

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

March 3, 2025

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Groppe, Kelly, Smith, John, White and Attorney Lading.

A motion was made by Groppe and seconded by White to approve the minutes of the Village Board meeting on 02/17/25. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Kelly to approve the Executive minutes of the Village Board meeting on 02/17/25. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by White to approve the current Treasure's report.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by John to approve the current bill list with one correction and authorize payment.

AYE: Groppe, Kelly, Smith, John, White

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 02/17/25	135,981.11
RECEIPTS	5,025.85
EXPENDITURES	105,701.15
BALANCE IN MONEY MARKET 03/03/25	35,305.81

FIRE PROTECTION FUND

BALANCE IN FUND 02/17/25	63,645.63
RECEIPTS	192.46
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	0.00
EXPENDITURES	18,993.63
BALANCE IN FUND 03/03/25	44,844.46

RECREATION FUND

BALANCE IN FUND 02/17/25	84,986.81
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	4,833.73
BALANCE IN FUND 03/03/2025	80,153.08

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 02/17/25	3,120,587.04
RECEIPTS	35,154.33
EXPENDITURES	467.56
BALANCE IN FUND 03/03/25	3,155,273.81
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	300,000.00
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 03/03/25	3,455,273.81

REFUSE FUND

BALANCE IN FUND 02/17/25	48,812.73
MISC	00.00
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	29,757.85
BALANCE IN FUND 03/03/2025	19,054.88

WATER O & M

BALANCE IN FUND 02/17/25	255,981.54
RECEIPTS	13,626.52
INTEREST	495.77
EXPENDITURES	56,347.74
BALANCE IN FUND 03/03/2025	213,756.09
INVESTED FUNDS – CERTICATES OF DEPOSIT	0.00
BALANCE IN WATER O & M 03/03/2025	213,756.09

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 02/17/25	20,868.81
INTEREST	42.01
RECEIPTS	00.00
EXPENDITURES	14,995.00
BALANCE IN FUND 03/03/2025	5,915.82

WATER METER DEPOSIT FUND

BALANCE IN FUND 02/03/25	65,373.83
INTEREST	132.34
RECEIPTS –	0.00
MISC	0.00
EXPENDITURES	195.00
BALANCE IN FUND 02/17/2025	65,311.17

SOCIAL SECURITY FUND

BALANCE IN FUND 02/17/25	49,895.71
INTEREST	137.35
PROPERTY TAX – SOCIAL SECURITY	0.00
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	6,830.77
BALANCE IN FUND 03/03/2025	43,202.29

IMRF FUND

BALANCE IN MONEY MARKET 02/17/25	211,528.90
RECEIPTS	27,414.10
INTEREST	461.36
TRANSFER FROM PAYROLL	0.00
EXPENDITURES	53,433.27
BALANCE IN FUND 03/03/2025	185,971.09

SPECIAL REVENUES FUND

BALANCE IN FUND 02/17/25	4,708,335.96
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	195,784.22
INTEREST	12,354.71
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES	409,534.61
BALANCE IN FUND 03/03/2025	4,506,940.28
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	8,500,000.04
Interest	00.00
BALANCE IN FUND 03/03/2025	13,006,940.32

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 02/17/25	114,283.95
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	31,200.86
BALANCE IN FUND 03/03/2025	83,083.09

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 02/17/25	17,396.17
RECEIPTS	0.00
EXPENDITURES	192.99
BALANCE IN FUND 03/03/2025	17,203.18

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 02/17/25	47,185.92
RECEIPTS	93.27
MISC.	0.00
EXPENDITURES	0.00
BALANCE IN FUND 03/03/2025	47,279.19

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 02/17/25	340,690.07
RECEIPT'S	670.44
MISC:	0.00
Motor fuel tax	0.00
EXPENDITURES	0.00
BALANCE IN FUND 03/03/2025	341,360.51

GUESTS:

- Mike Wever discussed the Comprehensive Plan and reflects on the Landfill section which didn't address the way things went down. Mike Wever wants to make sure the Ordinance was on the books for a while and the landfill advisory committee was never really implanted but because of public concern it was reinstated. Mike Wever wants to make sure the Comprehensive Plan reflects how it happened.

MAYOR COMMENTS:

- No Comments.

