

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

November 6, 2023

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Smith, John, Kelly, Newberry, Groppe, White and Attorney Lading. A moment of silence was held in memory of former trustee Dale Raymond.

A motion was made by Smith and seconded by Kelly to approve the minutes of the Village Board meeting on 10/16/23. The vote was:

AYE: Smith, John, Kelly, Newberry, Groppe, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Groppe to approve the executive meeting minutes of the Village Board meeting on 10/16/23. The vote was:

AYE: Smith, John, Kelly, Newberry, Groppe, White

ABSENT: None

NAY: None

A motion was made by Newberry and seconded by Kelly to approve the Special Meeting Minutes of the Street Department interview for an employee conducted by the Village Board on 11/01/23. The vote was:

AYE: Smith, John, Kelly, Newberry, Groppe, White

ABSENT: None

NAY: None

A motion was made by Kelly and seconded by Groppe to approve the current Treasurer's report.

AYE: Smith, John, Kelly, Newberry, Groppe, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by White to approve the current bill list with corrections and an add on and authorize payment.

AYE: Smith, John, Kelly, Groppe, White

ABSTAINED: Newberry

ABSENT: None

NAY: None

Motion Carried.

**GENERAL FUND**

BALANCE IN FUND 10/16/23	263,877.29
RECEIPTS	21,553.28
EXPENDITURES	89,621.01
BALANCE IN MONEY MARKET 11/06/23	195,809.56

**FIRE PROTECTION FUND**

BALANCE IN FUND 10/16/23	195,705.65
RECEIPTS	2,404.87
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	0.00
EXPENDITURES	31,526.26
BALANCE IN FUND 11/06/23	166,584.26

**RECREATION FUND**

BALANCE IN FUND 10/16/23	94,550.75
RECEIPTS	1,769.66
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	4,486.20
BALANCE IN FUND 11/06/23	91,834.21

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 10/16/23	1,240,258.55
RECEIPTS	2,782.63
EXPENDITURES	0.00
BALANCE IN FUND 11/06/23	1,243,041.18
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	1,697,261.78
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 11/06/23	2,940,302.96

**REFUSE FUND**

BALANCE IN FUND 10/16/23	143,581.25
MISC	00.00
RECEIPTS	1,831.08
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	27,967.07
BALANCE IN FUND 11/06/23	117,445.26

**WATER O & M**

BALANCE IN FUND 10/16/23	201,622.93
RECEIPTS	49,248.64
INTEREST	0.00
EXPENDITURES	45,373.67
BALANCE IN FUND 11/06/23	205,497.90
INVESTED FUNDS – CERTICATES OF DEPOSIT	200,000.00
BALANCE IN WATER O & M 11/06/23	405,497.90

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 10/16/23	37,674.98
INTEREST	99.15
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 11/06/23	37,774.13

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 10/16/23	61,436.71
INTEREST	146.56
RECEIPTS –	400.00
MISC	00.00
EXPENDITURES	249.72
BALANCE IN FUND 11/06/23	61,733.55

**SOCIAL SECURITY FUND**

BALANCE IN FUND 10/16/23	113,239.10
INTEREST	305.68
PROPERTY TAX – SOCIAL SECURITY	1,161.65
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	6,936.65
BALANCE IN FUND 11/06/23	107,769.78

**IMRF FUND**

BALANCE IN MONEY MARKET 10/16/23	193,545.17
RECEIPT'S	1,862.02
INTEREST	520.98
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	18,966.36
BALANCE IN FUND 11/06/23	176,961.81

**SPECIAL REVENUES FUND**

BALANCE IN FUND 10/16/23	7,183,059.12
AWIN MANAGEMENT HOST FEES	0.00
AMEREN UTILITY TAX	187,855.44
INTEREST	24,884.39
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES	85,351.46
BALANCE IN FUND 11/06/23	7,310,447.49
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	4,698,609.51
Interest	00.00
BALANCE IN FUND 11/06/23	12,009,057.00

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 10/16/23	79,498.30
RECEIPTS	99.01
TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	30,761.58
BALANCE IN FUND 11/06/23	48,835.73

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 10/16/23	6,932.66
RECEIPTS	22.50
EXPENDITURES	54.24
BALANCE IN FUND 11/06/23	6,900.92

**WORKMAN’S COMP. FUND**

BALANCE IN MONEY MARKET 10/16/23	171,487.47
RECEIPTS	76,520.40
MISC. BOC Tank Insurance/Hartford	0.00
EXPENDITURES	175,219.03
BALANCE IN FUND 11/06/23	72,788.24

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 10/16/23	282,562.84
RECEIPT’S	669.07
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	5,723.58
EXPENDITURES	00.00
BALANCE IN FUND 11/06/23	288,955.49

**GUESTS:**

- James Galati, Owner of Nana’s Cups and Cones gave an explanation of why he closed the business. The letter will be attached to the minutes for review.
- Mr. Wever stated on October 30, 2023, neighbors around the Roxana Landfill filled a formal objection to the renewal of the Operational Permit for the landfill, otherwise referred to as 1990-322-LF with the Illinois Environmental Protection Agency (IEPA). We are not objecting to the operating of the landfill, but merely insisting that the landfill adheres to the language and intent of the permit. This objection reiterates many of the concerns that have been brought forward to Madison County officials. These include; litter, odors, noise, bird droppings, dust/mud and heavy truck traffic that speed on the narrow road. 30 years ago, the permit established guidelines designed to make the landfill less objectionable and potentially a better neighbor. Over the last few years, landfill management have not adhered to those guidelines.

