

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

January 19, 2026

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Cunningham, Smith, John, Ward and Attorney Gilbert.

A motion was made by Smith and seconded by Cunningham to approve the special meeting minutes of the Village Board meeting on 01/05/26. The vote was:

AYE: Cunningham, Smith, John, Ward

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion carried.

A motion was made by John and seconded by Ward to approve the minutes of the Village Board meeting on 01/05/26. The vote was:

AYE: Cunningham, Smith, John, Ward

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion carried.

A motion was made by Ward and seconded by Cunningham to approve the Executive Session minutes of the Village Board meeting on 01/05/26. The vote was:

AYE: Cunningham, Smith, John, Ward

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion carried.

A motion was made by Ward and seconded by Cunningham to approve the Joint Committee minutes of the Village Board meeting on 01/12/26. The vote was:

AYE: Newberry, Cunningham, Smith, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried

A motion was made by Cunningham and seconded by Ward to approve the current Treasure's report.

AYE: Newberry, Cunningham, Smith, John, Ward

ABSENT: None

NAY: None

Motion carried.

A motion was made by Ward and seconded by Cunningham to approve the current bill list and authorize payment.

AYE: Newberry, Cunningham, Smith, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 01/05/26	404,061.24
RECEIPTS	60,429.04
EXPENDITURES	114,312.02
BALANCE IN MONEY MARKET 01/19/26	350,178.26

FIRE PROTECTION FUND

BALANCE IN FUND 01/05/26	230,734.05
RECEIPTS –	1,206.46
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	00.00
EXPENDITURES	48,736.77
BALANCE IN FUND 01/19/26	183,203.74

RECREATION FUND

BALANCE IN FUND 01/05/26	125,280.64
RECEIPTS -PROPERTY TAX	660.50
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	13,506.29
BALANCE IN FUND 01/19/26	112,434.85

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 01/05/26	1,709,397.67
RECEIPTS	61,839.85
INTEREST	0.00
EXPENDITURES	326.70
BALANCE IN FUND 01/19/26	1,770,910.82
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	2,225,000.00
BALANCE IN PUBLIC IMPROVEMENT FUND 01/19/26	3,995,910.82

REFUSE FUND

BALANCE IN FUND 01/05/26	203,127.10
MISC	0.00
RECEIPTS – PROPERTY TAX	922.02
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	27,578.85
BALANCE IN FUND 01/19/26	176,470.27

WATER O & M

BALANCE IN FUND 01/05/26	122,427.52
RECEIPTS	11,069.67
INTEREST	0.00
EXPENDITURES	58,532.80
BALANCE IN FUND 01/19/2026	74,964.39
INVESTED FUNDS – CERTICATES OF DEPOSIT	0.00
BALANCE IN WATER O & M 01/19/26	74,964.39

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 01/05/26	3,871.44
INTEREST	00.00
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 01/19/26	3,871.44

WATER METER DEPOSIT FUND

BALANCE IN FUND 01/05/26	67,626.37
INTEREST	0.00
RECEIPTS –	435.00
MISC	0.00
EXPENDITURES	313.88
BALANCE IN FUND 01/19/26	67,747.49

SOCIAL SECURITY FUND

BALANCE IN FUND 01/05/26	84,498.25
INTEREST	0.00
PROPERTY TAX – SOCIAL SECURITY	594.75
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	16,629.26
BALANCE IN FUND 01/19/26	68,463.74

IMRF FUND

BALANCE IN MONEY MARKET 01/05/26	244,808.00
MISCELLANOUS (IMRF DECEMBER)	18,570.51
PROPERTY TAX -IMRF	932.48
INTEREST	0.00
TRANSFER FROM PAYROLL	0.00
EXPENDITURES	37,428.46
BALANCE IN FUND 01/19/26	226,882.53

SPECIAL REVENUES FUND

BALANCE IN FUND 01/05/26	9,448,041.14
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
INTEREST	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	25,000.00
EXPENDITURES	16,981.36
BALANCE IN FUND 01/19/26	9,456,059.78
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	3,525,456.38
Interest	00.00
BALANCE IN FUND 01/19/26	12,981,516.16

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 01/05/26	146,547.45
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	36,660.69
BALANCE IN FUND 01/19/26	109,886.76

