

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

December 15, 2025

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Cunningham, Smith, John, and Ward. Attorney Lading was absent.

A motion was made by Ward and seconded by John to approve the minutes of the Village Board meeting on 12/01/25 with one correction. The vote was:

AYE: Newberry, Cunningham, Smith, John, Ward
ABSTAINED: None
ABSENT: None
NAY: None

Motion carried.

A motion was made by Smith and seconded by Cunningham to approve the Executive Session minutes of the Village Board meeting on 12/01/25. The vote was:

AYE: Newberry, Cunningham, Smith, John, Ward
ABSTAINED: None
ABSENT: None
NAY: None

Motion carried.

A motion was made by John and seconded by Cunningham to approve the current Treasure's report.

AYE: Newberry, Cunningham, Smith, John, Ward
ABSENT: None
NAY: None

Motion carried.

A motion was made by Newberry and seconded by Ward to approve the current bill list and authorize payment.

AYE: Newberry, Cunningham, Smith, John, Ward
ABSTAINED: None
ABSENT: None
NAY: None

Motion Carried.

GENERAL FUND

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|----------------------------------|------------|
| BALANCE IN FUND 12/01/25 | 128,256.60 |
| RECEIPTS | 47,768.71 |
| EXPENDITURES | 65,495.70 |
| BALANCE IN MONEY MARKET 12/15/25 | 110,529.61 |

FIRE PROTECTION FUND

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|--|------------|
| BALANCE IN FUND 12/01/25 | 189,980.57 |
| RECEIPTS – | 12,375.19 |
| TRANSFER FROM SPECIAL REVENUE – Operating Expenses | 00.00 |
| EXPENDITURES | 30,186.05 |
| BALANCE IN FUND 12/15/25 | 172,169.71 |

RECREATION FUND

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|--------------------------------|-----------|
| BALANCE IN FUND 12/01/25 | 94,176.12 |
| RECEIPTS -PROPERTY TAX | 0.00 |
| TRANSFER FROM SPECIAL REVENUES | 0.00 |
| EXPENDITURES | 7,898.06 |
| BALANCE IN FUND 12/15/2025 | 86,278.06 |

PUBLIC IMPROVEMENT FUND

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|---|--------------|
| BALANCE IN FUND 12/01/25 | 1,661,358.69 |
| RECEIPTS | 45,665.74 |
| INTEREST | 4,792.26 |
| EXPENDITURES | 769.02 |
| BALANCE IN FUND 12/15/25 | 1,711,047.67 |
| INVESTED FUNDS – CERTIFICATES OF DEPOSIT | 2,225,000.00 |
| BALANCE IN PUBLIC IMPROVEMENT FUND 12/15/25 | 3,936,047.67 |

REFUSE FUND

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|--------------------------------|-----------|
| BALANCE IN FUND 12/01/25 | 84,958.65 |
| MISC | 330.86 |
| RECEIPTS – PROPERTY TAX | 0.00 |
| TRANSFER FROM SPECIAL REVENUES | 0.00 |
| EXPENDITURES | 13,590.59 |
| BALANCE IN FUND 12/15/2025 | 71,698.92 |

WATER O & M

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|--|------------|
| BALANCE IN FUND 12/01/25 | 134,978.04 |
| RECEIPTS | 23,707.74 |
| INTEREST | 0.00 |
| EXPENDITURES | 27,286.36 |
| BALANCE IN FUND 12/01/2025 | 131,399.42 |
| INVESTED FUNDS – CERTIFICATES OF DEPOSIT | 0.00 |
| BALANCE IN WATER O & M 12/15/2025 | 131,399.42 |

WATER PLANT CAPITAL EXPENDITURES

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|----------------------------|----------|
| BALANCE IN FUND 12/01/25 | 3,863.91 |
| INTEREST | 00.00 |
| RECEIPTS | 00.00 |
| EXPENDITURES | 00.00 |
| BALANCE IN FUND 12/15/2025 | 3,863.91 |

WATER METER DEPOSIT FUND

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|----------------------------|-----------|
| BALANCE IN FUND 12/01/25 | 67,414.22 |
| INTEREST | 0.00 |
| RECEIPTS – | 260.00 |
| MISC | 0.00 |
| EXPENDITURES | 55.00 |
| BALANCE IN FUND 12/15/2025 | 67,619.22 |

