

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

March 17, 2025

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Groppe, Kelly, Smith, John, White and Attorney Lading.

A motion was made by Kelly and seconded by White to approve the minutes of the Village Board meeting on 03/03/25 with one correction. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Groppe to approve the Executive minutes of the Village Board meeting on 03/03/25. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by White to approve the Committee minutes of the Village Committee meeting on 03/10/25. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Kelly to approve the Executive minutes of the Village Committee meeting on 03/10/25. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by John and seconded by Kelly to approve the current
Treasure's report.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by White to approve the current bill
list and authorize payment.

AYE: Groppe, Kelly, Smith, John, White

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 03/03/25	35,305.81
RECEIPTS	222,101.67
EXPENDITURES	62,652.51
BALANCE IN MONEY MARKET 03/17/25	194,754.97

FIRE PROTECTION FUND

BALANCE IN FUND 03/03/25	44,844.46
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	100,000.00
EXPENDITURES	22,009.02
BALANCE IN FUND 03/17/25	122,835.44

RECREATION FUND

BALANCE IN FUND 03/03/25	80,153.08
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	8,516.17
BALANCE IN FUND 03/17/2025	71,636.91

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 03/03/25	3,155,273.81
RECEIPTS	38,700.10
EXPENDITURES	499.13
BALANCE IN FUND 03/17/25	3,193,474.78
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	300,000.00
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 03/17/25	3,493,474.78

REFUSE FUND

BALANCE IN FUND 03/03/25	19,054.88
MISC	00.00
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	100,000.00
EXPENDITURES	12,213.17
BALANCE IN FUND 03/17/2025	106,841.71

WATER O & M

BALANCE IN FUND 03/03/25	213,756.09
RECEIPTS	49,495.94
INTEREST	0.00
EXPENDITURES	25,576.53
BALANCE IN FUND 03/17/2025	237,675.50
INVESTED FUNDS – CERTICATES OF DEPOSIT	0.00
BALANCE IN WATER O & M 03/17/2025	237,675.50

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 03/03/25	5,915.82
INTEREST	00.00
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 03/17/2025	5,915.82

WATER METER DEPOSIT FUND

BALANCE IN FUND 03/03/25	65,311.17
INTEREST	0.00
RECEIPTS –	80.00
MISC	337.00
EXPENDITURES	417.00
BALANCE IN FUND 03/17/2025	65,311.17

SOCIAL SECURITY FUND

BALANCE IN FUND 03/03/25	43,202.29
INTEREST	0.00
PROPERTY TAX – SOCIAL SECURITY	0.00
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	8,198.30
BALANCE IN FUND 03/17/2025	35,003.99

IMRF FUND

BALANCE IN MONEY MARKET 03/03/25	185,971.09
RECEIPTS	104.55
INTEREST	0.00
TRANSFER FROM PAYROLL	0.00
EXPENDITURES	17,970.99
BALANCE IN FUND 03/17/2025	168,104.65

SPECIAL REVENUES FUND

BALANCE IN FUND 03/03/25	4,506,940.28
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
INTEREST	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	24,000.00
EXPENDITURES	421,025.15
BALANCE IN FUND 03/17/2025	4,109,915.13
BALANCE IN PRIME FUND	00.00

INVESTED FUNDS-CERTIFICATES OF DEPOSIT	8,500,000.04
Interest	00.00
BALANCE IN FUND 03/03/2025	12,609,915.17

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 03/03/25	83,083.09
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	19,806.86
BALANCE IN FUND 03/17/2025	63,276.23

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 03/03/25	17,203.18
RECEIPTS	0.00
EXPENDITURES	215.69
BALANCE IN FUND 03/17/2025	16,987.49

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 03/03/25	47,279.19
RECEIPTS	0.00
MISC.	0.00
EXPENDITURES	0.00
BALANCE IN FUND 03/17/2025	47,279.19

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 03/03/25	341,360.51
RECEIPT'S	0.00
MISC:	0.00
Motor fuel tax	5,520.29
EXPENDITURES	0.00
BALANCE IN FUND 03/17/2025	346,880.80

GUESTS:

- Will Cunningham stated during Friday storms, storm sirens went off but not in Roxana. Mayor Reynolds stated we are aware of it, and it's being looked into.
- Kim Warren stated Madison County Rabies tags will be available on Saturday at the Animal Clinic.

MAYOR COMMENTS:

- Received a favorable report from Madison County on the 8th Street Road Repair Project. We are looking to bid that around 60 days.
- At the last meeting Scott Ward asked about the concrete sealant. Mayor Reynolds checked with the Engineering Group and IDOT who said it's a thing of the past.