DEPARTMENT HEADS:**Chief Doyle provided the following:**

- The Insurance Representative looked at the patrol vehicle at Trickey's on Thursday, February 27th. Hasn't heard any further information from Village Insurance.
- Items damaged in the fire: Ballistic Vest, LIDAR-Laser Radar, Laptop Computer, Flashlight.
- 248 calls for service in the month of February; 30 traffic citations/warnings, 38 arrests, 4 Felony, 4 Misdemeanor, 28 Traffic and 2 Warrant.
- Tuesday, March 4, 2025, is the last day for accepting applications. We currently have two applications turned in.
- Upon approval of the Candidate by the Village, Chief Doyle has to get approval from the State Training Board to obtain a waiver. It could take up to 30-90 days for approval.
- Chief Doyle attended the Criminal Justice Summit last week. The focus was Cybersecurity, Illinois State Training Board requirements for hiring Officers, Media Relations.
- Officer Tharp has successfully completed DARE school.
- Police Clerk Best and Chief Doyle are still working on Tip411 website.
- The Speed Trailer parts no longer exist and could not be fixed.

Assistant Chief Pence was absent, Chief Newberry provided the following:

- Applied for the Illinois State Fire Marshals Small Equipment Grant; they were awarded a grant in the amount of \$25,149.00. The grant will be used to purchase new extrication equipment. The equipment is battery powered, which makes it quicker and more portable than the gasoline powered equipment we are currently using.
- Run totals; 8 Fire, 16 Fire Alarms, 26 EMS, 6 Other for a total of 56.

Water Superintendent Dustin McCann provided the following:

- On February 23, 2025, we had a water main leak on East Third Street. They were able to fix it, and the Street Department assisted.
- On February 26, 2025, we did a hydro flow test.
- Quarterly meter reading will begin this month.

Street Superintendent Ken Hoxsey provided the following:

- The Street Sweeper is still inoperable. Waiting on repair quotes from two companies.
- They have been working on repairing potholes. The 8th Street Frontage Road is in bad shape.
- Currently working on the EPA MS4 report for the 2024-2025 year.

Wastewater Superintendent Scott Schmidt provided the following:

- On February 20, 2025, Saegan Phillips, an Environmental Protection Engineer from the Illinois EPA Bureau of Water conducted an inspection of the Roxana Wastewater Treatment Plant and all five-collection system lift stations. All went well. A copy of the inspection report should be provided to the Village upon completion.

Village Administrator Jason Woody provided the following:

- We applied for an Environmental Grant for the 8th Street Lift Station \$14,732.00. We did receive the grant, and Scott Schmidt is aware we can proceed.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Kelly and seconded by White to Approve the purchase of a Drone; Cost not to exceed \$7,500.00.
AYE: Newberry, Groppe, Kelly, Smith, White
NAY: John
ABSTAINED: None
ABSENT: None
- A motion was made by Kelly and seconded by Newberry to Approve Resolution #25-4 Supporting the Great Rivers & Routes Tourism Bureau.
AYE: Newberry, Groppe, Kelly, Smith, John, White
ABSTAINED: None
ABSENT: None
- A motion was made by Kelly and seconded by Newberry to Approve Resolution #25-5 Authorizing the Distribution and Payment of Village Funds from It's Homecoming Fund to the Roxana Community Park District.
AYE: Newberry, Groppe, Kelly, Smith, White
ABSTAINED: John
ABSENT: None

PUBLIC SAFETY COMMITTEE:

- A motion was made by Smith and seconded by White to Approve the Purchase of Holmatro Rescue Tools for the Fire Department and waive the bid requirements; cost not to exceed \$27,000.00.
AYE: Groppe, Kelly, Smith, John, White
ABSTAINED: Newberry
ABSENT: None
- A motion was made by Smith and seconded by Newberry to Approve Animal Warriors to run a shot/microchip clinic on March 22, 2025 from 3pm-7pm at the Roxana Village Hall.
AYE: Newberry, Groppe, Kelly, Smith, John, White
ABSTAINED: None
ABSENT: None

PUBLIC WORKS COMMITTEE:

- Trustee Newberry asked Street Superintendent Hoxsey about the Street Sweeper and the age of it.

COMMUNITY DEVELOPMENT:

- Trustee Smith said the Park is getting ready to do some development at Burbank Park and would like the Village to help the Park achieve what they are trying to do. Trustee John stated the project should start in the Spring and or Summer.

NEW BUSINESS:

- Mayor Reynolds and Village Administrator Woody met with Kemme Construction about ongoing activities on Hedge Road, and the potential for future development.

UNFINISHED BUSINESS:

With no additional business to be discussed, a motion was made by Kelly and seconded by Smith to adjourn the regular session and move to the executive session for Personnel 5 ILCS 120/2 © (1), Litigation 5 ILCS 120/2 © (11) and Proposed Property Purchase 5 ILCS 2©5 with no action to follow.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time: 7:09 p.m.

A motion was made by Smith and seconded by White to adjourn the executive session and move to the regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None
NAY: None

Time: 8:00 p.m

With no additional business to be discussed, a motion was made by Kelly and seconded by Smith to adjourn the regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time 8:03 p.m.

Kristi Carter Village Clerk