

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

April 3, 2023

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: LaTempt, Smith, Groppe, White, Kelly, and Attorney Lading. Mr. Raymond was absent.

A motion was made by LaTempt and seconded by Kelly to approve the Special Committee Meeting minutes of the Village Board meeting on 03/13/23. The vote was:

AYE: Smith, White, Groppe, Kelly, LaTempt

ABSENT: Raymond

NAY: None

Motion carried.

A motion was made by Groppe and seconded by Smith to approve the minutes of the Village Board meeting on 03/20/23. The vote was:

AYE: LaTempt, Smith, White, Groppe, Kelly

ABSENT: Raymond

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Groppe to approve the Executive Session minutes of the Village Board meeting on 03/20/23. The vote was:

AYE: LaTempt, Smith, White, Groppe, Kelly

ABSENT: Raymond

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Kelly to approve the current Treasurer's report.

AYE: LaTempt, Smith, White, Groppe, Kelly

ABSENT: Raymond

NAY: None

Motion carried.

A motion was made by White and seconded by Groppe to approve the current bill list and authorize payment.

AYE: LaTempt, Smith, White, Groppe, Kelly

ABSENT: Raymond

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 03/20/23	171,114.31
RECEIPTS	4,332.95
EXPENDITURES	84,854.84
BALANCE IN MONEY MARKET 04/03/23	93,592.42

FIRE PROTECTION FUND

BALANCE IN FUND 03/20/23	161,202.92
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	0.00
EXPENDITURES	19,896.08
BALANCE IN FUND 04/03/23	141,306.84

RECREATION FUND

BALANCE IN FUND 03/20/23	21,607.18
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	4,760.72
BALANCE IN FUND 04/03/23	16,846.46

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 03/20/23	1,955,048.54
RECEIPTS	0.00
EXPENDITURES	0.00
BALANCE IN FUND 04/03/23	1,955,048.54
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	396,058.18
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 04/03/23	2,351,106.72

REFUSE FUND

BALANCE IN FUND 03/20/23	93,428.65
MISC	00.00
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	43,584.96
BALANCE IN FUND 04/03/23	49,843.69

WATER O & M

BALANCE IN FUND 03/20/23	284,011.98
RECEIPTS	58,373.14
INTEREST	00.00
EXPENDITURES	41,764.50
BALANCE IN FUND 04/03/23	300,620.62
INVESTED FUNDS – CERTICATES OF DEPOSIT	200,000.00
BALANCE IN WATER O & M 04/03/23	500,620.62

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 03/20/23	151,534.97
INTEREST	00.00
RECEIPTS	00.00
<u>TOTAL FUNDS AVAILABLE</u>	151,534.97
EXPENDITURES	00.00
BALANCE IN FUND 04/03/23	151,534.97

WATER METER DEPOSIT FUND

BALANCE IN FUND 03/20/23	59,869.91
INTEREST	00.00
RECEIPTS –	80.00
MISC	00.00
EXPENDITURES	15.00
BALANCE IN FUND 04/03/23	59,934.91

SOCIAL SECURITY FUND

BALANCE IN FUND 03/20/23	39,039.04
INTEREST	0.00
PROPERTY TAX – SOCIAL SECURITY	0.00
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	5,978.84
BALANCE IN FUND 04/03/23	33,051.20

IMRF FUND

BALANCE IN MONEY MARKET 03/20/23	100,052.85
RECEIPT'S	0.00
INTEREST	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	44,067.66
BALANCE IN FUND 04/03/23	55,985.19

SPECIAL REVENUES FUND

BALANCE IN FUND 03/20/23	8,604,222.02
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	184,446.71
INTERST	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	202,621.87
EXPENDITURES-	30,583.61
BALANCE IN FUND 04/03/23	8,960,706.99
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,638,735.13
Interest	00.00
BALANCE IN FUND 04/03/23	11,599,442.12

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 03/20/23	131,669.43
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	24,106.38
BALANCE IN FUND 04/03/23	107,563.05

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 03/20/23	6,822.60
RECEIPTS	0.00
EXPENDITURES	235.88
BALANCE IN FUND 04/03/23	6,586.72

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 03/20/23	23,730.11
RECEIPTS	0.00
MISC. TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	0.00
BALANCE IN FUND 04/03/23	23,730.11

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 03/20/23	255,429.95
RECEIPT'S	00.00
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	7,809.91
EXPENDITURES	00.00
BALANCE IN FUND 04/03/23	247,620.04

GUESTS:

- Mrs. Wever thanked Mayor Reynolds for having the first landfill meeting at the landfill. Mrs. Wever stated it was informative and she learned a lot. Mrs. Wever looks forward to working with everyone in the future.

MAYOR COMMENTS:

- Nana's Cups and Cones is planning a Village wide tasting for samples on April 15, 2023. It will be held at the Village Hall. Details are still pending.
- The first Landfill Committee meeting was held on Friday, March 31, 2023, and it all went well.
- Roxana Scholarship Applications are in for review. Scholarship night at Roxana High School is May 15th.