DEPARTMENT HEADS:**Chief Doyle provided the following:**

- The Roxana Police Department completed the first of many traffic details on Rt. 143 and IL 255 regarding the trash issue. Officer Davis utilized during his shift and made several traffic stops regarding Illinois Vehicle Code Violations pertaining to Trash Hauling trucks. Chief Doyle has received calls and emails thanking the Police Department and the surrounding police agencies for making an impact.
- Chief Doyle attended the Phillips66 Security Meeting on Wednesday, March 11, 2025. Ben Adelman is the new Emergency Response and Security Team Leader for the Refinery.
- Spring is quickly upon us and the Officers will be working on Nuisances, tall grass and weeds.

Assistant Chief Pence provided the following:

- On March 11th the Insurance Services Office (ISO) completed their evaluation of the Roxana Fire Department, the last evaluation was in 2017.
- Thanked the Water Department with their help with the hydrant flow testing, Water Superintendent McCann assisted with the water supply portion of the evaluation.
- Last week Engines E-2515 and E-2516 had their annual maintenance performed, this includes pump and ladder testing.
- During the storms on the evening of Friday March 14th the fire department was staffed with the three full time firefighters and five Paid on Call Firefighters. While on standby we were called to assist the East Alton Fire Department with a roof blown off of a commercial building and power lines arcing on East Tydeman.

Water Superintendent Dustin McCann provided the following:

- Finishing up the water meter reading this month.
- After meeting with IOS they want documentation on Fire Hydrant inspection maintenance and results of flow test that are performed.

Street Superintendent Ken Hoxsey provided the following:

- Leaf Vac Trailer experienced a minor malfunction. They are waiting for the part to come in. They have received multiple reports of leaf piles around town and will attempt to collect them manually.
- The Street Sweeper and Leaf Vac are currently out of service.

Wastewater Superintendent Scott Schmidt provided the following:

- On February 20, 2025, an Illinois Environmental Protection Agency Bureau of Water representative conducted a compliance evaluation inspection at the Village of Roxana Wastewater Treatment Plant. The Village of Roxana recently received a copy of the inspection report. The report states that the Roxana Wastewater Treatment Plant was properly operated and maintained. No apparent violations were detected or noted during the overall review and inspection.

Village Administrator Jason Woody provided the following:

- Muni usually mows the Village Hall and Hubbard Park but this year our Street Department will mow it to save some money. Muni will still maintain the landscaping and do the irrigation.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Kelly and seconded by Groppe to Approve Munie Lawn Care for Lawn Care and Landscape Maintenance at Village Hall and Hubbard Park; Cost not to exceed \$6,200.00.
AYE: Newberry, Groppe, Kelly, Smith, John, White
ABSTAINED: None
ABSENT: None
- A motion was made by Kelly and seconded by John to Approve Resolution #25-6 Authorizing The Village Administrator to Apply for an Environmental Grant Through the Madison County Resource Management Program Clean Communities Litter Grant.
AYE: Newberry, Groppe, Kelly, Smith, John, White
ABSTAINED: None
ABSENT: None

PUBLIC SAFETY COMMITTEE:

- A motion was made by Smith and seconded by White to Approve Ordinance #1169 Approving Intergovernmental Agreement Between The Village of Roxana and the City of Wood River, Illinois, For Emergency Communications Service.
 AYE: Newberry, Groppe, Kelly, Smith, John, White
 ABSTAINED: None
 ABSENT: None
- A motion was made by Smith and seconded by White to Approve the Purchase of a 2024 Ford Police Interceptor 4 door from Bob Ridings Fleet Sale; Cost not to exceed \$48,000.00.
 AYE: Newberry, Groppe, Kelly, Smith, John, White
 ABSTAINED: None
 ABSENT: None
- A motion was made by Smith and seconded by White to Approve of a Holmatro Pentheon PTR50 Telescopic Ram; Cost Not to Exceed \$10,500.00.
 AYE: Groppe, Kelly, Smith, John, White
 ABSTAINED: Newberry
 ABSENT: None

PUBLIC WORKS COMMITTEE:

- A motion was made by Newberry and seconded by John to Approve the Purchase of VFD Replacement for the 8th Street Lift Station; Cost Not to Exceed \$18,500.00.
 AYE: Newberry, Groppe, Kelly, Smith, John, White
 ABSTAINED: None
 ABSENT: None

COMMUNITY DEVELOPMENT:

-

NEW BUSINESS:

-

UNFINISHED BUSINESS:

-

With no additional business to be discussed, a motion was made by Kelly and seconded by Smith to adjourn the regular session and move to the executive session for Personnel 5 ILCS 120/2 © (1), Litigation 5 ILCS 120/2 © (11) and Proposed Property Purchase 5 ILCS 2©5 with no action to follow.

AYE: Newberry, Groppe, Kelly, Smith, John, White
 ABSENT: None
 NAY: None

Time: 6:55 p.m.

A motion was made by Kelly and seconded by John to adjourn the executive session and move to the regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Time: 7:22 p.m

With no additional business to be discussed, a motion was made by Kelly and seconded by Smith to adjourn the regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time 7:24 p.m.

Kristi Carter Village Clerk