

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

April 7, 2025

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Groppe, Kelly, Smith, John, White and Attorney Lading.

A motion was made by Kelly and seconded by Newberry to approve the minutes of the Village Board meeting on 03/17/25. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Groppe to approve the Executive minutes of the Village Board meeting on 03/17/25. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by John to approve the current Treasure's report.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Kelly to approve the current bill list and authorize payment.

AYE: Groppe, Kelly, Smith, John, White

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 03/17/25	194,754.97
RECEIPTS	9,511.76
EXPENDITURES	90,864.51
BALANCE IN MONEY MARKET 04/07/25	113,402.22

FIRE PROTECTION FUND

BALANCE IN FUND 03/17/25	122,835.44
RECEIPTS	13,272.98
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	0.00
EXPENDITURES	22,488.73
BALANCE IN FUND 04/07/25	113,619.69

RECREATION FUND

BALANCE IN FUND 03/17/25	71,636.91
RECEIPTS	15,514.10
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	5,232.75
BALANCE IN FUND 04/07/2025	81,918.26

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 03/17/25	3,193,474.78
RECEIPTS	8,530.49
EXPENDITURES	590.00
BALANCE IN FUND 04/07/25	3,201,415.27
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	300,000.00
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 04/07/25	3,501,415.27

REFUSE FUND

BALANCE IN FUND 03/17/25	106,841.71
MISC	00.00
RECEIPTS	1,020.77
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	26,984.57
BALANCE IN FUND 04/07/2025	80,877.91

WATER O & M

BALANCE IN FUND 03/17/25	237,675.50
RECEIPTS	57,810.70
INTEREST	0.00
EXPENDITURES	38,574.48
BALANCE IN FUND 04/07/2025	256,911.72
INVESTED FUNDS – CERTICATES OF DEPOSIT	0.00
BALANCE IN WATER O & M 04/07/2025	256,911.72

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 03/17/25	5,915.82
INTEREST	29.68
RECEIPTS	00.00
EXPENDITURES	2,150.00
BALANCE IN FUND 04/07/2025	3,795.50

WATER METER DEPOSIT FUND

BALANCE IN FUND 03/17/25	65,311.17
INTEREST	115.31
RECEIPTS –	320.00
MISC	0.00
EXPENDITURES	125.00
BALANCE IN FUND 04/07/2025	65,621.48

SOCIAL SECURITY FUND

BALANCE IN FUND 03/17/25	35,003.99
INTEREST	92.58
PROPERTY TAX – SOCIAL SECURITY	572.21
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	6,663.75
BALANCE IN FUND 04/07/2025	29,005.03

IMRF FUND

BALANCE IN MONEY MARKET 03/17/25	168,104.65
RECEIPTS	1,286.65
INTEREST	0.00
TRANSFER FROM PAYROLL	0.00
EXPENDITURES	0.00
BALANCE IN FUND 04/07/2025	169,391.30

SPECIAL REVENUES FUND

BALANCE IN FUND 03/17/25	4,109,915.13
AWIN MANAGEMENT HOST FEES	247,497.61
AMEREN UTILITY TAX	199,192.12
INTEREST	13,640.56
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES	37,081.43
BALANCE IN FUND 04/07/2025	4,533,163.99
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	8,500,000.04
Interest	00.00
BALANCE IN FUND 04/07/2025	13,033,164.03

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 03/17/25	63,276.23
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	29,471.82
BALANCE IN FUND 04/07/2025	33,804.41

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 03/17/25	16,987.49
RECEIPTS	11.93
EXPENDITURES	57.52
BALANCE IN FUND 04/07/2025	16,941.90

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 03/17/25	47,279.19
RECEIPTS	629.41
MISC.	0.00
EXPENDITURES	0.00
BALANCE IN FUND 04/07/2025	47,908.60

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 03/17/25	346,880.80
RECEIPT'S	596.07
MISC:	0.00
Motor fuel tax	0.00
EXPENDITURES	865.60
BALANCE IN FUND 04/07/2025	346,611.27

GUESTS:

- Mike Wever stated a good job to Chief Doyle for the enforcement action and a job well done on the MBI Trucks. Good job with everyone's help.

MAYOR COMMENTS:

- Madison County, Roxana Police, ISP, Wood River Police and the Street Department has been picking up litter and enforcement on the MBI Trucks.