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 01/05/26	25,814.57
RECEIPTS	37.36
EXPENDITURES	1,630.39
BALANCE IN FUND 01/19/26	24,221.54

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 01/05/26	121,340.37
INTEREST	0.00
RECEIPTS	0.00
MISC.	0.00
PROPERTY TAX -WORKMAN'S COMP.	569.35
EXPENDITURES	0.00
BALANCE IN FUND 01/19/26	121,909.72

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 01/05/26	323,058.25
INTEREST	0.00
RECEIPT'S	0.00
MISC:	0.00
Motor fuel tax	5,886.47
EXPENDITURES	817.60
BALANCE IN FUND 01/19/26	328,127.12

GUESTS:

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MAYOR COMMENTS:

- Attended the Flag Ceremony with the Refinery.

DEPARTMENT HEADS:

Police Chief Doyle provided the following:

- Attached memo for the LRP cost for 2026.
- Attached is the follow-up requested on the criminal offense guide.
- Attached is the quarterly evaluation process Chief Doyle plans on implementing.
- Met with Utilitra about Body Camera's and In-Car Cameras.
- Trustee Ward stated the quarterly evaluation will be good for the department.

Fire Chief Pence provided the following:

- Nothing to Report.
- Trustee Cunningham appreciates the information on the emergency action plan.

Water Superintendent Dustin McCann provided the following:

- Visted the E-Tank construction site on Hedge Road to go over the requirements for their 6" fire service water line with backflow preventer and their 2" domestic water line.
- Water and Wastewater met at the water plant for an online orientation and training session on the new version of IControl.
- Trustee Ward told Water Superintendent Dustin McCann he likes the idea of what he came up with for the inside meters and said it was well put together.

Street Superintendent Ken Hoxsey provided the following:

- Christmas light removal has not been fully completed due to the weather.
- Should begin cleanup of the Carol Building property by this week.
- Oil leak on Trash Truck #53 has been repaired.

Wastewater Superintendent Scott Schmidt provided the following:

- Submitted annual Sludge Management and Fiscal reports to the Illinois Environmental Protection Agency.
- Took the Power Trac articulated tractor to Sarco Hydraulics sales and service to repair a seal leak on one of the wheel drives.

Village Administrator Woody:

- We are doing a final walk through on Wednesday for Old Alton Edwardsville Road and then we will request reimbursement from the County for that project.
- Trustee Cunningham asked about the Park Separation. Debbie Ferry found a typo so that is being fixed.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Smith and seconded by Newberry to approve Resolution #26-1 Supporting the Great Rivers & Routes Tourism Bureau.
AYE: Newberry, Cunningham, Smith, John, Ward
ABSTAINED: None
ABSENT: None
NAY: None
- A motion was made by Smith and seconded by Cunningham to approve Ordinance # 1186 Creating Chapter 11 of Title 1 Concerning Rules and Regulations Governing Freedom of Information Requests for the Village of Roxana's Revised Code of Ordinances.
AYE: Newberry, Cunningham, Smith, John, Ward
ABSTAINED: None
ABSENT: None
NAY: None

PUBLIC SAFETY COMMITTEE:

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PUBLIC WORKS COMMITTEE:

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COMMUNITY DEVELOPMENT:

- We are working with CSI Concrete with their expansion plans.
- Trustee John said we are in a waiting period with Burbank Park due to the weather. Next year we will finish the walk paths.

NEW BUSINESS:

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UNFINISHED BUSINESS:

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With no additional business to be discussed, a motion was made by Cunningham and seconded by Smith to adjourn the regular session and move to the executive session for Personnel 5 ILCS 120/2 ©, Litigation 5 ILCS 120/2 © (11) and Proposed Property Purchase 5 ILCS 2 © 5 with no action to follow.

AYE: Newberry, Cunningham, Smith, John, Ward

ABSENT: None

NAY: None

Time: 6:51 p.m.

A motion was made by Smith and seconded by John to adjourn the executive session and move to the regular session.

AYE: Newberry, Cunningham, Smith, John, Ward

ABSTAINED: None

ABSENT: None

NAY: None

Time: 8:08 p.m.

With no additional business to be discussed, a motion was made by John and seconded by Ward to adjourn the regular session.

AYE: Newberry, Cunningham, Smith, John, Ward

ABSENT: None

NAY: None

Time 8:09 p.m.

Kristi Carter Village Clerk