

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

August 5, 2024

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Groppe, Kelly, Smith, John, White and Attorney Lading.

A motion was made by Kelly and seconded by Newberry to approve the minutes of the Village Board meeting on 07/15/24. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Groppe and seconded by Kelly to approve the Executive minutes of the Village Board meeting on 07/15/24. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by John to approve the current Treasure's report.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Kelly to approve the current bill list and authorize payment.

AYE: Groppe, Kelly, Smith, John, White

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 07/15/24	94,003.78
RECEIPTS	586,342.27
EXPENDITURES	157,044.00
BALANCE IN MONEY MARKET 08/05/24	523,302.05

FIRE PROTECTION FUND

BALANCE IN FUND 07/15/24	27,319.89
RECEIPTS	311,788.81
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	30,000.00
EXPENDITURES	36,268.49
BALANCE IN FUND 08/05/24	332,840.21

RECREATION FUND

BALANCE IN FUND 07/15/24	13,069.84
RECEIPTS	168,284.46
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	10,627.49
BALANCE IN FUND 08/05/24	170,726.81

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 07/15/24	1,216,010.29
RECEIPTS	47,080.10
BALANCE IN FUND 08/05/24	1,263,090.39
EXPENDITURES	0.00
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	1,262,755.76
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 08/05/24	3,063,959.36

REFUSE FUND

BALANCE IN FUND 07/15/24	32,528.78
MISC	237,400.48
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00

EXPENDITURES	41,628.65
BALANCE IN FUND 08/05/2024	228,300.61

WATER O & M

BALANCE IN FUND 07/15/24	153,244.15
RECEIPTS	61,559.97
INTEREST	0.00
EXPENDITURES	59,979.11
BALANCE IN FUND 08/05/2024	154,825.01
INVESTED FUNDS – CERTICATES OF DEPOSIT	202,272.22
BALANCE IN WATER O & M 08/05/2024	357,097.23

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 07/15/24	20,525.86
INTEREST	63.53
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 08/05/2024	20,589.39

WATER METER DEPOSIT FUND

BALANCE IN FUND 07/15/24	63,714.86
INTEREST	148.29
RECEIPTS –	320.00
MISC	00.00
EXPENDITURES	190.00
BALANCE IN FUND 08/05/2024	63,993.15

SOCIAL SECURITY FUND

BALANCE IN FUND 07/15/24	5,925.06
INTEREST	45.60
PROPERTY TAX – SOCIAL SECURITY	150,931.15
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	10,000.00
EXPENDITURES	15,574.89
BALANCE IN FUND 08/05/2024	151,326.92

IMRF FUND

BALANCE IN MONEY MARKET 07/15/24	83,621.76
RECEIPT'S	277,189.04
INTEREST	193.27
TRANSFER FROM PAYROLL MARCH IMRF	0.00
EXPENDITURES	80,343.68
BALANCE IN FUND 08/05/2024	280,660.39

SPECIAL REVENUES FUND

BALANCE IN FUND 07/15/24	7,739,277.58
AWIN MANAGEMENT HOST FEES	330,158.47
AMEREN UTILITY TAX	205,845.21
INTEREST	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES	355,930.24
BALANCE IN FUND 08/05/2024	7,919,351.02
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	4,785,006.77
Interest	00.00
BALANCE IN FUND 08/05/2024	12,704,357.79

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 07/15/24	22,000.17
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	250,000.00
EXPENDITURES	51,486.28
BALANCE IN FUND 08/05/2024	220,513.89

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 07/15/24	17,481.06
RECEIPTS	3,143.68
EXPENDITURES	167.11
BALANCE IN FUND 08/05/2024	20,457.63

WORKMAN’S COMP. FUND

BALANCE IN MONEY MARKET 07/15/24	77,417.29
RECEIPTS	144,426.08
MISC.	0.00
EXPENDITURES	0.00
BALANCE IN FUND 08/05/2024	221,843.37

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 07/15/24	304,237.89
RECEIPT’S	685.03
MISC:	0.00
Motor fuel tax	0.00
EXPENDITURES	0.00
BALANCE IN FUND 08/05/2024	304,922.92

GUESTS:

- James Warren stated he has wildflowers in his front yard and was served a notice today for violation of the village code. James Warren plans on cutting them down in a few days so they will grow back next year and doesn’t feel like he should have received this notice. Where the flowers are planted it is on the Village right away. Chief Cunningham explained to James Warren the issue.
- James Warren stated he has another issue with his neighbor who put the fence up backwards. James Warren spoke to our building inspector Jeff Norton. Mayor Reynolds will look into this issue.

MAYOR COMMENTS:

- Mayor Reynolds attended the Car show at the Roxana Park and they did a great job putting it together.
- The Thomas Street project should be pouring concrete tomorrow. The road should be open by the time school starts.
- SVE System is running on the old public works yard on 8th Street.

DEPARTMENT HEADS:

Chief Cunningham provided the following:

- Officer Tharp will be participating in the pre-race parade during the upcoming NTT IndyCar Series Bommarito Automotive Group 500 on August 17th, 2024.
- Aylssa still needs some information for the upcoming Newsletter.

