

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

February 3, 2025

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Groppe, Kelly, Smith, John, White and Attorney Lading.

A motion was made by Kelly and seconded by Groppe to approve the minutes of the Village Board meeting on 01/20/25. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Kelly to approve the current Treasure's report.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by John and seconded by White to approve the current bill list with one correction and authorize payment.

AYE: Groppe, Kelly, Smith, John, White

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 01/20/25	92,815.00
RECEIPTS	4,221.63
EXPENDITURES	50,749.70
BALANCE IN MONEY MARKET 02/03/25	46,286.93

FIRE PROTECTION FUND

BALANCE IN FUND 01/20/25	101,897.92
RECEIPTS	303.30
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	0.00
EXPENDITURES	13,471.65
BALANCE IN FUND 02/03/25	88,728.57

RECREATION FUND

BALANCE IN FUND 01/20/25	101,817.09
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	9,355.40
BALANCE IN FUND 02/03/2025	92,461.69

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 01/20/25	3,099,306.14
RECEIPTS	7,764.24
EXPENDITURES	6,740.00
BALANCE IN FUND 02/03/25	3,100,330.38
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	300,000.00
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 02/03/25	3,400,330.38

REFUSE FUND

BALANCE IN FUND 01/20/25	70,241.34
MISC	00.00
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	477.78
BALANCE IN FUND 02/03/2025	69,763.56

WATER O & M

BALANCE IN FUND 01/20/25	249,010.94
RECEIPTS	51,526.17
INTEREST	0.00
EXPENDITURES	28,372.97
BALANCE IN FUND 02/03/2025	272,164.14
INVESTED FUNDS – CERTICATES OF DEPOSIT	0.00
BALANCE IN WATER O & M 02/03/2025	272,164.14

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 01/20/25	20,825.54
INTEREST	43.27
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 02/03/2025	20,868.81

WATER METER DEPOSIT FUND

BALANCE IN FUND 01/20/25	64,951.35
INTEREST	136.29
RECEIPTS –	160.00
MISC	221.19
EXPENDITURES	225.00
BALANCE IN FUND 02/03/2025	65,243.83

SOCIAL SECURITY FUND

BALANCE IN FUND 01/20/25	65,560.19
INTEREST	178.91
PROPERTY TAX – SOCIAL SECURITY	0.00
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/03/2025	65,739.10

IMRF FUND

BALANCE IN MONEY MARKET 01/20/25	226,258.41
RECEIPTS	0.00
INTEREST	498.36
TRANSFER FROM PAYROLL	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/03/2025	226,756.77

SPECIAL REVENUES FUND

BALANCE IN FUND 01/20/25	4,414,183.89
AWIN MANAGEMENT HOST FEES	296,861.51
AMEREN UTILITY TAX	00.00
INTEREST	12,401.90
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	19,545.45
EXPENDITURES	17,694.65
BALANCE IN FUND 02/03/2025	4,725,298.10
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	8,500,000.04
Interest	00.00
BALANCE IN FUND 02/03/2025	13,225,298.14

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 01/20/25	165,999.52
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	8,186.25
BALANCE IN FUND 02/03/2025	157,813.27

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 01/20/25	18,441.78
RECEIPTS	103.71
EXPENDITURES	0.00
BALANCE IN FUND 02/03/2025	18,545.49

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 01/20/25	24,118.51
RECEIPTS	308.54
MISC.	205,190.00
EXPENDITURES	183,210.00
BALANCE IN FUND 02/03/2025	46,407.05

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 01/20/25	334,681.72
RECEIPT'S	681.96
MISC:	0.00
Motor fuel tax	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/03/2025	335,363.68

GUESTS:

- Will Cunningham stated he would like to thank the board along with Kristi Carter, Tarrah Thien, Sara Dixon and Alyssa Best for everyone putting forth the effort for his retirement party and appreciated everything that was done for him.

MAYOR COMMENTS:

- Received correspondence from IDOT motor fuel program is engaged for the 7th and 8th Street Road repair.
- Losch easements are ready for the next meeting once a Resolution is prepared.

DEPARTMENT HEADS:**Chief Doyle provided the following:**

- Utilitra will provide training for the new system at the old Village Hall this week.
- Officer Davis did an excellent job this weekend gaining information on locating the missing student from Roxana High School. The juvenile was returned home on Sunday.
- Officer Tharp will be attending DARE training February 9th -21st in Lincoln, Illinois.
- One application has been turned in for the Lieutenant's position.
- Wednesday, February 5, 2025, Chief Doyle will have a meeting with all the Police Department employees. Chief Doyle will address his goals and expectations moving forward. Village Administrator Woody will also attend.
- Monthly Statistics for January 2025; 283 calls for service, 3 felony arrests, 4 Misdemeanor arrests, 43 Traffic arrests, 2 Parking Violations, 2 Ordinances and 5 warrant arrests.

