

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

February 20, 2023

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: Smith, Groppe, White, Kelly, Raymond, and Attorney Laugges. Trustee LaTempt was absent.

A motion was made by Raymond and seconded by Smith to approve the minutes of the Village Board meeting on 02/06/23. The vote was:

AYE: Smith, White, Groppe, Kelly, Raymond

ABSENT: LaTempt

NAY: None

Motion carried.

A motion was made by Raymond and seconded by Smith to approve the Executive Session minutes of the Village Board meeting on 02/06/23. The vote was:

AYE: Smith, White, Groppe, Kelly, Raymond

ABSENT: LaTempt

NAY: None

Motion carried.

A motion was made by Kelly and seconded by White to approve the current Treasurer's report.

AYE: Smith, White, Groppe, Kelly, Raymond

ABSENT: LaTempt

NAY: None

Motion carried.

A motion was made by Raymond and seconded by Groppe to approve the current bill list and authorize payment.

AYE: Smith, White, Groppe, Kelly, Raymond

ABSENT: LaTempt

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 02/06/23	138,212.99
RECEIPTS	8,187.96
EXPENDITURES	96,068.32
BALANCE IN MONEY MARKET 02/20/23	50,332.63

FIRE PROTECTION FUND

BALANCE IN FUND 02/06/23	62,928.71
RECEIPTS	340.02
TRANSFER FROM SPECIAL REVENUE -	0.00
EXPENDITURES	23,204.26
BALANCE IN FUND 02/20/23	40,064.47

RECREATION FUND

BALANCE IN FUND 02/06/23	31,237.15
RECEIPTS	15,939.77
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	13,784.59
BALANCE IN FUND 02/20/23	33,392.33

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 02/06/23	1,864,007.20
RECEIPTS	54,422.37
EXPENDITURES	2,396.23
BALANCE IN FUND 02/20/23	1,916,033.34
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	396,058.18
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 02/20/23	2,312,091.52

REFUSE FUND

BALANCE IN FUND 02/06/23	59,097.14
MISC	00.00
RECEIPTS	234.27
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	29,470.24
BALANCE IN FUND 02/20/23	29,861.17

WATER O & M

BALANCE IN FUND 02/06/23	330,586.94
RECEIPTS	6,924.59
INTEREST	00.00
EXPENDITURES	40,627.52
BALANCE IN FUND 02/20/23	296,884.01
INVESTED FUNDS – CERTICATES OF DEPOSIT	200,000.00
BALANCE IN WATER O & M 02/20/23	496,884.01

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 02/06/23	151,435.38
INTEREST	53.11
RECEIPTS	00.00
<u>TOTAL FUNDS AVAILABLE</u>	151,488.49
EXPENDITURES	00.00
BALANCE IN FUND 02/20/23	151,488.49

WATER METER DEPOSIT FUND

BALANCE IN FUND 02/06/23	59,755.23
INTEREST	18.47
RECEIPTS –	320.00
MISC	00.00
EXPENDITURES	175.00
BALANCE IN FUND 02/20/23	59,918.70

SOCIAL SECURITY FUND

BALANCE IN FUND 02/06/23	64,606.43
INTEREST	24.15
PROPERTY TAX – SOCIAL SECURITY	148.56
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	13,032.02
BALANCE IN FUND 02/20/23	51,747.12

IMRF FUND

BALANCE IN MONEY MARKET 02/06/23	117,405.22
RECEIPT'S	238.30
INTEREST	45.11
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	17,729.51
BALANCE IN FUND 02/20/23	99,959.12

SPECIAL REVENUES FUND

BALANCE IN FUND 02/06/23	9,122,162.48
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
RECEIPT'S	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	25,280.37
EXPENDITURES-	405,868.58
BALANCE IN FUND 02/20/23	8,741,574.27
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,602,800.23
Interest	00.00
BALANCE IN FUND 02/20/23	11,344,374.50

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 02/06/23	76,960.32
RECEIPTS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	44,590.73
BALANCE IN FUND 02/20/23	32,369.59

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 02/06/23	11,106.68
RECEIPTS	133.77
EXPENDITURES	3,163.10
BALANCE IN FUND 02/20/23	8077.35

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 02/06/23	23,576.19
RECEIPTS	118.83
MISC. TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/20/23	23,695.02

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 02/06/23	245,980.97
RECEIPT'S	164.27
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	4,549.57
EXPENDITURES	00.00
BALANCE IN FUND 02/20/23	250,694.81

GUESTS:

- Rusty Wheat is requesting assistance with the trash on 255 at Madison Avenue and 143 at 255. He has seen volunteers going out and picking up the trash which is appreciated. Rusty would like assistance from the city in picking the trash up.

MAYOR COMMENTS:

- Mike Wilkey turned in his retirement letter effective April 1, 2023.
- Received a thank you card from Dennis Fisher/Rhonda Sales who owns 228 Chaffer thanking the Village for helping with their sewer issues.

