

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

March 20, 2023

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: LaTempt, Smith, Groppe, White, Kelly, Raymond, and Attorney Lading.

A motion was made by Kelly and seconded by White to approve the minutes of the Village Board meeting on 03/06/23, corrections to be made. The vote was:

AYE: Smith, White, Groppe, Kelly, Raymond

ABSENT: None

NAY: LaTempt

Motion carried.

A motion was made by Raymond and seconded by Kelly to approve the Executive Session minutes of the Village Board meeting on 03/06/23. The vote was:

AYE: LaTempt, Smith, White, Groppe, Kelly, Raymond

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Raymond to approve the Special Village Board minutes of the meeting on 03/13/23. The vote was:

AYE: Smith, White, Groppe, Kelly, Raymond

ABSENT: None

NAY: LaTempt

Motion carried.

A motion was made by LaTempt and seconded by Smith to approve the current Treasure's report.

AYE: LaTempt, Smith, White, Groppe, Kelly, Raymond

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Raymond to approve the current bill list and authorize payment.

AYE: LaTempt, Smith, White, Groppe, Kelly, Raymond

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 03/06/23	171,311.55
RECEIPTS	59,113.21
EXPENDITURES	56,310.45
BALANCE IN MONEY MARKET 03/20/23	171,114.31

FIRE PROTECTION FUND

BALANCE IN FUND 03/06/23	20,079.20
RECEIPTS	12,090.72
TRANSFER FROM SPECIAL REVENUE – Operating Expenses	150,000.00
EXPENDITURES	20,967.00
BALANCE IN FUND 03/20/23	161,202.92

RECREATION FUND

BALANCE IN FUND 03/06/23	26,338.88
RECEIPTS	39.58
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	4,771.28
BALANCE IN FUND 03/20/23	21,607.18

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 03/06/23	1,916,033.34
RECEIPTS	40,223.83
EXPENDITURES	1,208.63
BALANCE IN FUND 03/20/23	1,955,048.54
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	396,058.18
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 03/20/23	2,351,106.72

REFUSE FUND

BALANCE IN FUND 03/06/23	104,091.20
MISC	00.00
RECEIPTS	58.95
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	10,721.50
BALANCE IN FUND 03/20/23	93,428.65

WATER O & M

BALANCE IN FUND 03/06/23	293,880.88
RECEIPTS	12,117.54
INTEREST	00.00
EXPENDITURES	21,986.44
BALANCE IN FUND 03/20/23	284,011.98
INVESTED FUNDS – CERTICATES OF DEPOSIT	200,000.00
BALANCE IN WATER O & M 03/20/23	484,011.98

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 03/06/23	151,488.49
INTEREST	46.48
RECEIPTS	00.00
<u>TOTAL FUNDS AVAILABLE</u>	151,534.97
EXPENDITURES	00.00
BALANCE IN FUND 03/20/23	151,534.97

WATER METER DEPOSIT FUND

BALANCE IN FUND 03/06/23	59,723.70
INTEREST	16.21
RECEIPTS –	160.00
MISC	00.00
EXPENDITURES	30.00
BALANCE IN FUND 03/20/23	59,869.91

SOCIAL SECURITY FUND

BALANCE IN FUND 03/06/23	45,228.26
INTEREST	16.84
PROPERTY TAX – SOCIAL SECURITY	37.38
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	6,243.44
BALANCE IN FUND 03/20/23	39,039.04

IMRF FUND

BALANCE IN MONEY MARKET 03/06/23	99,959.12
RECEIPT'S	93.73
INTEREST	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	0.00
BALANCE IN FUND 03/20/23	100,052.85

SPECIAL REVENUES FUND

BALANCE IN FUND 03/06/23	8,466,990.52
AWIN MANAGEMENT HOST FEES	255,218.07
AMEREN UTILITY TAX	00.00
INTERST	24,141.57
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	10,800.00
EXPENDITURES-	152,928.14
BALANCE IN FUND 03/20/23	8,604,222.02
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,602,800.23
Interest	00.00
BALANCE IN FUND 03/20/23	11,207,022.25

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 03/06/23	145,341.22
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	13,671.79
BALANCE IN FUND 03/20/23	131,669.43

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 03/06/23	7,258.87
RECEIPTS	0.68
EXPENDITURES	436.95
BALANCE IN FUND 03/20/23	6,822.60

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 03/06/23	23,695.02
RECEIPTS	35.09
MISC. TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	0.00
BALANCE IN FUND 03/20/23	23,730.11

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 03/06/23	250,694.81
RECEIPT'S	76.58
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	4,658.56
EXPENDITURES	00.00
BALANCE IN FUND 03/20/23	255,429.95

GUESTS:

- Mike Wever stated he has issues hearing all the Board members and requested them to bend the mic down to speak into it. Mike Wever asked all the department heads to use their outside voice so he could hear the dialog between the two.

