

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

May 16, 2023

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: LaTempt, Smith, Groppe, John, Kelly, and Attorney Gilbert. Trustee Newberry was absent.

A moment of silence was observed for the passing of previous Mayor Floyd

A motion was made by LaTempt and seconded by Groppe to approve the minutes of the Village Board meeting on 05/01/23 with one correction. The vote was:

AYE: Smith, John, Groppe, Kelly, LaTempt

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by Kelly and seconded by LaTempt to approve the Executive Session minutes of the Village Board meeting on 05/01/23. The vote was:

AYE: LaTempt, Smith, John, Groppe, Kelly

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by Kelly and seconded by John to approve the Committee minutes of the Village Board meeting on 05/08/23. The vote was:

AYE: LaTempt, Smith, John, Groppe, Kelly

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Groppe to approve the current Treasurer's report.

AYE: LaTempt, Smith, John, Groppe, Kelly

ABSENT: Newberry

NAY: None

Motion carried.

A motion was made by Smith and seconded by Kelly to approve the current bill list and authorize payment with one correction.

AYE: LaTempt, Smith, John, Groppe, Kelly

ABSENT: Newberry

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 05/01/23	51,993.57
RECEIPTS	157,240.00
EXPENDITURES	51,828.78
BALANCE IN MONEY MARKET 05/16/23	157,404.79

FIRE PROTECTION FUND

BALANCE IN FUND 05/01/23	106,231.44
RECEIPTS	305.23
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	0.00
EXPENDITURES	12,643.43
BALANCE IN FUND 05/16/23	93,893.24

RECREATION FUND

BALANCE IN FUND 05/01/23	15,877.25
RECEIPTS	6.30
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	5,017.15
BALANCE IN FUND 05/16/23	10,866.40

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 05/01/23	1,996,986.57
RECEIPTS	17,341.04
EXPENDITURES	822.29
BALANCE IN FUND 05/16/23	2,013,505.32
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	396,058.18
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 05/16/23	2,409,563.50

REFUSE FUND

BALANCE IN FUND 05/01/23	16,771.82
MISC	00.00
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	100,000.00
EXPENDITURES	16,793.87
BALANCE IN FUND 05/16/23	99,977.95

WATER O & M

BALANCE IN FUND 05/01/23	304,774.57
RECEIPTS	9,799.72
INTEREST	684.33
EXPENDITURES	29,448.56
BALANCE IN FUND 05/16/23	285,810.06
INVESTED FUNDS – CERTICATES OF DEPOSIT	200,000.00
BALANCE IN WATER O & M 05/16/23	485,810.06

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 05/01/23	151,921.07
INTEREST	349.63
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 05/16/23	152,270.70

WATER METER DEPOSIT FUND

BALANCE IN FUND 05/01/23	60,216.47
INTEREST	139.71
RECEIPTS –	240.00
MISC	00.00
EXPENDITURES	175.00
BALANCE IN FUND 05/16/23	60,421.18

SOCIAL SECURITY FUND

BALANCE IN FUND 05/01/23	19,448.37
INTEREST	64.70
PROPERTY TAX – SOCIAL SECURITY	0.00
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	6,989.48
BALANCE IN FUND 05/16/23	12,523.59

IMRF FUND

BALANCE IN MONEY MARKET 05/01/23	39,629.91
RECEIPT'S	0.00
INTEREST	130.29
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	0.00
BALANCE IN FUND 05/16/23	39,760.20

SPECIAL REVENUES FUND

BALANCE IN FUND 05/01/23	8,979,234.71
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
INTEREST	24,570.61
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	17,414.03
EXPENDITURES-	7,027.98
BALANCE IN FUND 05/16/23	9,014,191.37
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,638,735.13
Interest	00.00
BALANCE IN FUND 05/16/23	11,652,926.50

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 05/01/23	35,978.00
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	17,887.59
BALANCE IN FUND 05/16/23	18,090.41

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 05/01/23	6,142.92
RECEIPTS	0.00
EXPENDITURES	263.73
BALANCE IN FUND 05/16/23	5,879.19

