

## **PROCEEDINGS OF THE ROXANA VILLAGE BOARD**

November 3, 2025

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Cunningham, Smith, John, Ward and Attorney Gilbert. Trustee Newberry was absent.

A motion was made by Ward and seconded by John to approve the minutes of the Village Board meeting on 10/20/25. The vote was:

AYE: Cunningham, Smith, John, Ward

ABSTAINED: None

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by Smith and seconded by Cunningham to approve the current Treasure's report.

AYE: Cunningham, Smith, John, Ward

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by Cunningham and seconded by John to approve the current bill list and authorize payment.

AYE: Cunningham, Smith, John, Ward

ABSTAINED: None

ABSENT: Newberry

NAY: None

Motion Carried.

### **GENERAL FUND**

|                                  |            |
|----------------------------------|------------|
| BALANCE IN FUND 10/20/25         | 176,075.54 |
| RECEIPTS                         | 274,668.50 |
| EXPENDITURES                     | 112,802.45 |
| BALANCE IN MONEY MARKET 11/03/25 | 337,941.59 |

**FIRE PROTECTION FUND**

|  |            |
|--|------------|
| BALANCE IN FUND 10/20/25                           | 104,141.69 |
| RECEIPTS   | 160,021.03 |
| TRANSFER FROM SPECIAL REVENUE – Operating Expenses | 00.00      |
| EXPENDITURES                                       | 23,998.15  |
| BALANCE IN FUND 11/03/25                           | 237,164.57 |

**RECREATION FUND**

|                                |            |
|--------------------------------|------------|
| BALANCE IN FUND 10/20/25       | 32,112.46  |
| RECEIPTS -PROPERTY TAX         | 87,322.03  |
| TRANSFER FROM SPECIAL REVENUES | 0.00       |
| EXPENDITURES                   | 6,738.63   |
| BALANCE IN FUND 11/03/2025     | 112,695.86 |

**PUBLIC IMPROVEMENT FUND**

|   |              |
|---|--------------|
| BALANCE IN FUND 10/20/25                    | 1,595,612.89 |
| RECEIPTS                                    | 11,214.02    |
| INTEREST                                    | 0.00         |
| EXPENDITURES                                | 450.40       |
| BALANCE IN FUND 11/03/25                    | 1,606,376.51 |
| INVESTED FUNDS – CERTIFICATES OF DEPOSIT    | 2,225,000.00 |
| BALANCE IN PUBLIC IMPROVEMENT FUND 11/03/25 | 3,831,376.51 |

**REFUSE FUND**

|                                |            |
|--------------------------------|------------|
| BALANCE IN FUND 10/20/25       | 59,367.66  |
| MISC                           | 0.00       |
| RECEIPTS – PROPERTY TAX        | 121,895.78 |
| TRANSFER FROM SPECIAL REVENUES | 0.00       |
| EXPENDITURES                   | 35,526.74  |
| BALANCE IN FUND 11/03/2025     | 145,736.70 |

**WATER O & M**

|  |            |
|--|------------|
| BALANCE IN FUND 10/20/25               | 160,088.31 |
| RECEIPTS                               | 56,689.78  |
| INTEREST                               | 0.00       |
| EXPENDITURES                           | 37,380.82  |
| BALANCE IN FUND 11/03/2025             | 179,397.27 |
| INVESTED FUNDS – CERTICATES OF DEPOSIT | 0.00       |
| BALANCE IN WATER O & M 11/03/2025      | 179,397.27 |

**WATER PLANT CAPITAL EXPENDITURES**

|                            |          |
|----------------------------|----------|
| BALANCE IN FUND 10/20/25   | 3,840.92 |
| INTEREST                   | 15.23    |
| RECEIPTS                   | 00.00    |
| EXPENDITURES               | 00.00    |
| BALANCE IN FUND 11/03/2025 | 3,856.15 |

**WATER METER DEPOSIT FUND**

|                            |           |
|----------------------------|-----------|
| BALANCE IN FUND 10/20/25   | 66,906.65 |
| INTEREST                   | 131.61    |
| RECEIPTS –                 | 80.00     |
| MISC                       | 0.00      |
| EXPENDITURES               | 25.15     |
| BALANCE IN FUND 11/03/2025 | 67,093.11 |

**SOCIAL SECURITY FUND**

|                                |           |
|--------------------------------|-----------|
| BALANCE IN FUND 10/20/25       | 11,158.58 |
| INTEREST                       | 53.88     |
| PROPERTY TAX – SOCIAL SECURITY | 78,629.33 |
| MISCELLANEOUS                  | 0.00      |
| TRANSFER FROM SPECIAL REVENUE  | 0.00      |
| EXPENDITURES                   | 8,136.45  |
| BALANCE IN FUND 11/03/2025     | 81,705.34 |

