

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

August 19, 2024

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Groppe, Kelly, Smith, John, White and Attorney Lading.

A motion was made by John and seconded by Kelly to approve the minutes of the Village Board meeting on 08/05/24. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Groppe to approve the Executive minutes of the Village Board meeting on 08/05/24. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Groppe to approve the current Treasure's report.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by White to approve the current bill list and authorize payment.

AYE: Groppe, Kelly, Smith, John, White

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 08/05/24	523,302.05
RECEIPTS	24,293.77
EXPENDITURES	56,341.11
BALANCE IN MONEY MARKET 08/19/24	491,254.71

FIRE PROTECTION FUND

BALANCE IN FUND 08/05/24	332,840.21
RECEIPTS	1,590.37
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	0.00
EXPENDITURES	5,776.70
BALANCE IN FUND 08/19/24	328,653.88

RECREATION FUND

BALANCE IN FUND 08/05/24	170,726.81
RECEIPTS	633.95
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	0.00
BALANCE IN FUND 08/19/24	171,360.76

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 08/05/24	1,262,755.76
RECEIPTS	56,958.96
BALANCE IN FUND 08/19/24	1,319,714.72
EXPENDITURES	1,810.85
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	1,801,203.60
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 08/19/24	3,119,107.47

REFUSE FUND

BALANCE IN FUND 08/05/24	228,300.61
MISC	894.63
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	493.17
BALANCE IN FUND 08/19/2024	228,756.07

WATER O & M

BALANCE IN FUND 08/05/24	154,825.01
RECEIPTS	10,433.36
INTEREST	400.19
EXPENDITURES	25,597.38
BALANCE IN FUND 08/19/2024	140,061.18
INVESTED FUNDS – CERTICATES OF DEPOSIT	202,272.22
BALANCE IN WATER O & M 08/19/2024	342,333.40

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 08/05/24	20,589.37
INTEREST	55.85
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 08/19/2024	20,645.22

WATER METER DEPOSIT FUND

BALANCE IN FUND 08/05/24	63,993.15
INTEREST	175.05
RECEIPTS –	160.00
MISC	00.00
EXPENDITURES	254.00
BALANCE IN FUND 08/19/2024	64,074.20

SOCIAL SECURITY FUND

BALANCE IN FUND 08/05/24	151,326.92
INTEREST	182.44
PROPERTY TAX – SOCIAL SECURITY	568.77
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	0.00
BALANCE IN FUND 08/19/2024	152,078.13

IMRF FUND

BALANCE IN MONEY MARKET 08/05/24	280,660.39
RECEIPT'S	906.48
INTEREST	0.00
TRANSFER FROM PAYROLL MARCH IMRF	0.00
EXPENDITURES	0.00
BALANCE IN FUND 08/19/2024	281,566.87

SPECIAL REVENUES FUND

BALANCE IN FUND 08/05/24	7,919,351.02
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
INTEREST	51,075.58
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES	121,033.12
BALANCE IN FUND 08/19/2024	7,853,772.75
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	4,785,006.77
Interest	00.00
BALANCE IN FUND 08/19/2024	12,638,779.52

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 08/05/24	220,513.89
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	13,215.74
BALANCE IN FUND 08/19/2024	207,298.15

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 08/05/24	20,457.63
RECEIPTS	11.85
EXPENDITURES	0.00
BALANCE IN FUND 08/19/2024	20,469.48

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 08/05/24	221,843.37
RECEIPTS	1,208.66
MISC.	0.00
EXPENDITURES	0.00
BALANCE IN FUND 08/19/2024	223,052.03

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 08/05/24	304,922.92
RECEIPT'S	822.46
MISC:	0.00
Motor fuel tax	5,518.20
EXPENDITURES	0.00
BALANCE IN FUND 08/19/2024	311,263.58

GUESTS:

- Andrew from Utilitra discussed the proposal for the camera system at the old Village Hall.

MAYOR COMMENTS:

- We have been dealing with the E tank situation on Hedge Road. Mayor Reynolds spoke with TWM Engineering group working on a layout on the site in terms of utilities. There have been questions in the past on the development excavation work occurring east of Wanda Road, north of Wagon Wheel Road which is owned by Brewster Construction who is working with Keller Construction, and they will be doing a building or two out there at some point.
- Mayor Reynolds spoke with Jill Bertles today for the water tower site, west of Wanda Road and east of the interstate. The water tower will be part of the USDA program.

DEPARTMENT HEADS:

Chief Cunningham provided the following:

- Officer Tharp represented the department and Village at the Bommarito Automotive on Saturday.
- Newsletter is at the printer.
- We have 5 Ordinance Violation (OV) cases scheduled for Tuesday, August 20th. We have 4 OV cases scheduled for September.

- A resident came in today concerned about the school traffic on East Thomas between 111 and Chaffer. The resident suggested a four way stop and or speed bumps. Chief Cunningham doesn't think a four-way stop is a good idea. Asked all the board members to think about it. Chief Cunningham will also speak to the school.
- The Street Department maintains 3 properties: 256 Elm, 139 W Second and 148 W Second Street.
- A gentleman received a parking violation on Chaffer south of East 7th Street. The last No Parking sign on East 6th Street and the curbs aren't painted yellow so that's why he parked where he did. Chief Cunningham requested we paint the curb on the west side or put a No Parking sign up. Street Superintendent Hoxsey stated we struggle getting curbs painted and he may suggest hiring someone to paint the curbs. Trustee Smith asked about making parking a squad car in the area of the school. Chief Cunningham stated we have a squad car parked at Chaffer already and it doesn't seem to help. Trustee Smith suggested maybe Thomas and Chaffer.
- D.A.R.E. will begin after Labor Day this year. Officer Tharp will be training to become the next D.A.R.E. Officer.