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 05/01/23	23,970.46
RECEIPTS	55.16
MISC. TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	0.00
BALANCE IN FUND 05/16/23	24,025.62

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 05/01/23	252,788.77
RECEIPT'S	578.42
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	5,165.77
EXPENDITURES	00.00
BALANCE IN FUND 05/16/23	258,532.96

GUESTS:

- Ralph Wideman asked if we had heard anything concerning the Village Health insurance? Mayor Reynolds stated we are still waiting for BC BS to see if we quality for under 50 plan.
- Robert Conlee asked about his lot at 129 W. 3rd Street. Robert is requesting a double approach. Mayor Reynolds stated the Village pays for 18 ft. and Robert would pay for 6 ft.

MAYOR COMMENTS:

- No Comments.

DEPARTMENT HEADS:

Chief Cunningham was absent, Lt. Doyle provided the following:

- DARE Graduation went well.

Fire Chief Newberry was absent, Assistant Chief Pence provided the following:

- FD responded to 38 calls in April; 6 fires, 6 fire alarms and 21 EMS calls, 4 motor vehicle crashes and 1 miscellaneous call.
- Order 22 5-gallon pales of non-cancer-causing foam which will be stored at the fleet.
- Trustee Smith asked about the boat in the old Fire house. Assistant Chief Pence stated Chief Stahlhut stopped by a few weeks ago and we are looking into seeing who owns the boat and who pays for the cost to be fixed. Trustee Smith stated it was talked about the coast guard being involved in training, but you can't do training if the boat doesn't work. Trustee Smith stated this may not have been a good move to take this on. Assistant Chief Pence stated other than to store the boat.
- Trustee Smith asked about the radio's going to digital. Assistant Chief Pence stated they are waiting on a quote from 2 places.
- Trustee LaTemp asked if the problem with the ambulance service was resolved; Assistant Chief Pence stated he hasn't heard.

Superintendent Dustin McCann provided the following:

- Started installing the liner on the filter tank and they completed it on Friday. Ran into some issues with a product they used, and it may need to be removed and replaced. They are waiting to hear back from the contractor to verify.
- A water meter at Messer Gas that with Hartford that is over 15 years old is going to be replaced. Hartford is purchasing the meter and we will pay half the cost. We will help with the install.

Superintendent Ken Hoxsey provided the following:

- Street Sweeper and John Deer are both back in service and repaired.
- The holes that the utility company drilled on Tydeman Street continue to cavitate and there are now deep holes reappearing on the street.
- The FD is having issues with water pressure in the building and a floor drain backing up. Maybe a booster pump should be considered for the building?
- Any update on 334 W. Thomas? Mayor Reynolds stated we will have Jeff Norton write a letter to start the process.

Superintendent Scott Schmidt provided the following.

- An issue developed with a resident on Maple who had a sanitary back up. Upon investigation the sewer main was three quarters clogged between Maple and Reller. The line was jetted on Maple and Thomas then East of Reller. The will keep an eye on this issue.
- The truck was decaled.

ADMINISTRATIVE COMMITTEE:

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PUBLIC SAFETY COMMITTEE:

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PUBLIC WORKS COMMITTEE:

- Discussion of dumpster usage. Trustee LaTempt asked how many dumpsters do we have at the school; Superintendent Hoxsey stated 14 between both schools which are all being used. Superintendent Hoxsey stated it's not uncommon to find furniture, mattresses, beds and boxes with the teacher's names from their houses in the school dumpsters. It takes about 30 minutes to empty the dumpsters. Superintendent Hoxsey met with Tim Dyer and when the issue wasn't resolved he met with the Administration Office at the school. He has spoken with Mr. Miller and someone else who he can't recall the name to make them aware and make an announcement that teachers aren't allowed to bring stuff from home to throw in the dumpsters. Trustee LaTempt asked the Street Department to watch the dumpsters for awhile and see how many dumpsters the school really needs, and we need to limit it. Street Superintendent Hoxsey will make a recommendation. Trustee LaTempt stated that we will send a letter to the school and state how many dumpsters we will pick up as of August 1st.
- Trustee John asked how many residential dumpsters we have in town. Superintendent Hoxsey stated he would have to check. Superintendent Hoxsey stated we have a lot of open dumpsters in town. Mayor Reynolds stated let's get some ideas together.
- James Guthrie stated he is having an issue with the residential dumpsters due to residents' hoarding the trash and then will request a dumpster every month. Mayor Reynolds stated maybe it's time we start charging for dumpsters.
- Street Superintendent stated large items are also a problem. Trustee Kelly stated we need to do it only twice a year. Trustee John suggested to give the residents the option to bring the large items to the Street Department and have an employee at the street department from 10-2 on a Saturday and check their driver's license to make sure they are a resident then allow them to use the dumpster.
- A motion was made by LaTempt and seconded by Kelly to Authorize bids for Chaffer and Doerr Storm Drainage Project. Bids due back by June 15, 2023.
AYE: LaTempt, Groppe, Kelly, Smith, John
ABSENT: Newberry
NAY: None

COMMUNITY DEVELOPMENT:

- Trustee Smith stated we have 3 companies who presented the Comprehensive Plan. We do have 2 new board members and would like 2 companies to come

back for a final interview. It was decided we will call Moran and CMT to come back for a 2nd interview on June 19, 2023 meeting.

NEW BUSINESS:

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UNFINISHED BUSINESS:

- Mayor Reynolds stated we are still working on the Village Health Insurance. We did receive a request to bargain with the FOP. Mayor Reynolds asked James Guthrie if he had heard anything from Mark York to bargain over the insurance. James Guthrie will have Mr. York get a hold of the Village to set up a time to meet. Mayor Reynolds stated we will hold a special meeting on May 23rd to discuss health insurance.
- Trustee John stated the Frontage Road at Eighth Street is falling apart and asked if we could pave it with asphalt. Mayor Reynolds stated it does need to be fixed and will be put on the project list.
- Trustee Kelly asked about the tree list. Superintendent Hoxsey hasn't heard back with an estimate.
- Superintendent Hoxsey stated the condition of the white vinyl fence continues to deteriorate. He had another slab brought to him that kids were playing baseball with. Trustee John stated they have plans for Burbank Park and they could work together on the fence for the design.
- Trustee Smith stated a resident came to the meeting about chickens and asked if we are going to allow residents to have chickens. Mayor Reynolds asked the board members what they thought. Trustee Smith is concerned about health issues, Trustee John stated his concerns are we have issues already with grass, etc and then we will have to worry about chickens. Trustee Kelly stated he doesn't care either way, Trustee John stated no, Trustee Smith stated yes, Trustee Groppe stated he doesn't care because we already have rabbits, Trustee LaTempt asked if the Fire Department knew how to fry chicken. Mayor Reynolds stated he will tell the resident no her no due to unsanitary conditions and other concerns.
- Trustee Kelly stated he has heard nothing good about the monthly cleaner we have. Trustee Kelly spoke to Randy Miles and his complaint was the windows. Trustee Kelly stated we should look into getting a window cleaner and maybe let go of the monthly cleaner.

A motion was made by LaTempt and seconded by Smith to adjourn the regular session and move to executive session with no action to follow.

AYE: LaTempt, Groppe, Kelly, John, Smith

ABSENT: Newberry

NAY: None

Time: 7:54 p.m.

A motion was made by LaTempt and seconded by Kelly to adjourn the executive session and move to regular session.

AYE: LaTempt, Smith, Groppe, Kelly, John
ABSENT: Newberry
NAY: None

Time: 9:09 p.m.

With no additional business to be discussed, a motion was made by Smith and seconded by LaTempt to adjourn the regular session.

AYE: LaTempt, Smith, Groppe, John, Kelly
ABSENT: Newberry
NAY: None

Time: 9:10 p.m.

Kristi Carter, Village Clerk