

VILLAGE OF ROXANA
JOINT COMMITTEE SPECIAL MEETING

March 11, 2024

The Joint Committee meeting of the Roxana Village Council was called to order by Mayor Reynolds at 6:30 p.m. in the council room of the Roxana Village Hall, Roxana, IL. The following members were present: Mr. Kelly, Mr. Newberry, Mr. Groppe, Mr. John. Mr. Smith, Mr. White, and Attorney Lading was absent.

Mayor Reynolds:

- Working through the USDA Process for the water system loan.
- Madison County Community Block Grant will be used for the 8th Street Road replacement project. We do need to get the storm drain project on Doerr and Thomas ready to bid.

Department Heads

Chief Cunningham:

- Received a quote from Utilitra concerning the overhead paging and radio. Wanted to make sure the Board was okay with it.
- Provided a tree list to everyone. Ken Hoxsey would like to use Corey Murphy again for this project for 24 properties. Trustee Newberry would like to stay at \$20k.
- The cleanup at 145 E. 1st Street went well. James Guthrie, Jake Conlee, Preston Chandler, James Doyle all helped, and Chief Cunningham thanked all of them for their help. Trustee Newberry asked if we need guidelines for this. Mayor Reynolds stated guidelines needs to be set. Mayor Reynolds suggested Trustee White and Trustee Newberry get together and talk with Kenny to figure out how to move this forward, and perhaps add the Village Administrator to the mix. Trustee Smith feels it's a case-by-case situation to determine who we help. Trustee John feels this is a great idea to help our residents out.
- Trustee Smith asked Chief Cunningham about the system Chief Cunningham was going to develop for his Officer's for the Ordinance Violations to help the Officer's be more aware and familiar with the process and asked if it was working; Chief Cunningham said, is it? Trustee Smith said he sees we are getting things done but is it being done by the officers? Chief Cunningham stated it's being done by everyone, is it working? Trustee Smith said yes, he sees numbers but doesn't know if the Officers are getting engaged. Chief Cunningham stated yes if Ken sends Chief Cunningham something on trash or containers and or Officer sees something. Trustee Newberry asked for an example of when an Officer has noted a violation since you guys have talked. Chief Cunningham stated 106 E. 4th Street in the alley with large piles of trash bags thrown on the

ground. Trustee Newberry stated the trash bags have been there for a couple of weeks. Ken Hoxsey stated that was an Ordinance Violation, but they have only been there for a week. Chief Cunningham stated they have been sited.

Assistant Chief Pence:

- Received a quote from Sumner One for a new copier; \$4250.00. Mayor Reynolds stated to see if we can get the copier purchased this fiscal year.
- Chief Newberry stated the painting is almost complete at the old Fire Department. The flooring is complete.

Street Superintendent Hoxsey:

- The backhoe has been repaired.
- Recall notice for some breakers installed by Sach's Electric.
- Working on the 2023 MS4 report.
- A sink hole developed in the alley between 7th and 8th street that had been filled in by the Street Crew.
- Haier Plumbing has looked into the leaking water hose connection on the West side of the New Village Hall. They ordered parts that were on back order for around a month. While making the repair they found another broken part that they have now ordered. They will return to install the parts when they come in.
- Trustee Newberry told Ken Hoxsey the sink in the men's restroom in Village Hall is leaking pretty good and asked him to look into it.
- Ken Hoxsey explained the plumbing at the old Village Hall is in bad shape and he will get some quotes to look in to having it replaced.
- Chief Newberry asked Kenny to use DND Tires. Kenny stated they have used them in the past and wasn't pleased with them but will try them again.
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Water Superintendent McCann:

- A water valve was replaced at 114 East 3rd Street that was leaking.
- Received a bill from United Systems for yearly contract starting 3-1-24 to 2-28-25. Dustin asked who should handle that with the water billing; Administration or water dept? Mayor Reynolds asked if he's happy with United; Dustin stated yes. Mayor Reynolds started to get together with Kristi, Rob and Jason to see where this would fit with the USDA.

Wastewater Superintendent Schmidt:

- The block heater was replaced on the generator at the old Village Hall on Friday, March 8th.

Trustee Kelly:

- Wanted to give an update on a mistake from the last meeting. Trustee Kelly stated last meeting he had said everyone, but Lieutenant Doyle would get \$1.10/hour raise and that was a mistake. Lt. Doyle does get the \$1.10/ hour raise per the Union Contract.

Unfinished business:

- Jeff Norton, Occupancy Inspector for the Village of Roxana reviewed the revised Occupancy checklist with the board. Once the checklist is approved the occupancy fee will go up to \$125.00. Trustee Newberry would like to see how

Wood River is doing their Occupancy Inspections and would like to look at the Ordinance concerning boarded up windows. We would like to have this done by May 1st.

- Mayor Reynolds met with the school on the dumpsters with the 2-day pick-ups. The school sent a letter today requesting 3 days. Trustee Smith had a conversation with the Superintendent of the school, and they are willing to go with the 2-day pick up. Kenny has 4-yard dumpsters for the school to use until they can provide their own. Trustee Smith, Trustee Newberry and Jason Woody, City Administrator, will meet with the school to discuss further.

New Business:

- Mayor Reynolds gave everyone a copy of the Growth Association bill. Last time we negotiated it down to a 2-year price and now it's a 1-year price. Mayor Reynolds asked all the Trustee's to think about if we continue with this.

Guest:

- Emily Calderon from Moran Development talked about the Existing Conditions Report she is preparing to use for the Comprehensive Plan. Emily would like to get the community more involved and is looking for ideas.

With no further business to be brought before the committee, a motion was made by Kelly and seconded by Smith to adjourn the regular session and move to executive session with no action to follow.

AYE: Groppe, Kelly, John, Newberry, White, Smith

ABSENT: None

NAY: None

The meeting was adjourned at 8:52 p.m.

A motion was made by White and seconded by Newberry to adjourn the executive session and move to regular session.

AYE: Groppe, Smith, White, John, Newberry, Kelly

ABSENT: None

NAY: None

Time: 9:52 p.m.

Mayor Reynolds stated he has been talking to Deb Ferry and the Park Board about the Intergovernmental agreement with the park and the future financing. Trying to make it a way to guarantee them an income stream that safeguards the Village in an event the Refinery does win some of their tax appeals. Mayor Reynolds thinks we come up with a way to guarantee them 10% of our property tax income. If the EAV goes down the playground and recreation tax would go down. If this is going to be a tax supported fund, it has to be tied to the EAV. Mayor Reynolds will attend the Park Board meeting tomorrow night.

With no additional business to be discussed, a motion was made by Kelly and seconded by Smith to adjourn the regular session.

AYE: Kelly, Groppe, Newberry, Smith, John, White

ABSENT: None

NAY: None

Time: 10:01 p.m.

Kristi Carter, Village Clerk