Assistant Chief Pence provided the following:

- For the month of July, the Roxana Fire Department responded to 2 fire calls, 12 fire alarms, 14 EMS calls, 3 motor vehicle crashes and 2 other calls for a total of 33 calls for service for the month. At the halfway point for the year the Roxana Fire Department has responded to 244 calls for service, at this pace we will be near 500 calls for the year. In 2023 we had 456 calls for service.
- As of 2:00 pm the annual hose testing that was scheduled for Friday August 16, 2024, has not yet begun, the testing company has made contact with them and they are expecting to start testing by 3:00 pm, the testing should take about 6 hours.
- The brush truck is almost ready.

Water Superintendent Dustin McCann was absent but provided the following:

- The High Service pump piping work has been completed on all three high service pumps. Bacteriological sampling has been done and the final application for an operating permit has been submitted to the IEPA. Dustin has been giving verbal approval from the IEPA that all pumps can be put into service with the changes made. The no longer needed control wiring has been removed from the pump controls.
- Two 4-inch meters were replaced at the beginning of August.
- For the prior month of July, the water department treated 25.89 million gallons of water.

Street Superintendent Ken Hoxsey provided the following:

- Trash Truck #53 is still out for repair.
- John Deere is also down for repair with a transmission issue.
- We should be getting the new JCB this week.

Wastewater Superintendent Scott Schmidt provided the following:

- Working with Republic Services to recertify the waste profile for the Village of Roxana waste sludge so it can continue to be disposed of at the Roxana Landfill. The recertified waste profile will allow us to dispose of the sludge at the landfill for three years.
- The old Village Hall backup power generator has been alarming because of low voltage generation. Fabick Cat service technician adjusted the voltage generation from 225 to 245 volts. After adjustment, the generator cycled without alarm.

Village Administrator Jason Woody provided the following:

- GRP was at the old Village Hall and installed the kitchen in the Clerk's office and still waiting for the shower in the old Fire Department.
- Working on the lease agreement with Survival Flight.
- 334 W. Thomas is still moving forward with demolition.
- Thanked the department heads for getting the memos out on Friday.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Kelly and seconded by Groppe to approve the annual renewal with Barcom Security; cost not to exceed \$4953.00.
AYE: Newberry, Groppe, Kelly, Smith, John, White
ABSTAINED: None
ABSENT: None
- A motion was made by Kelly and seconded by White to approve Ordinance #1128 Modifying Certain Sections of the Roxana Ordinance Defining and Setting Forth Employee Benefits Related to Training and Education.
AYE: Groppe, Kelly, Smith, John, White
ABSTAINED: Newberry
ABSENT: None
- A motion was made by Kelly and seconded by Smith to approve Utilitra to install new security cameras at the old Village Hall; cost not to exceed \$22,000.00.
AYE: Newberry, Groppe, Kelly, Smith, John, White
ABSTAINED: None
ABSENT: None

PUBLIC SAFETY COMMITTEE:

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PUBLIC WORKS COMMITTEE:

- A motion was made by Newberry and seconded by John to approve the purchase of a new 2025 Dump truck as per State Approved vendors; cost not to exceed \$205,305.53.
AYE: Newberry, Groppe, Kelly, Smith, John
ABSTAINED: White
ABSENT: None
- A motion was made by Newberry and seconded by John to approve Armor Equipment to repair Trash truck #53; cost not to exceed \$14,841.16.

AYE: Newberry, Groppel, Kelly, Smith, John
ABSTAINED: White
ABSENT: None

COMMUNITY DEVELOPMENT:

- A motion was made by Kelly and seconded by John to approve Mayor Reynolds to sign the Minor Subdivision Plat between Park and the Library District.

AYE: Newberry, Groppel, Kelly, Smith, John, White
ABSTAINED: None
ABSENT: None

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NEW BUSINESS:

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UNFINISHED BUSINESS:

- Mayor Reynolds stated the Doerr/Thomas Street project was finished and waiting for a big rain to see if it worked.
- Trustee John asked about the driveway at 303 Doerr Street. Mayor Reynolds will take a look at it.
- Trustee Newberry stated the curb in front of the fire department which was repaired this year is falling apart and would like someone to look at it.
- Trustee Groppel stated the weeds going to the landfill are about 3 feet tall. Mayor Reynolds has sent IDOT an email.
- Village Administrator Woody stated the comprehensive plan should be finalized soon.

With no additional business to be discussed, a motion was made by Kelly and seconded by Smith to adjourn the regular session and move to executive session with no action to follow.

AYE: Newberry, Groppel, Kelly, Smith, John, White
ABSENT: None
NAY: None

Time: 7:11 p.m.

A motion was made by Kelly and seconded by Smith to adjourn the executive session and move to regular session.

AYE: Newberry, Groppel, Kelly, Smith, John, White
ABSENT: None
NAY: None

Time: 8:13 p.m

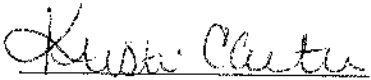
With no additional business to be discussed, a motion was made by Kelly and seconded by Groppel to adjourn the regular session.

AYE: Newberry, Groppel, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time 8:17 p.m.


Kristi Carter
Kristi Carter, Village Clerk