SOCIAL SECURITY FUND

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|--------------------------------|-----------|
| BALANCE IN FUND 12/01/25 | 61,976.14 |
| INTEREST | 136.36 |
| PROPERTY TAX – SOCIAL SECURITY | 0.00 |
| MISCELLANEOUS | 0.00 |
| TRANSFER FROM SPECIAL REVENUE | 0.00 |
| EXPENDITURES | 9,868.42 |
| BALANCE IN FUND 12/15/2025 | 52,244.08 |

IMRF FUND

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|----------------------------------|------------|
| BALANCE IN MONEY MARKET 12/01/25 | 203,130.57 |
| RECEIPTS (PROPERTY TAX-IMRF) | 0.00 |
| MISCELLANEOUS | 0.00 |
| INTEREST | 441.99 |
| TRANSFER FROM PAYROLL | 0.00 |
| EXPENDITURES | 0.00 |
| BALANCE IN FUND 12/15/2025 | 203,572.56 |

SPECIAL REVENUES FUND

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|--|---------------|
| BALANCE IN FUND 12/01/25 | 3,970,488.72 |
| AWIN MANAGEMENT HOST FEES | 318,659.48 |
| AMEREN UTILITY TAX | 196,910.40 |
| INTEREST | 00.00 |
| AMEREN FRANCHISE-Gas & Electric | 12,025.00 |
| MISC. | 5,302,853.31 |
| EXPENDITURES | 97,176.58 |
| BALANCE IN FUND 12/15/2025 | 9,703,706.33 |
| BALANCE IN PRIME FUND | 00.00 |
| INVESTED FUNDS-CERTIFICATES OF DEPOSIT | 3,525,456.38 |
| Interest | 00.00 |
| BALANCE IN FUND 12/15/2025 | 13,229,216.71 |

WASTEWATER TREATMENT PLANT

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|-------------------------------|------------|
| BALANCE IN FUND 12/01/25 | 184,512.87 |
| RECEIPTS | 0.00 |
| TRANSFER FROM SPECIAL REVENUE | 0.00 |
| EXPENDITURES | 19,053.18 |
| BALANCE IN FUND 12/15/2025 | 165,459.69 |

UNEMPLOYMENT INSURANCE FUND

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|---|-----------|
| WORKER'S COMP & LIABILITY FUND 12/01/25 | 23,379.91 |
| RECEIPTS | 0.00 |
| EXPENDITURES | 108.50 |
| BALANCE IN FUND 12/15/2025 | 23,271.41 |

WORKMAN'S COMP. FUND

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|----------------------------------|-----------|
| BALANCE IN MONEY MARKET 12/01/25 | 82,142.68 |
| INTEREST | 0.00 |
| RECEIPTS | 0.00 |
| MISC. | 0.00 |
| PROPERTY TAX -WORKMAN'S COMP. | 0.00 |
| EXPENDITURES | 0.00 |
| BALANCE IN FUND 12/15/2025 | 82,142.68 |

MOTOR FUEL TAX FUND

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|----------------------------------|------------|
| BALANCE IN MONEY MARKET 12/01/25 | 316,752.82 |
| INTEREST | 630.96 |
| RECEIPT'S | 0.00 |
| MISC: | 0.00 |
| Motor fuel tax | 5,674.47 |
| EXPENDITURES | 0.00 |
| BALANCE IN FUND 12/15/2025 | 323,058.25 |

GUESTS:

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MAYOR COMMENTS:

- AECOM has completed the process and the benzene standards, and the hydrocarbon levels are below what EAP is concerned about. The system will be dismantled. AECOM will continue to monitor the wells.
- The Roxana School District is raising taxes to an 8.8 percent increase this year. There is public meeting posted and Mayor Reynolds plans on attending the meeting.
- Mayor Reynolds presented Rob Kelly a plaque for his dedication of 14 years of servicing on the Roxana Village Board.

DEPARTMENT HEADS:**Police Chief Doyle provided the following:**

- License Plate Reader (LPR) is fully operational and functioning effectively.
- On December 5, 2025, Granite City Police Department and the Illinois State Police requested emergency assistance for an officer down incident in Granite City. Officer Haines assisted.
- Calls for Service for the month of November; 210 calls handled, resulting in the following enforcement actions: 39 Total arrests; 3 Contempt of Court warrant arrests, 4 Felony arrests, 2 misdemeanor arrests, 2 Ordinance arrests, 27 traffic related arrests and 1 parking violation.
- Officer Haines is in the process of testing for his Drone Operator License.

Fire Chief Pence provided the following:

- Trustee Newberry was able to secure a donation of toys which was donated to a single mother of 8. Trustee Ward thanked Trustee Newberry for doing this.