DEPARTMENT HEADS:

Chief Doyle provided the following:

- Chief Doyle attended the monthly Chief's Meeting at the Wood River Police Department. Madison County Sheriff Connor thanked our Police Department as well as the Wood River Police Department and the Illinois State Police for their efforts during the initial Trash Detail.
- Chief Doyle attended a meeting with the Phillips 66 Refinery Emergency Response and Security Team Leader: Ben Adelman. Ben has requested assistance with hosting a tabletop exercise for an active event at the refinery.
- The Tip411 application is now on the Village Website and is currently active. The Tip411 application link is also posted on the Police Department Facebook page.
- Officer Weshinsky will be attending a two-day class in Springfield to be a certified Taser Instructor for the department. We received all the equipment from AXON/Taser from the ILEAS Grant. Upon recertifying the Officers I will be deploying the new Tasers to each Officer.
- A Policy from Lexipol for the use of the newly purchased drone was passed out to the Board. The Policy has not been approved by the Police Department at this time.
- March Arrest Totals:
 - 47 Arrests
 - 2 Contempt of Court Warrants
 - 1 Felony
 - 1 Misdemeanor
 - 40 Traffic Citations/Warnings
 - 1 Ordinance Violation

Deputy Chief Pence provided the following:

- For the month of March, the Roxana Fire Department responded to 7 fire calls, 10 fire alarms, 19 EMS calls, 2 motor vehicle crashes, 3 CO calls, 1 Haz Mat calls and 8 other calls for a total of 50 calls for service for the month. As of March 31st, there have been 161 calls for service for the year.

Water Superintendent Dustin McCann/Assistant Water Superintendent Deshotel provided the following:

- The Ground Storage Tanks and Lime Silo have been pressure washed.
- A 4-inch water meter inside the refinery has been replaced.
- GRP Wegman serviced our CO2 system's coolant equipment by replacing a motor and performed troubleshooting at our BOC Pump Station on Robbins Rd. At the pump station, a fuse on the main service was replaced, and it was determined that the VFD motor controller at the pump station most likely took an electrical surge, rendering the VFD inoperable at this time.
- We have started draining and cleaning the North Clarifier.
- As we await the start of our lead line replacement project, how would the board like him to respond to residents who are experiencing issues with their water service lines that may require replacement?

Street Superintendent Ken Hoxsey provided the following:

- The repair to the sweeper did not fix the issue. Further parts have been ordered, but there is a couple of months lead time on them. The sweeper is currently being used on an "as needed" basis until repairs are complete.

Wastewater Superintendent Scott Schmidt provided the following:

- Caleb Baldwin and Scott Schmidt completed the Activated Sludge and Nutrient removal course on March 11th. They received 30 Continuing Education Credit Hours to renew the Illinois Wastewater Licenses.
- Starting this month, AECOM'S Steam Extraction System will begin discharging into the Village of Roxana Sewer System.
- All Point Calibration conducted the yearly certified calibration of all laboratory equipment at the Roxana Wastewater Treatment Plant. This yearly certified calibration, along with our daily in-house calibrations, is done to give the Illinois EPA a high quality of assurance that the daily discharge monitoring analysis done at the Roxana Wastewater Treatment Plant is accurate.

Village Administrator Jason Woody provided the following:

- Preventative Maintenance Contract for the HVAC and Boilers at Village Hall is on the agenda for approval.
- The Storm siren at the Village Hall is fixed and the one on Wagon Wheel is still being looked at.
- Still waiting for the Grant for Earth Day Clean Up which is scheduled tentatively for April 26th.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Kelly and seconded by Groppe to Approve Preventative Maintenance Programs for HVAC and Domestic Boilers from GRP Wegman; Cost of these maintenance programs not to exceed \$8,800.00 for 310 N. Central Avenue/Village Hall.
 AYE: Newberry, Groppe, Kelly, Smith, John
 ABSTAINED: White
 ABSENT: None

PUBLIC SAFETY COMMITTEE:

- A motion was made by Smith and seconded by John to Approve Police Department Hiring of Cody Thomas upon successful completion of the hiring process.
 AYE: Newberry, Groppe, Kelly, Smith, John, White
 ABSTAINED: None
 ABSENT: None

PUBLIC WORKS COMMITTEE:

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COMMUNITY DEVELOPMENT:

- We are waiting on the Planning Commission to make their recommendation on the Comprehensive Plan.
- We need to discuss the Short-term rental. Mayor Reynolds stated this would be good to discuss at the May Committee meeting.

NEW BUSINESS:

- Village Administrator Woody and Mayor Reynolds will be getting the Old Alton Edwardsville Road project ready for bid.

UNFINISHED BUSINESS:

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With no additional business to be discussed, a motion was made by Kelly and seconded by Smith to adjourn the regular session and move to the executive session for Personnel 5 ILCS 120/2 © (1), and Proposed Property Purchase 5 ILCS 2©5 with no action to follow.

AYE: Newberry, Groppe, Kelly, Smith, John, White
 ABSENT: None
 NAY: None

Time: 6:53 p.m.

A motion was made by Kelly and seconded by John to adjourn the executive session and move to the regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Time: 7:10 p.m

Mayor Reynolds asked all the board members to look over the 6 Scholarships we received from Roxana High School Students for our annual scholarship awards. It was agreed by all the board members each student will receive \$2000.00 each since we didn't give any scholarships out last year.

With no additional business to be discussed, a motion was made by Kelly and seconded by John to adjourn the regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time 7:14 p.m.

Kristi Carter Village Clerk