

**PROCEEDINGS OF THE ROXANA VILLAGE BOARD**

April 17, 2023

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: LaTempt, Smith, Groppe, White, Kelly, Raymond, and Attorney Lading.

A motion was made by Raymond and seconded by Kelly to approve the minutes of the Village Board meeting on 04/03/23. The vote was:

AYE: Smith, White, Groppe, Kelly, LaTempt, Raymond

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Raymond to approve the Executive Session minutes of the Village Board meeting on 04/03/23. The vote was:

AYE: LaTempt, Smith, White, Groppe, Kelly, Raymond

ABSENT: None

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Groppe to approve the current Treasurer's report.

AYE: LaTempt, Smith, White, Groppe, Kelly, Raymond

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by White to approve the current bill list and authorize payment.

AYE: LaTempt, Smith, White, Groppe, Kelly, Raymond

ABSENT: None

NAY: None

Motion Carried.

**GENERAL FUND**

BALANCE IN FUND 04/03/23	93,592.42
RECEIPTS	92,927.51
EXPENDITURES	53,064.86
BALANCE IN MONEY MARKET 04/17/23	133,455.07

**FIRE PROTECTION FUND**

BALANCE IN FUND 04/03/23	141,306.84
RECEIPTS	500.36
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	0.00
EXPENDITURES	18,140.02
BALANCE IN FUND 04/17/23	123,667.18

**RECREATION FUND**

BALANCE IN FUND 04/03/23	16,846.46
RECEIPTS	11,981.76
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	6,723.69
BALANCE IN FUND 04/17/23	22,104.53

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 04/03/23	1,955,048.54
RECEIPTS	37,407.76
EXPENDITURES	443.64
BALANCE IN FUND 04/17/23	1,992,012.66
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	396,058.18
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 04/17/23	2,388,070.84

**REFUSE FUND**

BALANCE IN FUND 04/03/23	49,843.69
MISC	381.12
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	10,542.50
BALANCE IN FUND 04/17/23	39,682.31

**WATER O & M**

BALANCE IN FUND 04/03/23	300,620.62
RECEIPTS	8,205.60
INTEREST	00.00
EXPENDITURES	20,767.79
BALANCE IN FUND 04/17/23	288,058.43
INVESTED FUNDS – CERTICATES OF DEPOSIT	200,000.00
BALANCE IN WATER O & M 04/17/23	488,058.43

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 04/03/23	151,534.97
INTEREST	00.00
RECEIPTS	00.00
<b><u>TOTAL FUNDS AVAILABLE</u></b>	151,534.97
EXPENDITURES	00.00
BALANCE IN FUND 04/17/23	151,534.97

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 04/03/23	59,934.91
INTEREST	00.00
RECEIPTS –	160.00
MISC	00.00
EXPENDITURES	30.00
BALANCE IN FUND 04/17/23	60,064.91

**SOCIAL SECURITY FUND**

BALANCE IN FUND 04/03/23	33,051.20
INTEREST	0.00
PROPERTY TAX – SOCIAL SECURITY	241.68
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	8,004.68
BALANCE IN FUND 04/17/23	25,288.20

**IMRF FUND**

BALANCE IN MONEY MARKET 04/03/23	55,985.19
RECEIPT'S	387.72
INTEREST	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	0.00
BALANCE IN FUND 04/17/23	56,372.91

**SPECIAL REVENUES FUND**

BALANCE IN FUND 04/03/23	8,960,706.99
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
INTERST	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	500.00
EXPENDITURES-	3,789.73
BALANCE IN FUND 04/17/23	8,957,417.26
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,638,735.13
Interest	00.00
BALANCE IN FUND 04/17/23	11,596,152.39

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 04/03/23	107,563.05
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	26,959.73
BALANCE IN FUND 04/17/23	80,603.32

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 04/03/23	6,586.72
RECEIPTS	4.38
EXPENDITURES	309.14
BALANCE IN FUND 04/17/23	6,281.96

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 04/03/23	23,730.11
RECEIPTS	179.89
MISC. TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	0.00
BALANCE IN FUND 04/17/23	23,910.00

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 04/03/23	247,620.04
RECEIPT'S	00.00
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	4,522.13
EXPENDITURES	00.00
BALANCE IN FUND 04/17/23	252,142.17

**GUESTS:**

- Rusty Wheat thanked the Police Department for the extra presence in the area of 143 and Wanda Road.
- Rusty Wheat stated April 22<sup>nd</sup> is Madison County Clean up and asked for Volunteers on 255 and South of Madison Avenue. Madison County is providing pickup kits.
- Rusty Wheat asked the Village about a Facebook page to state Roxana at Its Best.
- Mike Wever stated he agrees with Rusty Wheat that a lot of areas are looking a lot better than in the past. Mike Wever also appreciates the mayor taking care of getting the draft out for the first meeting of the landfill.
- Ashton Miller is requesting chickens be allowed in the city and is willing to show people how to raise their chickens. Mike Wever stated he's sat in many meetings in Madison County who usually does approve 5 chickens but no roosters.

