

# ROXANA

Water Department

310 N. Central

Roxana, Illinois 62084

Phone: (618) 254-0345

## **ACCESS AGREEMENT**

To Read and Sign this Agreement Online Please Scan with Your Phone or go to  
Roxana-il.org:



## VILLAGE OF ROXANA LEAD WATER SERVICE LINE REPLACEMENT PROGRAM

This is an agreement between the Village of Roxana (hereinafter “Village”) and the owner(s) of the affected property for the construction of certain improvements, described hereunder as the designated work, to the systems connecting owner’s property and structures to the Village water system.

1. Description of Work. The designated work (hereinafter the “work”) to be performed on owner’s property and structures is described as follows:

Provide a new water service line from the Village water main to a suitable connection point after the existing water meter located in the dwelling or business. This includes: providing a new connection to the new or existing public water, a new service line extending to a new water meter to be located near or in the sidewalk on Village right-of-way, and a new service line into the home. A new 1” copper/PVC/HDPE water service will be routed through the foundation wall or slab at approximately the same location as the existing water service. The existing interior water meter will be removed, and the new service line will interconnect to existing plumbing downstream of the existing meter. All exterior excavations will be backfilled and restored to equal or better conditions.

The final connection of the new service line is expected to take a few hours, and the restoration to the yard will be performed at the earliest date that weather permits.

Prior to all work commencing, the Village will notify the property owner and photograph the work areas to existing conditions.

***All materials and items installed on the customer side of the water meter will become the property of the homeowner, and all future maintenance will become the homeowner's responsibility after the (1) year warranty period.***

2. Village to Choose Contractor; Contractors to be Licensed and Insured. The work shall be performed by a contractor chosen and employed by the Village. The Village shall use only contractors who are licensed and insured. The Village shall require that all employees used by contractor to perform the work be insured.
3. Village to Pay Costs of Work. The Village shall pay all costs for the planning, excavation, construction, restoration, or any other attendant costs in contractor's performance of the work until such time as the work is completed, inspected, and accepted by the Village.
4. Improvements Become Property of Owner Upon Acceptance of Work by Village. Upon acceptance of the work by the Village, the improved systems shall become the property of the owner who shall be solely responsible for any post-acceptance maintenance or repair of the systems.
5. No Liens to be Placed on Property. The Village shall not itself, nor permit contractor, to enter or file any liens on the property of the owner in relation to the performance of or payment for the work.
6. Work Post Initial Construction. The Village selected contractor will provide a one (1) year guarantee for the work provided from the date of installation. The property owner will own and be responsible for the service line on the customer side of the water meter, downstream of the water meter.
7. Authorizations, Scheduling, Duration, and Completion of the Work. To accomplish the performance of the work:
  - (a) Owner expressly authorizes, permits, and allows the contractor to perform the work on owner's property and structures.
  - (b) Owner expressly authorizes, permits, and allows the contractor and its employees and/or employees, agents, inspectors, and representatives of the Village to enter owner's premises and property to prepare, plan, conduct, and perform the work.
  - (c) Owner expressly authorizes, permits, and allows the contractor and its employees and/or employees, agents, inspectors, and representatives of the Village full access to owner's entire property including any residences or structures on the property, to prepare, plan, conduct, and perform the work.
  - (d) The work shall commence on a date designated by the contractor upon notice to the owner.

- (e) The work, excluding restoration and landscaping, shall normally be completed within five (5) working days. The contractor shall notify owner of any delays and/or extensions for completing the work along with the reason for delay and/or extension.
  - (f) The work shall include any restoration and/or landscaping necessary to restore owner's property, premises, or structures as reasonably possible to their pre-work condition.
8. Owner to Keep Improvements in Place. Owner shall keep the performed improvements in place and may not alter, change, disconnect, or otherwise tamper with the improvements without the express, written consent and approval of the Village of Roxana.
9. Dangers
- (a) Work may result in sediment, possibly containing lead from the service line, in the building's water.
  - (b) Resident should flush water lines during and after completion of repairs or replacement work and should clean faucet aerator.
  - (c) Lead can have adverse side effects on young children and pregnant women.
10. Contact for Questions, Concerns, Claims, or Disputes. All questions, concerns, claims, or disputes regarding this agreement shall be directed to the Village of Roxana Water, Phone Number 618.254.0345

**REFUSAL TO EXECUTE THE ACCESS AGREEMENT:**

Below is an excerpt from the included Illinois Department of Public Health –  
WAIVER OF COMPLETE LEAD SERVICE LINE REPLACEMENT

“The purpose of this form is to provide you, the property owner, with information necessary to make an informed decision about replacing your service line. In accordance with the Lead Service Line Replacement and Notification Act, Public Act 102-0613, the owner, or operator of your CWS is required to replace your lead service line in its entirety, including any portion of the service line running on private property and within the building's plumbing at the first shut-off valve or 18 inches inside the building, whichever is shorter. If you deny the CWS the ability to perform a complete lead service line replacement, then you, the property owner, must sign this waiver form in accordance with 415 ILCS 5/17.12 (ff)(1)(D) and 17.12 (ii).”

