

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

July 15, 2024

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Groppe, Kelly, Smith, John, White and Attorney Gilbert.

A moment of silence was given in Unity of what happened to our Country on Saturday, July 13th.

A motion was made by Kelly and seconded by Groppe to approve the minutes of the Village Board meeting on 07/01/24. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Kelly to approve the Executive minutes of the Village Board meeting on 07/01/24. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by John to approve the Joint Committee minutes of the Village Board meeting on 07/08/24. The vote was:

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by White to approve the current Treasure's report.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by Groppe and seconded by Kelly to approve the current bill list and authorize payment.

AYE: Groppe, Kelly, Smith, John, White

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 07/01/24	70,157.91
RECEIPTS	76,771.86
EXPENDITURES	52,925.99
BALANCE IN MONEY MARKET 07/15/24	94,003.78

FIRE PROTECTION FUND

BALANCE IN FUND 07/01/24	43,915.35
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	00.00
EXPENDITURES	16,595.46
BALANCE IN FUND 07/15/24	27,319.89

RECREATION FUND

BALANCE IN FUND 07/01/24	19,432.31
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	6,362.47
BALANCE IN FUND 07/15/24	13,069.84

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 07/01/24	1,216,010.29
RECEIPTS	0.00
BALANCE IN FUND 07/15/24	1,216,010.29
EXPENDITURES	0.00
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	1,801,203.60
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 07/15/24	3,017,213.89

REFUSE FUND

BALANCE IN FUND 07/01/24	44,450.71
MISC	00.00
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	11,921.93
BALANCE IN FUND 07/15/2024	32,528.78

WATER O & M

BALANCE IN FUND 07/01/24	168,598.23
RECEIPTS	10,399.90
INTEREST	0.00
EXPENDITURES	25,753.98
BALANCE IN FUND 07/15/2024	153,244.15
INVESTED FUNDS – CERTICATES OF DEPOSIT	202,272.22
BALANCE IN WATER O & M 07/15/2024	355,516.37

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 07/01/24	20,525.86
INTEREST	00.00
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 07/15/2024	20,525.86

WATER METER DEPOSIT FUND

BALANCE IN FUND 07/01/24	63,779.86
INTEREST	00.00
RECEIPTS –	00.00
MISC	00.00
EXPENDITURES	65.00
BALANCE IN FUND 07/15/2024	63,714.86

SOCIAL SECURITY FUND

BALANCE IN FUND 07/01/24	13,930.51
INTEREST	0.00
PROPERTY TAX – SOCIAL SECURITY	0.00
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	8,005.45
BALANCE IN FUND 07/15/2024	5,925.06

IMRF FUND

BALANCE IN MONEY MARKET 07/01/24	83,621.76
RECEIPT'S	0.00
INTEREST	0.00
TRANSFER FROM PAYROLL MARCH IMRF	0.00
EXPENDITURES	0.00
BALANCE IN FUND 07/15/2024	83,621.76

SPECIAL REVENUES FUND

BALANCE IN FUND 07/01/24	7,760,409.70
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
INTEREST	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES	21,132.12
BALANCE IN FUND 07/15/2024	7,739,277.58
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	4,785,006.77
Interest	00.00
BALANCE IN FUND 07/15/2024	12,524,284.35

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 07/01/24	34,252.38
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	12,252.21
BALANCE IN FUND 07/15/2024	22,000.17

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 07/01/24	17,591.31
RECEIPTS	0.00
EXPENDITURES	110.25
BALANCE IN FUND 07/15/2024	17,481.06

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 07/01/24	77,417.29
RECEIPTS	0.00
MISC.	0.00
EXPENDITURES	0.00
BALANCE IN FUND 07/15/2024	77,417.29

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 07/01/24	298,657.57
RECEIPT'S	0.00
MISC:	0.00
Motor fuel tax	5,580.32
EXPENDITURES	0.00
BALANCE IN FUND 07/15/2024	304,237.89

GUESTS:

- James Guthrie asked if there was a calculated percentage on how much the insurance went up. Mayor Reynold's stated he hasn't done that yet, but he thinks 3 percent and we were budgeted up to 10 percent. James Guthrie stated if he remembers right, he thought he said it wouldn't go up past 6 percent. Mayor Reynolds stated the Insurance Representative said to anticipate an 8 to 10 percent increase each year and hope for the best.
- Mike Wever stated the State Legislator put something through for the truck washing station. Mike Wever stated Bender Road was messy a lot of times. Mike Wever is curious who calls the shot of when it's used, is it mandatory, is it freeze proof. Discussion about putting a water line across there and it's unmetered. Mayor Reynolds stated it shouldn't be unmetered and he's not sure why it is unmetered.