Assistant Chief Pence provided the following:

- The Roxana Fire Department responded to 55 total calls for the month of January; 4 fires, 17 Fire Alarms, 22 EMS, 4 MVC, 3 CO Investigations and 5 other calls.
- We had 15 people show up for the blood drive and 13 units of blood could be donated.
- Trustee Smith asked if Survival Flight has been available in town and or able to respond. Assistant Fire Chief Pence stated they aren't first out for us, Alton Memorial is. Mayor Reynolds stated the contract had not been approved and the Village Administrator Woody stated the language was still being reviewed.

Water Superintendent Dustin McCann provided the following:

- I received the Neptune Mobile Data Collector and currently working on formatting our data for integration with the Neptune 360 program.
- I am currently in discussion with Phillips66 regarding the replacement of a 2-inch water meter on their property. Coordination is underway to determine the best course of action for this meter replacement.
- We have begun conducting the annual OSHA-required training for employees. These training sessions will continue to ensure compliance with workplace safety regulations.

- For the month of February, I will be scheduling fire hydrant flow tests as part of the ISO data gathering. Additionally, I will coordinate the time to take our clarifiers out of service for necessary cleaning and maintenance.
- Trustee Smith asked all Department Heads if they have received their confined space training.

Street Superintendent Ken Hoxsey provided the following:

- Finished removing all the Christmas lights.
- Will look at filling potholes and repairing streets this week.
- With warmer weather this week, they will be running the street sweeper.

Wastewater Superintendent Scott Schmidt provided the following:

- Due to the cold weather leading up to and during the night of January 22, 2025, the secondary clarifier at the Roxana Wastewater Treatment Plant's surface water froze. Once this happened, the clarifier surface rake was unable to move, causing the drive motor sheer pin to break. The next day, Wastewater Department employees replaced the clarifier drive sheer pin and removed the ice from the secondary clarifier surface so the rake arm could work as designed.

Village Administrator Jason Woody provided the following:

- The grant for 7th Street to Old Edwardsville Road is still 6 to 7 weeks out until bid depending on the funding freeze.
- Randy Miles has reviewed the comprehensive plan and gave his thoughts.

ADMINISTRATIVE COMMITTEE:

-

PUBLIC SAFETY COMMITTEE:

- A motion was made by Smith and seconded by John to Appoint Officer Tharp to the Position of Corporal.
 AYE: Newberry, Groppe, Kelly, Smith, John, White
 ABSTAINED: None
 ABSENT: None
- Chief Doyle read a letter of appreciation from Chief Wells, Wood River Police Department, for a job well done from Corporal Tharp assisting the Wood River Police Department.
- Recognition of Officer Parnell. Chief Doyle on December 9, 2024, of a dog complaint in the 300 block of Rohm. Officer Parnell located the barking dog in the 400 block of West Thomas. Officer Parnell went above and beyond what someone would normally do for a barking dog complaint at 2 am. Officer Parnell knocked on the door and received no answer. Officer Parnell went back to his car and called the owner with no answer. Officer Parnell started knocking on the windows and the female finally came outside and found her husband laying on the floor not breathing. Officer Parnell activated EMS and did life saving measures until the Fire Department and ambulance arrived. Chief Doyle presented Officer Parnell with a Life Saving Award.

PUBLIC WORKS COMMITTEE:

•

COMMUNITY DEVELOPMENT:

•

NEW BUSINESS:

- Trustee Smith is participating in the Polar Plunge on February 22, 2025, if anyone would like to join his team or if you would like to support him online.

UNFINISHED BUSINESS:

- Trustee Smith asked about the property on East 7th Street. Attorney Lading stated the eviction is ongoing. Attorney Lading thinks it has been served and is in progress. They should get a court date.

With no additional business to be discussed, a motion was made by Smith and seconded by White to adjourn the regular session and move to the executive session with no action to follow.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time: 6:52 p.m.

A motion was made by Kelly and seconded by Smith to adjourn the executive session and move to regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Time: 7:45 p.m.

With no additional business to be discussed, a motion was made by Kelly and seconded by White to adjourn the regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time 7:47 p.m.

Kristi Carter Village Clerk