

## **PROCEEDINGS OF THE ROXANA VILLAGE BOARD**

January 5, 2026

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Cunningham, Smith, John, and Ward. Trustee Newberry and Attorney Lading were absent.

A motion was made by Ward and seconded by Cunningham to approve the minutes of the Village Board meeting on 12/15/25. The vote was:

AYE: Cunningham, Smith, John, Ward

ABSTAINED: None

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by Smith and seconded by Ward to approve the Executive Session minutes of the Village Board meeting on 12/15/25. The vote was:

AYE: Cunningham, Smith, John, Ward

ABSTAINED: None

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by Cunningham and seconded by John to approve the current Treasure's report.

AYE: Cunningham, Smith, John, Ward

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by Cunningham and seconded by John to approve the current bill list and authorize payment.

AYE: Cunningham, Smith, John, Ward

ABSTAINED: None

ABSENT: Newberry

NAY: None

Motion Carried.

**GENERAL FUND**

BALANCE IN FUND 12/15/25	110,529.61
RECEIPTS	403,239.46
EXPENDITURES	109,707.83
BALANCE IN MONEY MARKET 01/05/26	404,061.24

**FIRE PROTECTION FUND**

BALANCE IN FUND 12/15/25	172,169.71
RECEIPTS – PROPERTY TAX	82,331.45
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	00.00
EXPENDITURES	23,767.11
BALANCE IN FUND 01/05/26	230,734.05

**RECREATION FUND**

BALANCE IN FUND 12/15/25	86,278.06
RECEIPTS -PROPERTY TAX	45,261.71
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	6,259.13
BALANCE IN FUND 01/05/26	125,280.64

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 12/15/25	1,711,047.67
RECEIPTS	150.00
INTEREST	0.00
EXPENDITURES	1800.00
BALANCE IN FUND 01/05/26	1,709,397.67
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	2,225,000.00
BALANCE IN PUBLIC IMPROVEMENT FUND 01/05/26	3,934,397.67

### REFUSE FUND

BALANCE IN FUND 12/15/25	71,698.92
MISC	0.00
RECEIPTS – PROPERTY TAX	63,182.35
TRANSFER FROM SPECIAL REVENUES	100,000.00
EXPENDITURES	31,754.17
BALANCE IN FUND 01/05/26	203,127.10

### WATER O & M

BALANCE IN FUND 12/15/25	131,399.42
RECEIPTS	53,927.53
INTEREST	293.22
EXPENDITURES	63,192.65
BALANCE IN FUND 01/05/2026	122,427.52
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	0.00
BALANCE IN WATER O & M 01/05/26	122,427.52

### WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 12/15/25	3,863.91
INTEREST	7.53
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 01/05/26	3,871.44

### WATER METER DEPOSIT FUND

BALANCE IN FUND 12/15/25	67,619.22
INTEREST	132.75
RECEIPTS –	300.00
MISC	0.00
EXPENDITURES	425.60
BALANCE IN FUND 01/05/26	67,626.37

### SOCIAL SECURITY FUND

BALANCE IN FUND 12/15/25	52,244.08
INTEREST	0.00
PROPERTY TAX – SOCIAL SECURITY	40,756.01
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	8,501.84
BALANCE IN FUND 01/05/26	84,498.25

### IMRF FUND

BALANCE IN MONEY MARKET 12/15/25	203,572.56
RECEIPTS (PROPERTY TAX-IMRF)	63,899.18
MISCELLANEOUS	22,084.53
INTEREST	0.00
TRANSFER FROM PAYROLL	0.00
EXPENDITURES	44,748.27
BALANCE IN FUND 01/05/26	244,808.00

### SPECIAL REVENUES FUND

BALANCE IN FUND 12/15/25	9,703,760.33
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	201,498.60
INTEREST	12,099.77
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES	469,317.56
BALANCE IN FUND 01/05/26	9,448,041.14
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	3,525,456.38
Interest	00.00
BALANCE IN FUND 01/05/26	12,973,497.52

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 12/15/25	165,459.69
RECEIPTS	6,292.80
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	25,205.04
BALANCE IN FUND 01/05/26	146,547.45

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 12/15/25	23,271.41
RECEIPTS	2,559.96
EXPENDITURES	16.80
BALANCE IN FUND 01/05/26	25,814.57

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 12/15/25	82,142.68
INTEREST	182.21
RECEIPTS	0.00
MISC.	0.00
PROPERTY TAX -WORKMAN'S COMP.	39,015.48
EXPENDITURES	0.00
BALANCE IN FUND 01/05/26	121,340.37

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 12/15/25	323,058.25
INTEREST	0.00
RECEIPT'S	0.00
MISC:	0.00
Motor fuel tax	0.00
EXPENDITURES	0.00
BALANCE IN FUND 01/05/26	323,058.25

**GUESTS:**

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**MAYOR COMMENTS:**

- Committee Meeting will be held Monday, January 12, 2026.
- Certificate of appreciation was presented to Kenny Kutter for providing the Flag display at Village Hall on Veterans Day.

