

## **PROCEEDINGS OF THE ROXANA VILLAGE BOARD**

January 20, 2025

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Groppe, Kelly, Smith, John, White and Attorney Gilbert.

A motion was made by Kelly and seconded by Groppe to approve the minutes of the Village Board meeting on 01/13/25. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Groppe and seconded by John to approve the Executive minutes of the Village Board meeting on 01/13/25. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Kelly to approve the current Treasurer's report.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by John and seconded by Kelly to approve the current bill list and authorize payment.

AYE: Groppe, Kelly, Smith, John, White

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion Carried.

**GENERAL FUND**

BALANCE IN FUND 01/06/25	64,114.92
RECEIPTS	154,158.69
EXPENDITURES	125,458.61
BALANCE IN MONEY MARKET 01/20/25	92,815.00

**FIRE PROTECTION FUND**

BALANCE IN FUND 01/06/25	140,171.36
RECEIPTS	537.26
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	0.00
EXPENDITURES	38,810.70
BALANCE IN FUND 01/20/25	101,897.92

**RECREATION FUND**

BALANCE IN FUND 01/06/25	108,806.50
RECEIPTS	289.97
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	7,279.38
BALANCE IN FUND 01/20/2025	101,817.09

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 01/06/25	3,001,239.33
RECEIPTS	106,253.74
EXPENDITURES	8,186.93
BALANCE IN FUND 01/20/25	3,099,306.14
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	300,000.00
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 01/20/25	3,399,306.14

**REFUSE FUND**

BALANCE IN FUND 01/06/25	113,168.21
MISC	409.21
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	43,336.08
BALANCE IN FUND 01/20/2025	70,241.34

**WATER O & M**

BALANCE IN FUND 01/06/25	281,599.43
RECEIPTS	23,733.66
INTEREST	0.00
EXPENDITURES	56,322.15
BALANCE IN FUND 01/20/2025	249,010.94
INVESTED FUNDS – CERTICATES OF DEPOSIT	0.00
BALANCE IN WATER O & M 01/20/2025	249,010.94

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 01/06/25	20,825.54
INTEREST	00.00
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 01/20/2025	20,825.54

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 01/06/25	64,896.35
INTEREST	0.00
RECEIPTS –	160.00
MISC	0.00
EXPENDITURES	105.00
BALANCE IN FUND 01/20/2025	64,951.35

**SOCIAL SECURITY FUND**

BALANCE IN FUND 01/06/25	81,018.32
INTEREST	0.00
PROPERTY TAX – SOCIAL SECURITY	260.17
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	15,718.30
BALANCE IN FUND 01/20/2025	65,560.19

**IMRF FUND**

BALANCE IN MONEY MARKET 01/06/25	240,538.53
RECEIPTS	18,255.62
INTEREST	0.00
TRANSFER FROM PAYROLL	0.00
EXPENDITURES	32,535.74
BALANCE IN FUND 01/20/2025	226,258.41

**SPECIAL REVENUES FUND**

BALANCE IN FUND 01/06/25	4,091,407.64
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
INTEREST	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	490,800.85
EXPENDITURES	168,024.60
BALANCE IN FUND 01/20/2025	4,414,183.89
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	8,500,000.04
Interest	00.00
BALANCE IN FUND 01/20/2025	12,914,183.93

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 01/06/25	205,149.08
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	39,149.56
BALANCE IN FUND 01/20/2025	165,999.52

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 01/06/25	20,081.07
RECEIPTS	5.42
EXPENDITURES	1,644.71
BALANCE IN FUND 01/20/2025	18,441.78

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 01/06/25	23,869.87
RECEIPTS	248.64
MISC.	0.00
EXPENDITURES	0.00
BALANCE IN FUND 01/20/2025	24,118.51

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 01/06/25	329,221.82
RECEIPT'S	0.00
MISC:	0.00
Motor fuel tax	5,459.90
EXPENDITURES	0.00
BALANCE IN FUND 01/20/2025	334,681.72

**GUESTS:**

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**MAYOR COMMENTS:**

- We had the passing of a local Pastor; Roy Gibbs who was a long-standing member of the Community. The mayor thanked the Police Department for the escort.

**DEPARTMENT HEADS:****Lt. Doyle provided the following:**

- The Lieutenant's position has been posted, and at this time one application has been picked up.
- Chief Cunningham's Retirement Open House has been posted, and the response has been very positive for his many years of service to our Village.
- Lt. Doyle would like to thank the Village for this opportunity to start the next chapter in his law enforcement career. Lt. Doyle stated he will be a devoted Chief of Police to this Village and his door will always be open. Lt. Doyle is encouraged by the open dialog Mayor Reynolds referenced in the last meeting.

**Chief Newberry provided the following:**

- On January 15, 2025, Chief Newberry, Deputy Chief Pence, and Lt. Kelly attended a 3-hour pipeline meeting in Godfrey.
- February 1<sup>st</sup> from 9 a.m. – 1 p.m. Impact will be at Village Hall for a blood drive.

**Water Superintendent Dustin McCann provided the following:**

- Meter Replacement at the Roxana Bus Garage.
- Transition to Neptune 360 Metering System.
- CO2 Injection System Upgrade.
- Water Treatment Update: the water facility treated a total of 23.2 million gallons of water.

**Street Superintendent Ken Hoxsey provided the following:**

- The snowplow has been repaired; however, a possible hydraulic pump issue, which will be checked later this week.
- They have begun removal of the Christmas Lights.

**Wastewater Superintendent Scott Schmidt provided the following:**

- Cogent/Vandevanter delivered and reinstalled the 25 hp Vaughan submersible pump into the Wagon Wheel Influent Lift Station on January 14<sup>th</sup>. This pump had a seal failure and required a new power cable. It was sent out for repair early in November.
- Caleb Baldwin and Brandon Austin attended the Excavator Pipeline Safety Program, which is free training on safely locating, marking, and excavating near pipelines and other utilities.

**Village Administrator Jason Woody provided the following:**

- Environmental Grant was turned in last Friday.

**ADMINISTRATIVE COMMITTEE:**

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**PUBLIC SAFETY COMMITTEE:**

- A motion was made by Smith and seconded by Kelly to Approve Resolution #25-2 Appointing James Doyle to the Position of Chief of Police for the Village of Roxana, Illinois.  
AYE: Newberry, Groppel, Kelly, Smith, John, White  
ABSTAINED: None  
ABSENT: None

**PUBLIC WORKS COMMITTEE:**

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**COMMUNITY DEVELOPMENT:**

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**NEW BUSINESS:**

- Village Clerk Carter swore in James Doyle as the newly appointed Police Chief for the Village of Roxana.
- Mayor Reynolds stated William Cunningham was hired on July 6, 1999, appointed Police Chief on August 19, 2013, and his official retirement date is January 31, 2025. Mayor Reynolds presented Chief Cunningham with a plaque thanking Chief Cunningham for his years of service and dedication.

**UNFINISHED BUSINESS:**

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With no additional business to be discussed, a motion was made by Smith and seconded by Kelly to adjourn the regular session.

AYE: Newberry, Groppel, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time 6:50 p.m.

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Kristi Carter Village Clerk