Water Superintendent Dustin McCann:

- The report from Brotcke Well and Pump for Well #8 recommends installation of a new pump, replacement of the column pipe, installation of new shaft sleeves, new rubber water-lubricated line-shaft bearings, new shaft couplings, and rebuilding the stuffing box.

Street Superintendent Ken Hoxsey provided the following:

- The new dump truck arrived a couple of weeks ago. They got a chance to test it during the last storm and tried to work the bugs out of the system.

Wastewater Superintendent Scott Schmidt provided the following:

- Replaced the level transducer located in the Roxana Wastewater Treatment Plant effluent wet well. The transducer measures the water depth in the wet well.

- Called Bickel Electric to troubleshoot an issue with the Hedge lift station pump controls. The problem was found to be a bad lag and off float. Both floats were replaced.

Village Administrator Jason Woody was absent:

- Old Edwardsville Road has been paved and should be done by the end of the year.
- Received numbers from Debbie Ferry for the Park Separation Agreement which he will put together for everyone.
- Burbank Park bid opening was done and we received 6 bids.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Smith and seconded by Newberry to approve Resolution of Roxana, Illinois, To Allow Service Credit for Military Service Prior to IMRF Participation.
AYE: Newberry, Cunningham, Smith, John, Ward
ABSTAINED: None
ABSENT: None
NAY: None
- A motion was made by Smith and seconded by Cunningham to approve Ordinance # 1184 for Levy and Assessment of Taxes for the Village of Roxana, Illinois, for the Fiscal Year Beginning May 1, 2025, and Ending April 30, 2026.
AYE: Newberry, Cunningham, Smith, John, Ward
ABSTAINED: None
ABSENT: None
NAY: None
- A motion was made by Smith and seconded by Ward to approve Ordinance #1185 Abating the Tax Levied to Pay the Principal of and Interest on General Obligation Bonds (Alternate Revenue Source), Series 2020 of the Village of Roxana, Illinois.
AYE: Newberry, Cunningham, Smith, John, Ward
ABSTAINED: None
ABSENT: None
NAY: None

PUBLIC SAFETY COMMITTEE:

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PUBLIC WORKS COMMITTEE:

- A motion was made by Ward and seconded by Cunningham to approve Letter of Recommendation from Curry & Associates for the Sanitary Sewer Extension for Burbank Park to award Kamex; Cost \$41,420.00, amend cost not to exceed \$43,000.00.
AYE: Newberry, Cunningham, Smith, Ward
ABSTAINED: John
ABSENT: None
NAY: None
- A motion was made by Ward and seconded by John to approve Brotcke Well & Pump quote to rebuild the Well 8 pump, cost not to exceed \$24,750.00.

AYE: Newberry, Cunningham, John, Smith, Ward
 ABSTAINED: None
 ABSENT: None
 NAY: None

- A motion was made by Ward and seconded by John to approve Ordinance #1182 Declaring a Certain 2011 Kawasaki Mule, 2009 Ford F-350 Truck, and a 2012 International Dump Truck Surplus Property and Authorizing their Disposition.
 AYE: Newberry, Cunningham, John, Smith, Ward
 ABSTAINED: None
 ABSENT: None
 NAY: None
- A motion was made by Ward and seconded by John to approve an Ordinance Amending Chapter 2 of Title V of the Village of Roxana's Revised Code of Ordinances.
 AYE: Newberry, Cunningham, John, Smith, Ward
 ABSTAINED: None
 ABSENT: None
 NAY: None

COMMUNITY DEVELOPMENT:

- We are following up with a new pipeline coming through our area.

NEW BUSINESS:

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UNFINISHED BUSINESS:

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With no additional business to be discussed, a motion was made by Smith and seconded by Cunningham to adjourn the regular session and move to the executive session for Personnel 5 ILCS 120/2 ©, Litigation 5 ILCS 120/2 © (11) and Proposed Property Purchase 5 ILCS 2 © 5 with no action to follow.

AYE: Newberry, Cunningham, Smith, John, Ward
 ABSENT: None
 NAY: None

Time: 6:57 p.m.

A motion was made by Newberry and seconded by John to adjourn the executive session and move to the regular session.

AYE: Newberry, Cunningham, Smith, John, Ward
 ABSTAINED: None
 ABSENT: None
 NAY: None

Time: 7:45 p.m.

With no additional business to be discussed, a motion was made by Ward and seconded by John to adjourn the regular session.

AYE: Newberry, Cunningham, Smith, John, Ward

ABSENT: None

NAY: None

Time 7:46 p.m.

Kristi Carter Village Clerk