**MAYOR COMMENTS:**

- Congratulations to the Roxana Football team and continued success. Thanked the Roxana Police Department for watching over the crowd at the games.

**DEPARTMENT HEADS:**

**Chief Cunningham provided the following:**

- The Chaffer Properties are set for trial on Tuesday, November 14<sup>th</sup> at 1 p.m.
- Received D.A.R.E. donations from the Mustache March 4PD (\$2,500) and Phillips 66 Refinery (\$6000).
- Received our new mobile in-car radios and portable radios from Datatronics. The radios were paid for with a \$13,000+ grant from ECF.
- Trustee Newberry asked about the gas station on 143. Chief Cunningham stated he spoke with Chief Wells, and it is still being discussed. Trustee Newberry stated he spoke with Wade Stahlhut and would like a contract drawn up in writing by the Attorney's. Trustee Smith asked if something happens out there does everyone respond? Chief Cunningham stated Wood River Chief and I have an understanding and everything on the lot would be handled by Wood River Police.

**Assistant Chief Pence provided the following:**

- Nothing to provide.

**Superintendent Dustin McCann provided the following:**

- The access agreement has been formatted into something like the Roxana Newsletter. Waiting for Wood River Printing for a sample and once it's approved, we will send the access agreements in the mail.
- Last Friday, November 3, 2023, Alex took the Class C water operator license.
- JF Electric did reimburse us for the hydrant that was damaged.

**Superintendent Ken Hoxsey provided the following:**

- Stutz completed the concrete work.
- Started hanging Christmas lights.
- Leaf Vac is back up and running.

**Superintendent Scott Schmidt provided the following:**

- Nothing to provide.

**ADMINISTRATIVE COMMITTEE:**

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**PUBLIC SAFETY COMMITTEE:**

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**PUBLIC WORKS COMMITTEE:**

- A motion was made by Newberry and seconded by White to approve the Concrete quote for various concrete work around the city; not to exceed \$19,000.00 from Stutz Excavating.  
 AYE: Kelly, Smith, John, Newberry, Groppe, White  
 ABSENT: None  
 NAY: None
- A motion was made by Newberry and seconded by Kelly to approve the Landscaping Maintenance at Hubbard Park; not to exceed \$400.00.  
 AYE: Kelly, Smith, John, Newberry, Groppe, White  
 ABSENT: None  
 NAY: None
- Discuss Hubbard Park Walk Rehabilitation. Trustee Kelly stated he thought \$8500.00 was a little high. Kenny will get a quote from Stutz. Kenny states he doesn't have the manpower to keep up with the park or the expertise. Trustee John stated he would like Munie to take care of it. Kenny stated that is part of the \$400.00 quote.
- A motion was made by Newberry and seconded by White to approve Roxana Street Department Hiring of Robert Conlee pending further evaluation.  
 AYE: Kelly, Smith, John, Newberry, Groppe, White  
 ABSENT: None  
 NAY: None

**COMMUNITY DEVELOPMENT:**

- A motion was made by Smith and seconded by John to approve Ordinance #1108 Amending the Zoning District Classification of Property located at Wanda Road, Edwardsville, IL 62025.  
 AYE: Kelly, Smith, John, Newberry, Groppe, White  
 ABSENT: None  
 NAY: None
- Trustee Smith asked all Department Heads to please turn in the surveys to Emily for the Comprehensive Plan.

**NEW BUSINESS:**

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**UNFINISHED BUSINESS:**

- Trustee John asked where we stood on the old Frontage Road. Mayor Reynolds stated this Spring we will bid it.
- Trustee John asked where we stand on the City Administrator Job? Mayor Reynolds stated it's still in the application process. Trustee John would like to send a letter out to all the applicants who have applied and turned them in.



- Trustee John asked if we could draw up an agreement for the Police and Fire Department for the gas station. Attorney Lading stated yes, we can, and he was under the impression Wood River would be primary on all the calls but will get confirmation. Mayor Reynolds stated if the diesel pumps are in Roxana and people paying with a credit card get scammed at the pumps, how do we deal with that? Trustee John stated if Wood River wants it, they get it all. Chief Cunningham stated we don't handle too many of those complaints and normally the credit company and banks handle that. Trustee Smith stated so are we just walking away and why do they want it. Trustee Newberry needs a legal document that deals with injury or loss of life that covers Roxana. Trustee Smith said originally there was talk of exchanging property that goes into Wood River but then we would get utility service from Wood River, for 143 and Wanda Road. Mayor Reynolds stated his understanding was the Board wanted the sales tax instead of the utility concessions. Trustee Newberry asked if it would be worth reaching out to Wood River and finding out if the deal is still on the table; Mayor Reynolds stated yes, he can do that.

A motion was made by Kelly and seconded by John to adjourn the regular session and move to executive session with no action to follow.

AYE: Kelly, John, Smith, Newberry, Groppe, White

ABSENT: None

NAY: None

Time: 7:17 p.m.

A motion was made by Kelly and seconded by Newberry to adjourn the executive session and move to regular session.

AYE: John, Smith, Newberry, Groppe, White, Kelly

ABSENT: None

NAY: None

Time: 7:39 p.m.

With no additional business to be discussed, a motion was made by Kelly and seconded by Smith to adjourn the regular session.

AYE: John, Smith, Newberry, Groppe, White, Kelly

ABSENT: None

NAY: None

Time: 7:40 p.m.

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Kristi Carter, Village Clerk