

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

February 19, 2024

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Newberry, Kelly, White, Smith, John, and Associate Attorney Geaschel. Trustee Groppe was absent.

A motion was made by White and seconded by Newberry to approve the Special minutes of the Village Board meeting on 02/01/24. The vote was:

AYE: Newberry, White, Smith, John

ABSTAINED: Kelly

ABSENT: Groppe

NAY: None

Motion carried.

A motion was made by Newberry and seconded by Smith to approve the Special executive meeting minutes of the Village Board meeting on 02/01/24. The vote was:

AYE: Smith, John, White, Newberry

ABSTAINED: Kelly

ABSENT: Groppe

NAY: None

A motion was made by Kelly and seconded by White to approve the minutes of the Village Board meeting on 02/05/24 with 2 corrections. The vote was:

AYE: Newberry, White, Smith, John, Kelly

ABSTAINED: None

ABSENT: Groppe

NAY: None

Motion carried.

A motion was made by Smith and seconded by White to approve the executive meeting minutes of the Village Board meeting on 02/05/24. The vote was:

AYE: Smith, John, White, Newberry

ABSTAINED: Kelly

ABSENT: Groppe

NAY: None

A motion was made by Kelly and seconded by White to approve the current Treasurer's report.

AYE: Smith, John, Kelly, White, Newberry

ABSENT: Groppe

NAY: None

Motion carried.

A motion was made by Kelly and seconded by John to approve the current bill list and authorize payment.

AYE: Smith, John, Kelly, White

ABSTAINED: Newberry

ABSENT: Groppe

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 02/05/24	126,673.43
RECEIPTS	12,553.60
EXPENDITURES	97,770.56
BALANCE IN MONEY MARKET 02/19/24	41,456.47

FIRE PROTECTION FUND

BALANCE IN FUND 02/05/24	79,237.72
RECEIPTS	1,138.85
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	0.00
EXPENDITURES	17,034.74
BALANCE IN FUND 02/19/24	63,346.83

RECREATION FUND

BALANCE IN FUND 02/05/24	49,049.96
RECEIPTS	435.04
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	4,838.93
BALANCE IN FUND 02/19/24	44,646.07

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 02/05/24	1,304,956.24
RECEIPTS	18,664.78
EXPENDITURES	646.77
BALANCE IN FUND 02/19/24	1,322,974.25
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	1,697,261.78
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 02/19/24	3,020,236.03

REFUSE FUND

BALANCE IN FUND 02/05/24	91,867.75
MISC	648.08
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	29,639.61
BALANCE IN FUND 02/19/2024	62,876.22

WATER O & M

BALANCE IN FUND 02/05/24	187,406.94
RECEIPTS	23,458.07
INTEREST	0.00
EXPENDITURES	43,375.10
BALANCE IN FUND 02/19/2024	167,489.91
INVESTED FUNDS – CERTICATES OF DEPOSIT	202,272.22
BALANCE IN WATER O & M 02/19/2024	369,762.13

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 02/05/24	38,062.87
INTEREST	103.24
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 02/19/2024	38,166.11

WATER METER DEPOSIT FUND

BALANCE IN FUND 02/05/24	62,717.63
INTEREST	170.41
RECEIPTS –	320.00
MISC	00.00
EXPENDITURES	165.00
BALANCE IN FUND 02/19/2024	63,043.04

SOCIAL SECURITY FUND

BALANCE IN FUND 02/05/24	58,369.07
INTEREST	190.14
PROPERTY TAX – SOCIAL SECURITY	411.15
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	6,310.03
BALANCE IN FUND 02/19/2024	52,660.33

IMRF FUND

BALANCE IN MONEY MARKET 02/05/24	127,799.09
RECEIPT'S	659.02
INTEREST	374.65
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/19/2024	128,832.76

SPECIAL REVENUES FUND

BALANCE IN FUND 02/05/24	7,805,951.14
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
INTEREST	00.00
AMEREN FRANCHISE-Gas & Electric	27,355.44
MISC.	48,000.00
EXPENDITURES	17,762.78
BALANCE IN FUND 02/19/2024	7,863,543.80
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	4,698,609.51
Interest	00.00
BALANCE IN FUND 02/19/2024	12,562,153.31

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 02/05/24	93,885.12
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	31,601.77
BALANCE IN FUND 02/19/2024	62,283.35

