AWIN MANAGEMENT HOST FEES	287,554.95
AMEREN UTILITY TAX	00.00
INTEREST	26,928.20
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES	18,522.41
BALANCE IN FUND 02/02/26	9,785,020.52
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	3,525,456.38
Interest	00.00
BALANCE IN FUND 02/02/26	13,277,476.90

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 01/19/26	109,886.76
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	10,530.99
BALANCE IN FUND 02/02/26	99,355.77

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 01/19/26	24,221.54
RECEIPTS	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/02/26	24,221.54

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 01/19/26	121,909.72
INTEREST	191.10
RECEIPTS	0.00
MISC.	0.00
PROPERTY TAX -WORKMAN'S COMP.	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/02/26	121,100.82

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 01/19/26	328,127.12
INTEREST	647.93
RECEIPT'S	0.00
MISC:	0.00
Motor fuel tax	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/02/26	328,775.05

GUESTS:

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MAYOR COMMENTS:

- Received a thank you note from Don Hencke thanking the Village for all they do and stating the Street Department did a fabulous job cleaning the streets removing the snow and for cleaning his driveway of snow.

DEPARTMENT HEADS:

Police Chief Doyle provided the following:

- Met with Phillips 66 Refinery regarding the turnaround schedule for February 23rd through April 21, 2026.
- January 2026 Calls for Service: 345
47 Traffic arrests
1 Warrant arrest
1 Felony Arrest
1 Misdemeanor Arrest
2 Ordinance Violations
3 Parking Violations
- Radar signs haven't been downloaded due to weather related issues. Will try to have it done by the end of the month.

Fire Chief Pence provided the following:

- January 226 Run Numbers:
2 Fire
21 Fire Alarms
18 EMS
1 MVC
4 CO
1 HazMat
6 Misc
For a total of 53 Calls

Water Superintendent Dustin McCann provided the following:

- January 20, 2026, we had a water main break on West 5th Street and January 26, 2026 had another water main break on East 5th Street which both were repaired. Trustee Ward stated they did an outstanding job getting them repaired.
- Trustee Ward asked Dustin McCann if his plant had the same capabilities with IControl and SCADA system as the wastewater department. Dustin McCann stated yes, they can turn on and off things online.

Street Superintendent Ken Hoxsey provided the following:

- The Street Dept. worked a half of a day Saturday and the entire day Sunday on snowplowing operations. On Monday the weather began to cooperate to allow a full clearing of the streets. The department spent Monday-Wednesday fully

clearing streets and digging out the driveways of the residents on the Elderly/Disabled list.

- During snow operations we spread approx. 70 tons of salt. The lack of sun and extremely cold temperatures required us to use much more salt than usual to get the streets safely down to pavement.
- Trustee Cunningham asked about the old 8th Street building. The Street Department has been working on cleaning it out but still has a little more to do.
- Trustee Cunningham asked about snow removal on the sidewalks by the school. Ken Hoxsey said that is a very big task and that wouldn't be a top priority. Ken Hoxsey is willing to discuss this issue and figure out a solution.

Wastewater Superintendent Scott Schmidt provided the following:

- Wastewater Department personnel repaired a blown air diffuser hose in the east aeration basin.
- The Power Trac articulated tractor was taken to Sarco Hydraulics sales and service for repairs. Leaking hydraulic fluid and losing power to the right-side wheel drive.
- On January 28, the Icontrol SCADA system, which monitors the Wastewater Treatment Plant and the lift stations, was upgraded and went live. This makes improvements in our ability to monitor the plant remotely.
- Trustee Ward asked if he had prices yet on the Power Trac. Trustee Ward said find out what will be best suitable for his needs.
- Trustee Ward asked about the Icontrol SCADA system and the possibility of remote. Scott Schmidt stated they can access remotely, and the upgrade will allow us to do it from the phone and computer.

Village Administrator Woody was not present:

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ADMINISTRATIVE COMMITTEE:

- A motion was made by Smith and seconded by Newberry to approve Resolution #26-2 Appointing Diane Herndon to the Position of Trustee for the Village of Roxana, Illinois.
AYE: Newberry, Cunningham, Smith, John, Ward
ABSTAINED: None
ABSENT: None
NAY: None
- Village Clerk Carter Administered Oath to Diane Herndon.

PUBLIC SAFETY COMMITTEE:

- Discussion of a Scout program for the Fire Department.
- Trustee Ward asked Chief Pence what made you start getting more volunteers. Chief Pence said some of them came over from South Roxana and by word of mouth.

PUBLIC WORKS COMMITTEE:

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COMMUNITY DEVELOPMENT:

- Trustee Smith said if residents come to us saying they don't have electricity what can we do for them, do we have warming stations? Trustee Cunningham stated if we have an emergency we can help guide them in the right direction. Trustee Smith would like to put a list together with agencies who would assist. Trustee Cunningham said that is what Chief Pence and Chief Doyle have been working on with the Emergency Response. Chief Pence said he had talked to Debbie Ferry at the Park and the Rox-Arena and the old gymnasium would be available.

NEW BUSINESS:

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UNFINISHED BUSINESS:

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With no additional business to be discussed, a motion was made by Cunningham and seconded by John to adjourn the regular session.

A YE: Newberry, Herndon, Cunningham, Smith, John, Ward

ABSENT: None

NAY: None

Time 7:04 p.m.

Kristi Carter Village Clerk