DEPARTMENT HEADS:

Chief Cunningham provided the following:

- DARE continues and is in week #7. April 5th is the DARE Detention Home presentation at the Village Hall. The students will tour the holding area and the presentation will take place in the council chambers. DARE Graduation is scheduled for Friday, May 12th. Received a private donation was given today from a Roxana resident.
- Court date for the Chaffer properties was continued.

- Ken Hoxsey and Chief Cunningham delivered 6 medication boxes totaling 130 pounds of prescription medication to the Madison County Sheriff's Department. They will be delivered to a facility in Indiana for disposal.
- Upcoming DEA Prescription Take Back event on April 22nd from 10am-2pm. at the Village Hall.
- May 7th is the DARE Cardinal baseball game.

Fire Chief Trask provided the following:

- Nothing to provide.

Superintendent Dustin McCain provided the following:

- The tank liner company came by and took some measurements. Still not sure when they will start.
- Electrical System at the water tower (the weather head) started coming off the pole. Alex Best was able to reattach it. Ameren would like to move all the services underground.
- A new valve was installed on the Canal Road water main serving Hartford. The valve installation was done to protect the water line during construction of a flood control pump station on Canal Road. The contractor doing the pump station project paid to have the valve installed.

Superintendent Ken Hoxsey provided the following:

- The EPA Street Department inspection went well.
- 334 W. Thomas Street has been boarded up and tried to make it as safe as possible. There is a Medicare lien on the property.
- All the rain has caused a lot of flooding issues in the alley of Doerr and Central Avenue. There are around 8 to 10 properties that were flooded during recent heavy rains and we need to look at the drainage in that area.

Superintendent Scott Schmidt provided the following:

- Kamadulski had the final tie ends completed on the relocation of the force main effluent line from the WWTP. The force main was lowered due to conflicts with a pump station being installed for flood control. 350 feet of the force main was lowered, and it went good.
- Getting some quotes together for labor and material cost to replace the air releases valves on Chaffer Avenue which are old and not functioning properly. These are the original valves that were installed on the force from the old WWTP to the new WWTP.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Kelly and seconded by Smith to Table the discussion of the D.A.R.E. Donation.
AYE: LaTempt, Groppe, Kelly, White, Smith
ABSENT: Raymond
NAY: None
- Draft of the Occupancy Ordinance is available for everyone to review. Chief Trask stated he spoke with Occupancy Inspector Jeff Norton, and they would like to have that digital.
- A motion was made by Kelly and seconded by White to approve Ordinance #1098 Amending Roxana Ordinance #979 To Amend Territory of the Riverbend Enterprise Zone.
AYE: LaTempt, Groppe, Kelly, White, Smith
ABSENT: Raymond
NAY: None

PUBLIC SAFETY COMMITTEE:

- A motion was made by Smith and seconded by White to Approve Chief Cunningham to attend the International DARE Conference, July 24th-28th, 2023.
AYE: LaTempt, Groppe, Kelly, White, Smith
ABSENT: Raymond
NAY: None

PUBLIC WORKS COMMITTEE:

- A motion was made by LaTempt and seconded by Kelly to Approve Installation of Emergency Generator Receptacle for Street Department Shop; Cost not to exceed \$5500.00.
AYE: LaTempt, Groppe, Kelly, White, Smith
ABSENT: Raymond
NAY: None
- A motion was made by LaTempt and seconded by Groppe to Approve the hiring of Caleb Baldwin for Wastewater Treatment Operator pending further Testing.
AYE: LaTempt, Groppe, Kelly, White
ABSENT: Raymond
NAY: None
PRESENT: Smith
- A motion was made by LaTempt and seconded by White to Approve the Appointment of Scott Schmidt as Wastewater Department Superintendent; effective April 1, 2023.
AYE: LaTempt, Groppe, Kelly, White, Smith
ABSENT: Raymond
NAY: None

COMMUNITY DEVELOPMENT:

- Trustee Smith asked Mayor Reynolds if we have annexed Bertles property on Wanda Road. Mayor Reynolds stated we have not, and we should proceed with that.
- We will move forward with the Comprehensive Plan discussion after May 1, 2023.

NEW BUSINESS:

- Election Day is April 4, 2023. Don't forget to vote.

UNFINISHED BUSINESS:

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A motion was made by Smith and seconded by White to adjourn the regular session and move to executive session with no action to follow.

AYE: LaTempt, Groppe, Kelly, White, Smith

ABSENT: Raymond

NAY: None

Time: 7:00 p.m.

A motion was made by LaTempt and seconded by White to adjourn the executive session and move to regular session.

AYE: LaTempt, Smith, Groppe, White, Kelly

ABSENT: Raymond

NAY: None

Time: 7:29 p.m.

With no additional business to be discussed, a motion was made by Kelly and seconded by White to adjourn the regular session.

AYE: LaTempt, Smith, Groppe, White, Kelly

ABSENT: Raymond

NAY: None

Time: 7:30 p.m.

Kristi Carter, Village Clerk

