

VILLAGE OF ROXANA
JOINT COMMITTEE MEETING

May 13, 2024

The Joint Committee meeting of the Roxana Village Council was called to order by Mayor Reynolds at 6:30 p.m. in the council room of the Roxana Village Hall, Roxana, IL. The following members were present: Mr. Newberry, Mr. Smith, and Mr. John. Trustee Groppe, Trustee White, Trustee Kelly and Attorney Lading was absent.

Mayor Reynolds:

- No comments

Trustee Kelly entered the room at 6:33 p.m.

Guest: Erik Schultz with Helio Solar gave a presentation on Solar Incentives & Grants. Erik handed out a packet of his information he presented.

Trustee Groppe entered the room at 6:35 p.m.

Department Heads

Chief Cunningham/Lt. Doyle:

- 707 S. Central resident is scheduled to be evicted tomorrow.
- Chief Cunningham stated the Illegal Dumping case was fined \$300.00 and the defendant immediately appealed it. There are other steps he will have to take to appeal in the case. A court date is scheduled for June 27th.
- Trustee Smith told Chief Cunningham he did a good job with the D.A.R.E. Program. Trustee Kelly stated congratulations for the award, Friends in Education.

Trustee Newberry left the room at 6:47 p.m.

Fire Department Trustee Kelly:

- We had a good turnout for the Blood drive.
- 2515 went in for service today for an air leak and a foam leak.

Street Superintendent Hoxsey; was absent:

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Water Superintendent McCann:

- West side service pump has all the piping done and has been disinfected. It should be in service soon.
- Received 3 of the 4-inch meters on the bigger accounts. Still waiting on the 6-inch meters for the Refinery.

- Mayor Reynolds told Dustin McCann he did a good job putting together the access agreement.

Wastewater Superintendent Schmidt:

- No comments

Trustee Newberry entered the room at 7:10 p.m.

Village Administrator Woody:

- Spoke to Ken Hoxsey and they are looking into pricing for another repair of the backhoe.
- Billing software for Village wide. It's all one program which will run everything we will need. The software we are using is outdated. It's a year out for installation and it's very expensive. Jason will send some videos to each department to view.
- Asked everyone to think about the tree list and how much we want to spend this year.
- Solar Lights should be here in June and same for the hardware for the doors.
- The occupancy checklist is still being reviewed. Chief Cunningham had a question about the infestation section and dwelling free of vermin. Insects and vermin are different, and the Clerk's field calls on cockroaches and does that qualify to be on the checklist? Mayor Reynolds states we need to enforce it. Jason stated it may not say all the specifics, but Jeff Norton is covering more than what we see, and it would be noted. Chief Cunningham stated he's always heard if it's not listed and not in the report it didn't happen. If the Chief had to go to court and it's brought up, he doesn't want us to fail. Chief Cunningham realizes it's impossible to cover everything.

Community Development:

- Trustee Smith spoke to Emily to see where we are in the Comprehensive Plan. Emily is working on the implementation of the surveys.

Unfinished business:

- Mayor Reynolds stated we are hiring summer help and maybe that will help the water department with the access agreements. Village Administrator Jason Woody stated we are looking at 5 part-timers at this point: 3 for Street, 1 for Wastewater and 1 for the water department.
- Trustee Kelly stated we need to decide what to do with the post office and the files inside the post office. Maybe moving the boxes to the fleet building. Then deciding if we get a new roof on the post office.
- Trustee Kelly asked about the food license. Mayor Reynolds stated he's not sure if we decided on the fee; \$50 vs. \$500.
- Trustee Smith asked about short-term rental. Mayor Reynolds stated he will get together with Attorney Lading.
- We need to plan a Planning Commission meeting for June 3, 2024, at 6 p.m.
- Discussed a truck route that David Sorenson was concerned about.

- Trustee Smith asked if we had any scholarships to give out this year.

With no further business to be brought before the committee, a motion was made by Kelly and seconded by Smith to adjourn the regular session.

AYE: Newberry, Groppe, Kelly, John, Smith

ABSENT: White

NAY: None

The meeting was adjourned at 7:24 p.m.

Kristi Carter, Village Clerk