DEPARTMENT HEADS:

Chief Cunningham provided the following:

- Reminder of Sexual Harassment training on Tuesday and Thursday this week for the employees.

Fire Chief Trask provided the following:

- Nothing to Report.
- Trustee Smith thanked Chief Trask for the copy of the job description.

Superintendent Dustin McCain provided the following:

- Last week Hartford called, and Hartford had to use our water for a few days. No issues.
- Leaving for a conference in Effingham tomorrow through Thursday.

Superintendent Ken Hoxsey provided the following:

- Waiting period is 4 to 6 weeks on the light poles.
- Is looking for a 10x10 Canopy for the Street Department.
- Trustee Smith asked if anyone has come in and looked at the doors to check for tension; Superintendent Hoxsey stated no. Mayor Reynolds stated he has called 3 times and is waiting on a call back.

Superintendent Mike Wilkey was absent, Scott Schmidt provided the following:

- Nothing to Report.

ADMINISTRATIVE COMMITTEE:

- Residency will be Tabled until next meeting (March 6, 2023). Mayor Reynolds stated he doesn't have a problem with 10 miles, but 15 miles is a reach. Fire Department will stay at 7 miles. Numerous guests expressed their concerns about residency and how we have no houses for new employees to move into. Chief Trask and Mayor Reynolds will compare their maps to determine the distance. Chief Cunningham asked all the Trustee's how they felt about the 10 miles.

Trustee Raymond, Trustee Smith, Trustee Kelly and Trustee White are all okay with 10 miles. Trustee Groppe stated he wants no miles because when they were hired, they knew they had to live in the Village.

- Trustee Smith asked about the Health Insurance Committee. All departments have picked someone from their department and will set up a meeting with the BCBS Rep.

PUBLIC SAFETY COMMITTEE:

- Trustee Smith asked if all the Trustees received a copy of the Fire Department Job Description. Trustee Smith would like all the Trustees to read it due to the stipend that was brought up. The Fire Department receives a lot of medical calls. Chief Trask said without EMT Requirements they would not be allowed to run medical calls. The job description will be reviewed and updated. Trustee Smith would like the EMT requirement to better serve our citizens.
- Trustee Smith asked about the Occupancy Inspections. Chief Trask stated Jeff Norton will continue to do the inspections. Trustee Smith asked Chief Trask to get together with Chief Cunningham to discuss who will be enforcing the issues.

PUBLIC WORKS COMMITTEE:

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COMMUNITY DEVELOPMENT:

- Tammy Miller, a partner in the diner re-development addressed the council with a report on the project status. She stated they have run into some issues with the old diner. Plans to expand the existing building is not feasible and now the existing building will be torn down within the next month. Environmental issues with asbestos have been properly handled for the safety of the community and as soon as final clearance from the IEPA is received, demolition will proceed. Mayor Reynolds stated the property is bordered on three sides by extensive IDOT Right of Way, which has further complicated the re-development of the property. The Village Engineers have been involved helping the property owners with multiple IDOT permit requirements that are necessary to proceed with the new building and site work. Through the survey work performed by the village to vacate a platted alley way on the site, it was discovered that IDOT owns approximately 32 % of the site. The new diner building will take approximately a year to complete, as material lead time is extensive. Tammy Miller presented a display of the new Nana Cup's & Cone's that will begin operating at the old gas station on 7th Street, as the whole concept of the diner and ice cream stand will play together. They plan on making it an ice cream parlor with some food options. They will offer year-round service, walk up window and local delivery of food items. The goal is to have it open by Memorial Day weekend. Mayor Reynolds thanked Tammy and her group for purchasing the property and beginning the new development. This means no more boarded up buildings on the south end of the village.

NEW BUSINESS:

- A group called Voltas who are offering to drop you off the power grid in an event of a rolling black out. Mayor Reynolds is looking into this.
- Trustee Smith asked Park Director Ferry about solar energy at the park. Director Ferry reported the solar project would not meet all the needs as originally anticipated.

UNFINISHED BUSINESS:

- Trustee Smith asked all the board members if they have had the opportunity to read over the 3 companies that had sent in the RFQ'S for the comprehensive plan. Trustee Smith asked everyone to look through the materials.
- Significant Uses Agreement – We have the user agreement where we will provide utilities to SOPUS. Attorney Lading wants to write an Ordinance for this.

A motion was made by Kelly and seconded by Raymond to adjourn the regular session and move to executive session with no action to follow.

AYE: Groppe, Kelly, Raymond, White, Smith

ABSENT: LaTempt

NAY: None

Time: 7:40 p.m.

A motion was made by Kelly and seconded by Smith to adjourn the executive session and move to regular session.

AYE: Groppe, White, Smith, Kelly, Raymond

ABSENT: LaTempt

NAY: None

Time: 8:25 p.m.

With no additional business to be discussed, a motion was made by Raymond and seconded by White to adjourn the regular session.

AYE: Groppe, White, Smith, Kelly, Raymond

ABSENT: LaTempt

NAY: None

Time: 8:26 p.m.

Kristi Carter, Village Clerk

