



Is this request for a commercial purpose?: \_\_\_\_\_ YES \_\_\_\_\_ NO

*It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if it is requested to do so by the public body. 5ILCS 140.3.1(c).*

Are you requesting a fee waiver? \_\_\_\_\_ YES \_\_\_\_\_ NO

*If you are requesting a waiver of any fees for copying the documents, you must attach a statement of the purpose of the request and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare or legal rights of the general public. 5ILCS 140/6(c).*

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Signature of Petitioner

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Signature of Authority

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Pages Copied: \_\_\_\_\_

Amount Due: \$ \_\_\_\_\_

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Return this form to the Village of Roxana Village Hall by fax: 618-254-2316 or mail to:  
400 So. Central, Roxana, IL 62084.

All requests will receive a response within 5 (five) business days.