- Eviction Hearing for 315 W Thomas, August 22, 2024. Lt. Doyle and Chief Cunningham will attend.
- July Activity:
 - 245 Calls for Service
 - 42 Arrests
 - 3 Contempt of Court Warrant Arrests
 - 2 Felony Arrests
 - 1 Juvenile Arrests
 - 1 Misdemeanor Arrests
 - 1 Ordinance Arrests
 - 1 Parking Violation Arrests
 - 33 Traffic Arrests

34 Ordinance Violations; Trees, Junk/Vehicle, Parking, Illegal Dumping, Tall Grass

Ordinance Year to Date: Trees (28), Junk/Vehicles (35), Parking (30), Tall Grass (87), Illegal Dumping (30); Total 210 Complaints.

The police department has five Ordinance Violations (OV) cases scheduled Court for Tuesday, August 20th and three OV cases scheduled for September.

Assistant Chief Pence provided the following:

- The annual Fire hose testing will be August 16th. Testing should be completed that day.
- We currently have 12 Paid on Call Firefighters and 1 finishing up his paperwork, this will put us at 13 and close to our limit of 15 Paid on Call Firefighters. We are currently out of date turnout gear and will be getting quotes for sets of gear.
- On July 30th Chief Newberry attended the Madison County Multi-Jurisdictional. All Hazards Mitigation Planning Committee Meeting, at this time the committee is collecting surveys in order to compile a history and project the possible hazards and mitigation needs of our community. This is the second meeting he has attended, and it also opens up grand possibilities.
- They discovered a window broken in the middle fire bay, the front folding door.
- Trustee Smith asked if it was possible to get the Department Heads memos on Friday; Chief Cunningham stated no. Trustee Smith stated he would like the weekend to look over it.

Water Superintendent Dustin McCann provided the following:

- Everything is going well. They have been checking on the project on Thomas Street.

Street Superintendent Ken Hoxsey provided the following:

- Trash Truck #53 is down due to a hydraulic issue, will be taken in for service tomorrow.
- John Deere mowing tractor is having a transmission issue and that was picked up today.

- This is the last week for most of their part-time workers.

Wastewater Superintendent Scott Schmidt was absent, Assistant Wastewater Superintendent Brandon Austin provided the following:

- The first week in July a sinkhole began in the alley between East 5th and 6th Street. The days following the discovery of the sinkhole brought heavy rains that quickly made the sinkhole bigger, putting more soil and rock into the sewer main. They needed to quickly locate where the soil and rock were entering the sewer main before backup issues could occur. Using a sewer camera, it was determined the cause of the sinkhole was due to a broken sewer main where it drops into a manhole. The repair constituted the replacement of six feet of sewer main and the drop pipe into the manhole plus a cleanout was installed for easier access into the sewer main in the future. The was made by Kamex Construction.
- They are losing their part-timer this week.

Village Administrator Jason Woody provided the following:

- We are still waiting for the front doors to be fixed. They should be finished this week.
- Received a bid for the roof at the old post office; \$43,985.00. If they have to remove the existing decking and replace that would be another \$4800.00. No gutters or downspouts and that's \$1300.00. We will get other bids.
- Working on the lease agreement with Attorney Lading and Chief Newberry for the old village hall fire station.
- We were awarded the Community Development Block Grant we applied for to replace Old Alton Edwardsville Road south of 7th Street to the railroad tracks. The funds will be available in October 2024, in the amount of \$ 100,000.00.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Kelly and seconded by Smith to approve Ordinance # 1127 Modifying Certain Provisions of Village of Roxana Ordinance 915.
AYE: Newberry, Groppe, Kelly, Smith, John, White
ABSTAINED: None
ABSENT: None
- A motion was made by Kelly and seconded by Newberry to approve GRP Wegman to purchase and install 2 Decorative Light Poles and Removal of 2 existing decorative light poles at Hubbard Park, cost not to exceed \$6740.00.
AYE: Newberry, Groppe, Kelly, Smith, John
ABSTAINED: White
ABSENT: None

PUBLIC SAFETY COMMITTEE:

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PUBLIC WORKS COMMITTEE:

- A motion was made by Newberry and seconded by Smith to approve Plumbing work at the old Fire house by GRP Wegman; cost not to exceed \$6,648.00.
AYE: Newberry, Groppe, Kelly, Smith, John
ABSTAINED: White
ABSENT: None
- A motion was made by John and seconded by Smith to approve the purchase of a 2024 JCB with the trade in of a 2002 Bobcat S250; cost not to exceed \$70,635.85.
AYE: Groppe, Kelly, Smith, John, White
NAY: Newberry
ABSTAINED: None
ABSENT: None

COMMUNITY DEVELOPMENT:

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NEW BUSINESS:

- Chief Cunningham stated the camera's down at the old Village Hall need to be replaced. Only 2 are operational out of 4. Chief Cunningham would like to get a quote to upgrade the cameras.

UNFINISHED BUSINESS:

- Village Administrator Woody and Mayor Reynolds met with Gary Muller, from API Survey, on drainage and mapping areas of concern on Hedge and Wagon Wheel Road. Survey crews have been out there and working on a drainage improvement plan.

With no additional business to be discussed, a motion was made by Kelly and seconded by John to adjourn the regular session and move to executive session with no action to follow.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time: 7:19 p.m.

A motion was made by Kelly and seconded by John to adjourn the executive session and move to regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time: 8:01 p.m

With no additional business to be discussed, a motion was made by Kelly and seconded by White to adjourn the regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time 8:03 p.m.

Kristi Carter, Village Clerk