**IMRF FUND**

|                                  |            |
|----------------------------------|------------|
| BALANCE IN MONEY MARKET 10/20/25 | 94,461.74  |
| RECEIPTS (PROPERTY TAX-IMRF)     | 123,278.73 |
| MISCELLANEOUS                    | 0.00       |
| INTEREST                         | 230.76     |
| TRANSFER FROM PAYROLL            | 0.00       |
| EXPENDITURES                     | 0.00       |
| BALANCE IN FUND 11/03/2025       | 217,971.23 |

**SPECIAL REVENUES FUND**

|  |               |
|--|---------------|
| BALANCE IN FUND 10/20/25               | 4,139,475.91  |
| AWIN MANAGEMENT HOST FEES              | 00.00         |
| AMEREN UTILITY TAX                     | 197,922.11    |
| INTEREST                               | 00.00         |
| AMEREN FRANCHISE-Gas & Electric        | 00.00         |
| MISC.                                  | 00.00         |
| EXPENDITURES                           | 111,612.04    |
| BALANCE IN FUND 11/03/2025             | 4,225,785.98  |
| BALANCE IN PRIME FUND                  | 00.00         |
| INVESTED FUNDS-CERTIFICATES OF DEPOSIT | 8,604,151.42  |
| Interest                               | 00.00         |
| BALANCE IN FUND 11/03/2025             | 12,829,937.40 |

**WASTEWATER TREATMENT PLANT**

|                               |           |
|-------------------------------|-----------|
| BALANCE IN FUND 10/20/25      | 71,004.29 |
| RECEIPTS                      | 0.00      |
| TRANSFER FROM SPECIAL REVENUE | 0.00      |
| EXPENDITURES                  | 38,287.92 |
| BALANCE IN FUND 11/03/2025    | 32,716.37 |

**UNEMPLOYMENT INSURANCE FUND**

|   |           |
|---|-----------|
| WORKER'S COMP & LIABILITY FUND 10/20/25 | 18,529.46 |
| RECEIPTS                                | 4,938.85  |
| EXPENDITURES                            | 53.12     |
| BALANCE IN FUND 11/03/2025              | 23,415.19 |

### **WORKMAN'S COMP. FUND**

|                                  |            |
|----------------------------------|------------|
| BALANCE IN MONEY MARKET 10/20/25 | 91,084.89  |
| INTEREST                         | 176.46     |
| RECEIPTS                         | 100,000.00 |
| MISC.                            | 0.00       |
| PROPERTY TAX -WORKMAN'S COMP.    | 75,271.36  |
| EXPENDITURES                     | 186,082.90 |
| BALANCE IN FUND 11/03/2025       | 80,449.81  |

### **MOTOR FUEL TAX FUND**

|                                  |            |
|----------------------------------|------------|
| BALANCE IN MONEY MARKET 10/20/25 | 338,604.80 |
| INTEREST                         | 704.89     |
| RECEIPT'S                        | 0.00       |
| MISC:                            | 0.00       |
| Motor fuel tax                   | 0.00       |
| EXPENDITURES                     | 17,885.70  |
| BALANCE IN FUND 11/03/2025       | 321,423.99 |

#### **GUESTS:**

- Austin Frank and Joe Moder from ARF Solar made a presentation for solar for the Village.
- Mike Wever spoke about our wastewater plant and the disposal of biosolids on the ground and his concern.

#### **MAYOR COMMENTS:**

- Committee meeting will be cancelled on November 10, 2025.

#### **DEPARTMENT HEADS:**

##### **Police Chief Doyle provided the following:**

- Officer Haines is in the final stage of obtaining the Drone Pilot License.
- Chief Doyle attended the Annual Executive Development Training Conference.
- Chief Doyle and Corporal Tharp participated in the first Active Shooter Tabletop Training Exercise hosted at the Phillips 66 Refinery.
- Calls for the month of October 2025 total 35: 2 Contempt of Court, 5 Felony, 4 Misdemeanor, 3 Ordinance Violations, 1 Parking Violation and 19 Traffic Arrests.

**Fire Chief Pence provided the following:**

- Run numbers for October; 7 Fire, 10 Fire Alarms, 15 EMS, 2 MVC, 4 Misc with a total of 38.
- November 17<sup>th</sup> Fire Fighter Klee begins his CMT Class.
- Trustee Cunningham asked if the Fire Department has considered a Community Development program. Fire Chief Pence stated we have talked to the High School with working with High School students. Trustee Cunningham wasn't sure if Fire Chief was developing a program with the type of calls they can respond to. We only have 8 paid on call at the moment.
- Trustee Cunningham asked Attorney Gilbert about our ordinance stating new employees don't get vacation time in the first year but knows we have had some changes in the State. Attorney Gilbert stated the new paid leave act stated when you hire someone new, they are entitled to start using it 90 days after they are employed. They incur it one hour for every 40 hours worked and can start using that time after 90 days. Trustee Cunningham stated we have seasonal employees who work longer than 90 days. Attorney Gilbert stated seasonal employees do qualify for that time.

**Water Superintendent Dustin McCann:**

- The South Clarifier is currently out of service for routine cleaning and inspection.