**DEPARTMENT HEADS:****Police Chief Doyle provided the following:**

- 2025 Yearly Totals:
  - 3,212 Incident reported
  - 577 total Arrests
  - 36 Contempt of Court Arrests
  - 40 Felony Arrests
  - 26 Misdemeanor Arrests
  - 33 Ordinance Arrests
  - 26 Parking Violations
  - 408 Traffic Arrests
  - 1 Civil Law Violation
- Calls of Service for December:
  - 206 Total calls
  - 53 Total arrests
  - 6 Contempt of court warrant arrests
  - 0 Misdemeanor Arrests
  - 0 Ordinance Arrests
  - 42 Traffic related arrests
  - 3 parking violations
- Trustee Cunningham asked Chief Doyle if he's coordinating the workplace violence training; Chief Doyle stated yes.
- Trustee Cunningham asked Chief Doyle to explain the FOIA Ordinance.
- Trustee Smith thanked the Police for everything they did for the funeral of Jack Stalcup.

**Fire Chief Pence provided the following:**

- Run numbers for December:
  - 5 – Fire
  - 11-Fire Alarms
  - 3-MVC
  - 3-CO
  - 7-Misc.
- For a total of 41 calls.
- 2025-year end totals:
  - 46-Fire
  - 154-Fire Alarms

231-EMS  
26-MVC  
15-CO  
2-HazMat  
95-Misc

For a total of 569 calls for the year. Up 16.76% from 2024, with a total of 481 calls. Up 53.17% since 2020 with 330 calls.

- Extrication equipment is in and on truck 2516 and in service.
- Trustee Cunningham asked about the emergency management process here at the Village and wanted to see if he had any updates. Chief Pence has asked around and we could do a basic one for the Village and we would need to get a State Certified plan but is unsure about the cost.

**Water Superintendent Dustin McCann:**

- A Honeywell chart recorder used to monitor raw water influent and effluent flow malfunctioned last week, resulting in automation issues because the plant's SCADA and automation systems were using its flow readings. Once the issue was identified, a workaround was put in place to send flow data to SCADA through a different method, resolving the immediate problem.
- Completed quarterly water meter readings for billing.
- In December, the water plant produced a total of 23.2 million gallons of water.

**Street Superintendent Ken Hoxsey provided the following:**

- Will begin removing Christmas lights.
- Trash Truck #53 was taken out of service last week after experiencing an oil leak. Repairs were made last week, but it appears to still be leaking. Truck remains out of service until follow-up repairs can be made.

**Wastewater Superintendent Scott Schmidt provided the following:**

- Jetted and cleaned the 8" sewer main in the alley between West Thomas and West Elm Street. Complaint of sewer backup by resident 303 West Thomas. Found roots obstructing the sewer main, causing the backup issue. After jetting the sewer main flowing as designed. Kamex Excavation's combo truck did the jetting and cleaning.
- M&M's services filled all backup power generators with diesel fuel.

**Village Administrator Woody:**

- Park Separation agreement Attorney Lading has drafted a new agreement. Trustee Smith and Trustee Newberry has a copy to look over. He would like everything done by the new fiscal year.
- Will be working on budgets with all the department heads.
- Building and Zoning job has been posted.
- Discussed the Munie Lawn Care that is on the agenda.

**ADMINISTRATIVE COMMITTEE:**

- A motion was made by Smith and seconded by Ward to approve Munie Lawn Care for Lawn Care and Landscape Maintenance at Village Hall and Hubbard Park; Cost not to exceed \$6200.00.  
AYE: Cunningham, Smith, John, Ward  
ABSTAINED: None  
ABSENT: Newberry  
NAY: None

**PUBLIC SAFETY COMMITTEE:**

- A motion was made by Cunningham and seconded by Ward to approve Promotion of Corporal Tharp to Sergeant.  
AYE: Cunningham, Smith, John, Ward  
ABSTAINED: None  
ABSENT: Newberry  
NAY: None
- Village Clerk Carter administered Oath to Sergeant Tharp.

**PUBLIC WORKS COMMITTEE:**

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**COMMUNITY DEVELOPMENT:**

- Trustee Smith stated 8<sup>th</sup> Street and Old Edwardsville Road was a long time in the making, but it's all done and looks much better.

**NEW BUSINESS:**

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**UNFINISHED BUSINESS:**

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With no additional business to be discussed, a motion was made by Smith and seconded by John to adjourn the regular session and move to the executive session for Personnel 5 ILCS 120/2 ©, Litigation 5 ILCS 120/2 © (11) and Proposed Property Purchase 5 ILCS 2 © 5 with no action to follow.

AYE: Cunningham, Smith, John, Ward  
ABSENT: Newberry  
NAY: None

Time: 6:49 p.m.

A motion was made by Cunningham and seconded by John to adjourn the executive session and move to the regular session.

AYE: Cunningham, Smith, John, Ward  
ABSTAINED: None  
ABSENT: Newberry

NAY: None

Time: 7:38 p.m.

With no additional business to be discussed, a motion was made by Cunningham and seconded by John to adjourn the regular session.

AYE: Cunningham, Smith, John, Ward

ABSENT: Newberry

NAY: None

Time 7:39 p.m.

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Kristi Carter Village Clerk