MAYOR COMMENTS:

- Fiscal year is coming around and the mayor has talked to several department heads about working on budgets.
- Multiple projects coming up and we need to move forward to bid; Thomas and Chaffer Doerr Storm Drainage Project, the drainage system along Old Edwardsville Road and the roof replacement at the old Village Hall. Trustee Smith requested Tarrah Thein to make a list of assorted village projects that are being planned for the new fiscal year.

DEPARTMENT HEADS:

Chief Cunningham provided the following:

- DARE continues and we are in week 6. The kids are in a 2-week testing so they are at a pause but will pick up on April 5th. On April 5th that is our detention home presentation which will take place here at the Village Hall. DARE graduation is scheduled for Friday, May 12th.
- Court date for the Chaffer properties were continued for 30 days.

- Ken Hoxsey and Chief have been working on 334 W. Thomas. This is an abandoned residence and is currently held by the State of Illinois for a Medicare license. The street department has posted a sign for “Unhabitable” and boarded up two points of entry and put up an orange safety fence around the back of the back deck which is collapsing.
- Upcoming DEA Prescription Take Back event is scheduled for Saturday, April 22, 2023, from 10am-2pm at the Village Hall.

Fire Chief Trask provided the following:

- Two out of three AED’s have been put into service. The 3rd one is waiting to go into service on the truck. Zoll one is waiting on an extra battery and extra parts before it goes into service.
- FD completed CPR last month. Chief Trask and Rob Kelly will meet with the EMS Coordinator to discuss the instructor class.
- Completed the new job description for hiring requirements and EMT license.
- Mayor of Wood River mentioned the new gas station on Rt. 143 and asked what our responsibilities are. Mayor Reynolds feels it will be located in Wood River and would be the first to respond.
- Trustee LaTempt stated by our old Village Hall we still have street signs up for the FD, North and South of Third Street. Trustee LaTempt stated we need to take them down or move them closer to our new building.
- Trustee Smith stated it’s been a couple weeks since the electronic sign has been changed. Trustee Smith would like everyone to give Chief Trask suggestions to be put on the sign.

Superintendent Dustin McCain provided the following:

- Dakk Manufacturing LLC is supposed to come to the water treatment facility tomorrow to look at the ground storage tank and outline the installation process.
- They are having a skunk problem out back of the water treatment facility.

Superintendent Ken Hoxsey provided the following:

- Revised tree list was given to all the board members.
- Advised he was losing a part-time worker this week which has been a big help and is a major part of his work force. This will cause a slight dip in productivity.
- Refuge truck is pushed back until June.

Superintendent Mike Wilkey was absent, Scott Schmidt provided the following:

- Nothing to Report.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Kelly and seconded by Raymond to Approve Resolution #23-2 Approving Fifth Addendum to the September 17, 2012, Access Agreement with Equilon Enterprises, LLC D/B/A/ Shell Oil Products US.
AYE: LaTempt, Groppe, Kelly, Raymond, White, Smith
ABSENT: None
NAY: None

PUBLIC SAFETY COMMITTEE:

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PUBLIC WORKS COMMITTEE:

- A motion was made by LaTempt and seconded by Groppe to Approve Resolution #23-3 Approving Significant Industrial Users Agreement Between SOPUS and The Village of Roxana Regarding Water and Wastewater Usage and Costs.
AYE: LaTempt, Groppe, Kelly, Raymond, White, Smith
ABSENT: None
NAY: None

COMMUNITY DEVELOPMENT:

- Scott Hanson and Jackie Knight from CMT gave a presentation on the Comprehensive Plan Proposal. Scott Hanson and Jackie Knight left the room at 7:41 pm.

NEW BUSINESS:

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UNFINISHED BUSINESS:

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A motion was made by Smith and seconded by White to adjourn the regular session and move to executive session with no action to follow.

AYE: LaTempt, Groppe, Kelly, Raymond, White, Smith

ABSENT: None

NAY: None

Time: 7:43 p.m.

A motion was made by Groppe and seconded by White to adjourn the executive session and move to regular session.

AYE: LaTempt, Smith, Groppe, White, Kelly, Raymond

ABSENT: None

NAY: None

Time: 8:25 p.m.

Mayor Reynolds asked everyone to look over all 3 comprehensive plans and to have it put on the agenda for May 1st.

With no additional business to be discussed, a motion was made by Smith and seconded by Kelly to adjourn the regular session.

AYE: LaTempt, Smith, Groppe, White, Kelly, Raymond

ABSENT: None

NAY: None

Time: 8:30 p.m.

Kristi Carter, Village Clerk