

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

February 17, 2025

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Groppe, Kelly, Smith, John, White and Attorney Lading.

A motion was made by John and seconded by Kelly to approve the minutes of the Village Board meeting on 02/03/25. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by John to approve the Executive minutes of the Village Board meeting on 02/03/25. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by John to approve the current Treasure's report.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by White and seconded by Kelly to approve the current bill list and authorize payment.

AYE: Groppe, Kelly, Smith, John, White

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion Carried.

**GENERAL FUND**

BALANCE IN FUND 02/03/25	46,286.93
RECEIPTS	206,796.27
EXPENDITURES	117,102.09
BALANCE IN MONEY MARKET 02/17/25	135,981.11

**FIRE PROTECTION FUND**

BALANCE IN FUND 02/03/25	88,728.57
RECEIPTS	1,682.95
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	0.00
EXPENDITURES	26,765.89
BALANCE IN FUND 02/17/25	63,645.63

**RECREATION FUND**

BALANCE IN FUND 02/03/25	92,461.69
RECEIPTS	908.33
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	8,383.21
BALANCE IN FUND 02/17/2025	84,986.81

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 02/03/25	3,100,330.38
RECEIPTS	20,286.66
EXPENDITURES	30.00
BALANCE IN FUND 02/17/25	3,120,587.04
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	300,000.00
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 02/17/25	3,420,587.04

**REFUSE FUND**

BALANCE IN FUND 02/03/25	69,763.56
MISC	1,281.84
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	22,232.67
BALANCE IN FUND 02/17/2025	48,812.73

**WATER O & M**

BALANCE IN FUND 02/03/25	272,164.14
RECEIPTS	25,677.92
INTEREST	0.00
EXPENDITURES	41,860.52
BALANCE IN FUND 02/17/2025	255,981.54
INVESTED FUNDS – CERTICATES OF DEPOSIT	0.00
BALANCE IN WATER O & M 02/17/2025	255,981.54

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 02/03/25	20,868.81
INTEREST	00.00
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 02/17/2025	20,868.81

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 02/03/25	65,243.83
INTEREST	0.00
RECEIPTS –	240.00
MISC	0.00
EXPENDITURES	110.00
BALANCE IN FUND 02/17/2025	65,373.83

**SOCIAL SECURITY FUND**

BALANCE IN FUND 02/03/25	65,739.10
INTEREST	0.00
PROPERTY TAX – SOCIAL SECURITY	814.95
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	16,658.34
BALANCE IN FUND 02/17/2025	49,895.71

**IMRF FUND**

BALANCE IN MONEY MARKET 02/03/25	226,756.77
RECEIPTS	1,298.83
INTEREST	0.00
TRANSFER FROM PAYROLL	0.00
EXPENDITURES	16,526.70
BALANCE IN FUND 02/17/2025	211,528.90

**SPECIAL REVENUES FUND**

BALANCE IN FUND 02/03/25	4,725,298.10
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	193,593.05
INTEREST	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES	210,555.19
BALANCE IN FUND 02/17/2025	4,708,335.96
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	8,500,000.04
Interest	00.00
BALANCE IN FUND 02/17/2025	13,208,336.00

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 02/03/25	157,813.27
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	43,529.32
BALANCE IN FUND 02/17/2025	114,283.95

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 02/03/25	18,545.49
RECEIPTS	16.97
EXPENDITURES	1,166.29
BALANCE IN FUND 02/17/2025	17,396.17

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 02/03/25	46,407.05
RECEIPTS	778.87
MISC.	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/17/2025	47,185.92

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 02/03/25	335,363.68
RECEIPT'S	0.00
MISC:	0.00
Motor fuel tax	5,326.39
EXPENDITURES	0.00
BALANCE IN FUND 02/17/2025	340,690.07

**GUESTS:**

- James Guthrie discussed the Ordinance on the agenda tonight about why it's only for the Police to have 15-mile radius. James Guthrie feels it should be 15 miles across the board for all the departments. Mayor Reynolds stated the only reason why we are doing this at this time is due to a staff shortage in the Police Department. Ralph Wideman stated he agrees with James Guthrie, and we should just vote on it for all the departments. Trustee John stated he agrees with James Guthrie and Ralph Wideman. Scott Schmidt also stated he agrees with James Guthrie and feels it should be across the board. Mayor Reynolds stated each department has different needs and different functions. Trustee Smith stated we need more of a discussion concerning this but he agrees it should be across the board, but a decision was made by the majority. Seth Weshinsky stated the Police Department is covered 24 hours a day. If one person calls off someone has to come in. Seth has already worked about 60 hours of overtime for vacation, and it's only been a month and a half. If we don't get someone hired, it's going to be more and Seth feels like it's an urgent need to get someone hired. Mayor Reynolds stated that is why we have it on the agenda tonight.