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 02/05/24	14,771.39
RECEIPTS	7.96
EXPENDITURES	1,236.30
BALANCE IN FUND 02/19/2024	13,543.05

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 02/05/24	75,473.38
RECEIPTS	598.58
MISC. BOC Tank Insurance/Hartford	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/19/2024	76,071.96

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 02/05/24	274,177.45
RECEIPT'S	740.78
MISC:	0.00
Motor fuel tax	4,847.01
EXPENDITURES	556.72
BALANCE IN FUND 02/19/2024	279,208.52

GUESTS:

- Justin Bligh noticed City workers with a city dump truck on a Saturday helping an elderly male clean up his yard and put scrap in the dump truck. Then Justin Bligh saw the resident riding in the dump truck and was concerned why the resident would be riding in the dump truck. Justin Bligh is concerned about the liability we are opening ourselves up to. Mayor Reynolds stated we will research this more.
- Justin Bligh wants to know why a speed sign is put up on Maple within 300 feet from the stop sign. It's a waste of our tax dollars being so close to the stop sign. Justin Bligh wants to know if the city can move it to a better location.
- Lynn Hatfield is concerned about the dumpsters being removed from the old city hall. Lynn Hatfield uses the dumpsters and would appreciate it if they would put the dumpsters back at old city hall. Mayor Reynolds stated the purpose for the dumpsters are for ONLY Roxana residents and unfortunately, we have out of town residents using them. Justin Bligh stated what about cameras to try to catch the out-of-town people using them. Trustee Smith stated he contacted the Police Department due to a truck dumping and it ended up being a resident of Roxana.
- Don Hencke asked about people parking on the handicap sidewalks. Don Hancke stated why do we have them if the Police are allowing people to park across the sidewalks. Mayor Reynolds stated if you see this happen to call the Police Department.
- Dakotah Sims stated someone put a trail cam by the dumpster on the end of 3rd Street so they can catch the people who are dumping from out of town and suggested maybe doing that with all the dumpsters. Mayor Reynolds stated we are looking into this.

MAYOR COMMENTS:

- The roof project at the old Village Hall has been completed.
- The \$50,000.00 grant application from Senator Harris was submitted today.
- We received payment from AECOM for the lease on the 8th Street property.

DEPARTMENT HEADS:

Chief Cunningham provided the following:

- Scheduled Harassment/Violence in the workplace for all Village Employees in March.
- The speed radar sign was installed in the 200 block of North Maple. Trustee Smith asked if we have downloaded the speed signs to see when the higher speeds are occurring; the Chief stated yes on Central and it's usually in the mornings and afternoon for the highest speeds.
- Ordered a new Body-Worn Camera for an officer; Kustom Signal was not able to repair the unit.

- Officers continue to monitor the IL 255/IL Rt. 143 Corridor for on-going trash issues by waste haulers. As of today, (3) citations have been issued.; (2) fines issued by the court.
- The RFD & RPD escorted the Wrestlers on Sunday, February 18th from IL 255 & IL Rt. 143 to RHS on their return from the State Tournament.
- Officer Davis returned to work with a doctor's release.
- Officer Weshinsky returned to work the same day after the incident at Nana's Cups & Cones.

Assistant Chief Pence provided the following:

- For the month of January, the Roxana Fire Department responded to 2 fire calls, 13 fire alarms, 16 EMS calls, 2 motor vehicle crashes, 1 carbon monoxide call and 15 other calls for a total of 49 calls for service for the month.
- The two sets of turnout gear that was ordered had been delivered and seemed to fit the firefighters fine, the coats had to be returned for repair because the microphone tabs were not installed.
- On January 23rd there was a structure fire at 249 Elm Street. The structure received extensive fire damage and is a total loss, there was no loss of life or injuries. Demolition is being handled by the owner's insurance company but there is not a date set at this time.
- Trustee Smith asked if they are working on CPR training/Blood drive for the community; Trustee Kelly stated they are working on the date.