**Street Superintendent Ken Hoxsey provided the following:**

- All non-approved trash bins remaining in the right-of-way will be disposed of on December 1<sup>st</sup>. We still have many residents using the old bins instead of the new bins.

**Wastewater Superintendent Scott Schmidt provided the following:**

- The Village of Roxana Wastewater Department received final approval for the seasonal disinfection exemption. The Village will be receiving a final draft of the NPDES modified permit in the mail in the upcoming days. Wasterwater Superintendent Scott Schmidt requested an email copy, so we have documentation of approval, allowing us to stop feeding bleach and sodium bisulfate beginning November 1<sup>st</sup>. During the exemption period, from November 1<sup>st</sup> to April 30<sup>th</sup>, be exempt from sampling for fecal coliforms in the Roxana Wastewater Treatment plant effluent. Saving the Village the cost of the chemicals over those months, as well as the reagents needed to test for fecal coliforms.
- Added replacement sand to sludge drying beds. Over time, when removing dried sludge from the drying bed, sand is also removed, and it needs to be replaced periodically.

**Village Administrator Jason Woody provided the following:**

- Old Edwardsville Road timeline project started November 3<sup>rd</sup> to December 3<sup>rd</sup>. They are hoping to have it done by December 3<sup>rd</sup>.
- Flag display will be out Saturday for Veteran's Day.

#### **ADMINISTRATIVE COMMITTEE:**

- A motion was made by John and seconded by Ward to approve Motion to Appoint Trustee Jim Smith as standing President Pro Tem to preside over meetings in absence of President Reynolds.  
AYE: Cunningham, John, Ward  
ABSTAINED: Smith  
ABSENT: Newberry  
NAY: None
- A motion was made by Smith and seconded by Ward to approve Modifications to Benefit Ordinance #915.  
AYE: Cunningham, Smith, John, Ward  
ABSTAINED: None  
ABSENT: Newberry  
NAY: None
- Discussed water rate increases. The last water rate increase was in 2006. Current charges increasing from the minimum bill of \$16.50 a quarter to \$30.00 a quarter. The current cost of water is \$2.44 per 1000 gallons at this time and that will increase to \$3.00 per 1000 gallons. All users will pay that rate per 1000 gallons. This will be effective December 1, 2025. Overall, this rate increase will be a 2-phase process. December 1, 2026, the cost per thousand gallons will raise to \$4.00. This will be necessary as we start the USDA Water Main Replacement Project to meet basic debt service costs of the loan with USDA. Even with these rate increases, we will still have the cheapest water rates in Illinois.

#### **PUBLIC SAFETY COMMITTEE:**

- 

#### **PUBLIC WORKS COMMITTEE:**

- A motion was made by John and seconded by Ward to approve the Disposal of Waste Sludge from the Village of Roxana's East residue basin. Cost not to exceed \$25,000.00.  
AYE: Cunningham, Smith, John, Ward  
ABSTAINED: None  
ABSENT: Newberry  
NAY: None
- A motion was made by John and seconded by Ward to approve the Purchase of one HACH SC 4500 controller and two HACH LDO sensors with UV protection screen and rail mount it. Cost not to exceed \$13,000.00. This will be for the wastewater treatment plant.  
AYE: Cunningham, Smith, John, Ward  
ABSTAINED: None  
ABSENT: Newberry  
NAY: None
- A motion was made by John and seconded by Ward to approve the Collective Bargaining Agreement with United Steel Workers Water and Wastewater Employees.

AYE: Cunningham, Smith, John, Ward  
ABSTAINED: None  
ABSENT: Newberry  
NAY: None

**COMMUNITY DEVELOPMENT:**

- Burbank Park is coming along and looks good.

**NEW BUSINESS:**

- Received some information on Wasman Road and Cemetery Road about a new pipeline. Some concerns are being expressed by residents in the area.
- Renewable Energy Company who contacted Crosspoint Church about storage units. They are looking for an open area.

**UNFINISHED BUSINESS:**

- On track to begin the Hedge Road Drainage project and should start Monday.

With no additional business to be discussed, a motion was made by Cunningham and seconded by Ward to adjourn the regular session and move to the executive session for Personal 5 ILCS 120/2 © and Proposed Property Purchase 5 ILCS 2 © 5 with no action to follow.

AYE: Cunningham, Smith, John, Ward  
ABSENT: Newberry  
NAY: None

Time: 7:38 p.m.

A motion was made by Smith and seconded by Cunningham to adjourn the executive session and move to the regular session.

AYE: Cunningham, Smith, John, Ward  
ABSTAINED: None  
ABSENT: Newberry  
NAY: None

Time: 8:35 p.m.

With no additional business to be discussed, a motion was made by Ward and seconded by Cunningham to adjourn the regular session.

AYE: Cunningham, Smith, John, Ward  
ABSENT: Newberry  
NAY: None

Time 8:36 p.m.



---

Kristi Carter Village Clerk