**MAYOR COMMENTS:**

- More snow is heading our way, and the Street Department is prepared.

**DEPARTMENT HEADS:****Chief Doyle provided the following:**

- The Police Department has the ability to view the cameras from the old Village Hall; this was installed in the Police Department Friday, February 7, 2025.
- Utilitra was in on Friday, February 7, 2025, and did some cleaning and organization to the IT room. Further work is needed to get the servers off the floor.
- James received an email from Madison County 911 regarding the radios for the Police Department the radios are coming in earlier than expected. There is a yearly cost for Starcom; this will be assessed by the number of radios. The Police Department will have a total of 14 radios: 7 portables, 6 in-car, 1 base radio.
- From February 25<sup>th</sup> through the 27<sup>th</sup> Chief Doyle will be attending the Criminal Justice Summit in Effingham, Illinois.
- The LEADS Agreement with the Illinois State Police has been updated according to the changeover from Chief Cunningham to him.
- Chief Doyle had a zoom meeting with the TIP411 website creators on Tuesday, February 11, 2025. Police Clerk Best and Village Clerk Carter were also in attendance. There are several things to be completed to get the website up and running.
- Officer Tharp has finished week 1 of 2 for D.A.R.E. School.

**Assistant Chief Pence was absent, Chief Newberry provided the following:**

- Nothing to Report.

**Water Superintendent Dustin McCann provided the following:**

- Alex Best has successfully obtained his Class A Water Operating License.
- A replacement clarifier pH probe transmitter has been ordered.
- On March 4, 2025, the Water Department staff will be attending training for NAP Implementation & Cross Connection / Backflow Prevention & Distribution System Management.
- The Neptune System meters have been purchased out of Capital fund (\$15,000).

**Street Superintendent Ken Hoxsey provided the following:**

- MS4 Presentation

**Wastewater Superintendent Scott Schmidt provided the following:**

- We have completed the Fecal Coliform sampling before disinfection required to submit the Effluent Disinfection Exemption request form to the Illinois EPA. If the exemption is granted, the Roxana Wastewater Treatment Plant will not be required to disinfect its effluent during the non-recreational season from November 1<sup>st</sup> through March 31<sup>st</sup>, resulting in chemical cost savings of \$6600/year.

**Village Administrator Jason Woody provided the following:**

- Nothing to Report.

**ADMINISTRATIVE COMMITTEE:**

- A motion was made by Kelly and seconded by Groppe to Approve Ordinance #1168 Modifying Certain Provisions of Village of Roxana Ordinances #915 & #1096.

AYE: Groppe, Kelly, Smith, John, White

ABSTAINED: Newberry

ABSENT: None

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**PUBLIC SAFETY COMMITTEE:**

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**PUBLIC WORKS COMMITTEE:**

- A motion was made by Newberry and seconded by John to Approve Resolution #25-3 Authorizing the Acceptance of Certain Stormwater Drainage Improvement Easements by the Village of Roxana, Illinois.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

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**COMMUNITY DEVELOPMENT:**

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**NEW BUSINESS:**

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**UNFINISHED BUSINESS:**

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With no additional business to be discussed, a motion was made by Kelly and seconded by Groppe to adjourn the regular session and move to the executive session for Personnel 5 ILCS 120/2 © (1) and Collective Bargaining 5 ILCS 2 © (2) with no action to follow.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time: 7:07 p.m.

A motion was made by Smith and seconded by White to adjourn the executive session and move to the regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Time: 7:49 p.m.

With no additional business to be discussed, a motion was made by Newberry and seconded by Groppe to adjourn the regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time 7:51 p.m.

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Kristi Carter Village Clerk