Superintendent Dustin McCann provided the following:

- The West High Service pump has a malfunctioning control valve that could not be repaired. The pump has been taken to Claypool Pumps to be repaired, which will take 2 to 3 weeks. The pipe work could take 5 to 6 weeks to be completed.
- Two chlorine regulators and three chlorine cylinder switchover units were recently rebuilt by Brooks and Associates.
- A letter was sent to IEPA about the plant inspection. Dustin thought the IEPA accepted all the corrective actions except two which he is working on.
- Alex Best completed his 1-year probation and has performed well. Alex will be taking his Class A exam in March. Alex Best is also working on his CDL.
- Billing software for the meters will be handed over to the Administration. All the meters will go to radio reads.

Superintendent Ken Hoxsey was absent.

- Assistant Superintendent Brandon Loyd had nothing to report.
- Mayor Reynolds stated the Street Department did a good job on the snow removal on the streets.

Superintendent Scott Schmidt provided the following:

- Caleb Baldwin was awarded his Class 4 Wastewater Treatment Operator certificate of competency. Caleb Baldwin will continue his education toward his Class 1 Wastewater Treatment License.

- Mayor Reynolds asked Scott Schmidt to make sure we cap the sewer at 249 Elm Street.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Kelly and seconded by Smith to approve Ordinance # 1117 Amending Roxana Ordinance #979 To Amend Territory of the Riverbend Enterprise Zone.
 AYE: Kelly, Smith, John, White, Newberry
 ABSTAINED: None
 ABSENT: Groppe
- A motion was made by Kelly and seconded by Smith to approve Amendment to the Riverbend Enterprise Zone Intergovernmental Agreement.
 AYE: Kelly, Smith, John, White, Newberry
 ABSTAINED: None
 ABSENT: Groppe
- A motion was made by Kelly and seconded by John to approve the Hire of Jason Woody for Village Administrator pending completion of the hiring process.
 AYE: Kelly, Smith, John, White
 ABSTAINED: Newberry
 ABSENT: Groppe

PUBLIC SAFETY COMMITTEE:

- A motion was made by Smith and seconded by John to approve Chief Newberry, Robert Kelly, and Dan Kruschik to attend IFSI on June 7th-9th, 2024.
 AYE: Smith, John, White, Mayor Reynolds
 ABSTAINED: Newberry, Kelly
 ABSENT: Groppe
- A motion was made by Smith and seconded by John to approve Ordinance #1118 Declaring Surplus Property and Authorizing Its Disposition.
 AYE: Smith, John, White, Newberry, Kelly
 ABSTAINED: None
 ABSENT: Groppe
- A motion was made by Smith and seconded by John to approve Grant Writer-Narrative and Application Assistance for Firefighters Grant PPE Project; not to exceed \$1200.00.
 AYE: Smith, John, White, Newberry, Kelly
 ABSTAINED: None
 ABSENT: Groppe

PUBLIC WORKS COMMITTEE:

- A motion was made by Newberry and seconded by White to approve Munie Proposal for Landscaping/Lawncare at Village Hall for 2024; cost not to exceed \$10,064.34.
 AYE: Newberry, Kelly, Smith, John, White
 ABSTAINED: None

ABSENT: Groppe

- A motion was made by Newberry and seconded by White to approve the Munie Proposal for Landscaping/Lawncare at Hubbard Park for 2024; cost not to exceed \$2,008.03.

AYE: Newberry, Kelly, Smith, John, White

ABSTAINED: None

ABSENT: Groppe

COMMUNITY DEVELOPMENT:

- Asked if everyone read the Existing Conditions Report from Emily from Moran Development.
- Director Ferry from Roxana Park asked about the Intergovernmental Agreement last year and still nothing has happened. Mayor Reynolds asked Director Ferry for a copy of their minutes so he can review them. Director Ferry would like to get this done by the fiscal year.

NEW BUSINESS:

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UNFINISHED BUSINESS:

- Director Ferry stated she has worked with Jason Woody for 15 years and he came into the job with tough shoes to follow and did a fantastic job.
- Still working on the USDA Loan. We will be reviewing the water rate structure which will double our water rates. We haven't raised water rates in 17 years. We will be replacing every water main and every service line in the Village of Roxana. We will also be resurfacing all our oil and chip roads.
- Justin Bligh stated the landfill is looking to expand the landfill. Mayor Reynolds stated he wasn't aware of this.

With no additional business to be discussed, a motion was made by Kelly and seconded by John to adjourn the regular session.

AYE: John, Smith, White, Newberry, Kelly

ABSENT: Groppe

NAY: None

Time: 7:32 p.m

Kristi Carter, Village Clerk