The Village encourages the property owner to closely examine the WAIVER on pages 6-7 in its entirety, including the additional responsibilities placed on the property owner if they elect to seek a WAIVER versus having the Village replace the service line. If the property owner elects to execute the WAIVER, and not grant access to the property, then the property owner will be responsible for future water service replacement costs.

***IF YOU WOULD LIKE TO ALLOW ACCESS, PLEASE FILL OUT  
AND SIGN ONLY PAGE FIVE***

***IF YOU PREFER TO SIGN THE ACCESS AGREEMENT ONLINE,  
PLEASE GO TO ROXANA-IL.ORG OR SCAN THE QR CODE ON  
THE FRONT OF THIS DOCUMENT***

**IF YOU NEED ASSISTANCE OR WOULD LIKE SOMEONE TO  
PICK UP THE SIGNED ACCESS AGREEMENT ON PAGE FIVE,  
PLEASE CALL: 618-254-0345**

**THE ACCESS AGREEMENT ON PAGE FIVE CAN BE  
RETURNED TO ROXANA VILLAGE HALL AT  
310 N. CENTRAL, ROXANA, IL 62084**

**THANK YOU!**

**ACCESS AGREEMENT AUTHORIZATION**

**PLEASE SIGN BELOW & RETURN COMPLETE AGREEMENT  
(OR SEE THE WAIVER ON THE FOLLOWING PAGES)**

<u>Filled Out by Property Owner</u>	<u>Filled Out by Village of Roxana</u>
<p>Affected Property Address in Roxana, IL</p>	<p>Village of Roxana</p>
<p>Owner Mailing Address</p>	<p>Attest</p> <p>Date</p>
<p>Owner Phone Number</p>	<p>Affected Property PIN</p>
<p>Owner Email Address</p>	
<p>Owner Printed Name</p>	
<p>Owner Signature</p> <p>Date:</p>	

## **WAIVER OF COMPLETE LEAD SERVICE LINE REPLACEMENT**

You are receiving this form because your property has been identified by your community water supply (CWS) as being served by a lead service line or galvanized service line located downstream of lead, and you are refusing to allow the community water supply (CWS) to replace your entire service line.

The following items should be considered by property owners regarding lead service line replacement:

1. Lead service lines and galvanized service lines contain lead contamination.
2. Lead is a toxic metal that is harmful to human health even at low exposure levels.
  - (a) Young children and pregnant women are particularly vulnerable to lead. Potential adverse health effects include, but are not limited to, damage to the brain and nervous system, slower growth, and development, learning behavior problems, and lower IQ.
3. Property owners of nonresidential properties or properties operating as rental property have responsibilities under the Lead Service Line Replacement and Notification Act after denial of complete lead service line replacement.
4. Service lines are plumbing which are required to be replaced by individuals authorized by the Plumbing License Law.

If the property is operating as a childcare operation, there are additional requirements regarding lead drinking water under Department of Family and Children Services (DCFS) licensing standards.

**THE REFUSAL WAIVER ON THE NEXT  
PAGE IS IF YOU WANT TO DENY  
SERVICE LINE REPLACEMENT**

## WAIVER OF COMPLETE LEAD SERVICE LINE REPLACEMENT

Sections 1, 2, and 3 must be completed by the CWS prior to providing the form to the property owner.

<b>SECTION 1: COMMUNITY WATER SUPPLY INFORMATION</b>	
CWS Name Roxana Water	ID Number 1190900
Phone 618-254-0345	Email RoxanaWater@roxana-il.org
CWS Mailing Address 310 N. Central, Roxana, IL 62084	
CWS City Roxana	Zip Code 62084
<b>SECTION 2: SERVICE LINE ACTIVITY INFORMATION</b>	
<input type="checkbox"/> Emergency Repair	Date of Activity
<input type="checkbox"/> Planned Replacement	2024
<b>SECTION 3: AFFECTED PROPERTY</b>	
Street Address	
City Roxana	Zip Code 62084

Sections 4 and 5 must be completed by the owner of the affected building identified above and returned to the community water supply.

<b>SECTION 4: Property Owner Information</b>	
Full Name (First Name Last Name)	Affected Property Street Address
Phone	Email
<b>SECTION 5: DENIAL OF COMPLETE LEAD SERVICE LINE REPLACEMENT</b>	
<input type="checkbox"/> By signing this waiver, I acknowledge that I am the property owner of the affected property located at the address listed in Section 3 of this form and I have been informed by the CWS that my property has a lead service line. I have read and understand the information provided within this waiver regarding the hazards of lead in drinking water, partial lead service line replacement, and Illinois laws about responsibilities of property owners for providing filters, disclosing the presence of lead water service lines, and requirements for child care facilities.	
<input type="checkbox"/> By signing this waiver, I acknowledge that I am waiving the community water supply's requirement to replace my lead service line in its entirety. I acknowledge that this waiver will result in a partial lead service line replacement and it may be unsafe to drink, cook with, or otherwise consume water from the tap, unless it has been filtered with a filter certified to meet NSF/ANSI Standard 53 and 42.	
Signature	Date

All parties should retain a copy of this form for their records. The Community Water Supply must also provide notification to IDPH using the electronic forms located at <https://dph.illinois.gov/topics-services/environmental-health-protection/lead-in-water.html>.