**MAYOR COMMENTS:**

- Spoke with Department Heads concerning budgets.

## **DEPARTMENT HEADS:**

### **Chief Cunningham provided the following:**

- DARE continues and the Detention Home presentation was done at the Village Hall. The students toured the holding area. DARE Graduation is scheduled for May 12, 2023.
- The Roxana Street Department installed the speed detection sign on IL Rt. 111 south of Thomas in front of the Village Hall.
- The court date for the Chaffer properties was continued for (30) days.
- The upcoming DEA Prescription Take Bake event is scheduled for Saturday, April 22, 2023, from 10 am – 2 pm at the Village Hall.
- The lien on 140 W. 2<sup>nd</sup> Street was paid in full and we won't have to maintain this year.

### **Fire Chief Trask provided the following:**

- Nothing to provide.

### **Superintendent Dustin McCann provided the following:**

- They will try to run the filter tank bypass with the bypass next week to see how it will work.
- The line that supplies Hartford was buried to his satisfaction.

### **Superintendent Ken Hoxsey provided the following:**

- The 2006 Bobcat has become very unreliable and frequently is not operational. The machine is 17 years old and is an essential part of the operation. Mayor Reynolds stated to put this in their budget to purchase and get some numbers.
- Stormwater drainage issued in the alley between Doerr and Central should be studied.
- Tree removal list will be sent for some quotes.
- Street Sweeper is currently down while they are waiting on parts.

**Superintendent Scott Schmidt was absent.**

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**ADMINISTRATIVE COMMITTEE:**

- Discuss/Approve creating a Safety Fund to allow them to buy safety seats and or carbon monoxide detectors to help residence with. Mayor Reynolds asked everyone to think about this.
- Discuss Occupancy Ordinance Revisions, Numbering Buildings and Swimming Pools. Mayor Reynolds stated Chief Trask has made extensive modifications to the ordinance. Trustee Smith would like the new Trustees to have a copy of this Ordinance to review.

**PUBLIC SAFETY COMMITTEE:**

- A motion was made by Smith and seconded by Kelly to Approve Steve Kainz to attend Phillips66 Corporate Fire School May 14<sup>th</sup>-19<sup>th</sup> at Texas A&M. This is paid for by the refinery, with the fire department responsible for the salary during the training.  
AYE: LaTempt, Groppe, Kelly, White, Smith, Raymond  
ABSENT: None  
NAY: None

**PUBLIC WORKS COMMITTEE:**

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**COMMUNITY DEVELOPMENT:**

- Bertels Annexation file has been given to the Attorney, for property on Wanda Road
- Nana's Cups and Cones ran into some issues and opening day has been delayed.

**NEW BUSINESS:**

- Health Insurance Rep was here and dropped off next year rate package. Mayor Reynolds stated the cost is increasing from \$65,000/month to \$90,000/month. Thursday the Insurance Rep will be here if anyone wants to sit in. Village Clerk Carter will post as a meeting.

**UNFINISHED BUSINESS:**

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A motion was made by Smith and seconded by Kelly to adjourn the regular session and move to executive session with no action to follow.  
AYE: LaTempt, Groppe, Kelly, White, Smith, Raymond  
ABSENT: None  
NAY: None

Time: 7:21 p.m.

A motion was made by Raymond and seconded by Kelly to adjourn the executive session and move to regular session.

AYE: LaTempt, Smith, Groppe, White, Kelly, Raymond

ABSENT: None

NAY: None

Time: 8:10 p.m.

With no additional business to be discussed, a motion was made by Raymond and seconded by White to adjourn the regular session.

AYE: LaTempt, Smith, Groppe, White, Kelly, Raymond

ABSENT: None

NAY: None

Time: 8:13 p.m.

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Kristi Carter, Village Clerk