MAYOR COMMENTS:

- Good meeting with the Insurance Representative today. The insurance went up within budget perimeters but it's still about a \$19,000.00 increase this year, effective in August.
- Property we dealt with on Hedge Road sold today. The balance of the property will be listed to Barbara Murphy for future pending sales.
- Topo work meeting started on Wednesday. We are going to try a global approach to the drainage areas on Wagon Wheel Road and Hedge Road.
- Plats were filed for the Maynard Development.
- Thomas Street project had some elevation issues. Good news, nothing has to change in terms of the design.

DEPARTMENT HEADS:

Chief Cunningham provided the following:

- Roxana Police Department will be participating in the National Night Out Event, Friday, July 26th, 6-7:30 p.m. at the Wood River Library.
- Officer Davis's mom passed away and Officer Tharp's Uncle passed away over the weekend.
- June Activity 241 Complaints.
63 Arrest Selected
2 Contempt of Court Warrant Arrests
3 Felony Arrests
6 Misdemeanor Arrests
2 Ordinance Arrests
7 Parking Violation Arrests
43 Traffic Arrests
17 Ordinance Violations; Trees, Junk/Vehicle, Parking, Illegal Dumping, Tall Grass.
- 303 Doerr Street asked a couple months ago about a driveway. Mayor Reynolds stated we will do that with Motor Fuel money when it's approved.

Assistant Chief Pence provided the following:

- Nothing to Report.

Water Superintendent Dustin McCann provided the following:

- Korte & Luitjohn Contractors completed the new 6-inch fire water line for the landfill.
- Dustin received the results from the well pump tests that have been done and will be reviewing the results to see if any of the wells need to be cleaned.
- A notice to submit annual backflow preventer test results has been sent out to customers that are required to have backflow preventors. Those results are starting to come in and the department will contact customers that are in violation.

Street Superintendent Ken Hoxsey provided the following:

- Still looking into the issue of the sink hole in the alleyway. It's on the West side behind Roxana Auto Sales.

Wastewater Superintendent Scott Schmidt was absent, Assistant Wastewater Superintendent Brandon Austin provided the following:

- Ace Pipe Cleaning ran a sewer jetter root cutting head down the sewer main between East 5th and East 6th Street. A large tree root had intruded into the sewer main on the far East portion. Before the root cutting head was run through the sewer main it was jetted with a high-pressure water head, and then a sewer camera was deployed into the sewer main to make sure the sewer main was in good enough shape to allow the use of the root cutting head without fear of it getting stuck.
- Fire Safety recertified all the fire extinguishers at the Wastewater Department Treatment Facility.

Village Administrator Jason Woody provided the following:

- The front doors still aren't working. Tomorrow they will be out to install another wire in. Once that is done both doors should open and close at the same time.
- Went into the old post office last week and had IMEL spray for bugs. The roof is pretty bad. Jason can start getting bids on the roof if that's something we want to pursue.
- Party in the Park this Thursday night 4-7:30; sponsored by CAP.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Kelly and seconded by White to approve Jason Woody, Bob Newberry and Rob Kelly to attend the IML Conference in Chicago September 19th-21st 2024.
AYE: Groppe, Kelly, Smith, John, White
ABSTAINED: Newberry
ABSENT: None
- A motion was made by Kelly and seconded by White to approve the Appropriation Ordinance #1100 Fiscal Year 2024-2025 in the amount of \$19,328,050.00.
AYE: Groppe, Kelly, Smith, John, White
ABSTAINED: Newberry
ABSENT: None

PUBLIC SAFETY COMMITTEE:

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PUBLIC WORKS COMMITTEE:

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COMMUNITY DEVELOPMENT:

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NEW BUSINESS:

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UNFINISHED BUSINESS:

- Topo will start next week on the Hedge and Wagon Wheel Road areas.
- Trustee Smith asked if we heard anymore on the short-term rental? Mayor Reynolds stated it's still on the radar.

With no additional business to be discussed, a motion was made by Kelly and seconded by Smith to adjourn the regular session and move to executive session with no action to follow.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time: 6:54 p.m.

A motion was made by Kelly and seconded by White to adjourn the executive session and move to regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time: 7:28 p.m

With no additional business to be discussed, a motion was made by Smith and seconded by Kelly to adjourn the regular session.

AYE: Newberry, Groppe, Kelly, Smith, John, White

ABSENT: None

NAY: None

Time 7:30 p.m.

Kristi Carter, Village Clerk

