

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

February 6, 2023

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: LaTempt, Groppe, Kelly, Raymond, and Attorney Laugges. Trustee Smith and White were absent.

A motion was made by Raymond and seconded by Kelly to approve the minutes of the Village Board meeting on 01/16/23. The vote was:

AYE: LaTempt, Groppe, Kelly, Raymond

ABSENT: Smith, White

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Groppe to approve the current Treasurer's report.

AYE: LaTempt, Groppe, Kelly, Raymond

ABSENT: Smith, White

NAY: None

Motion carried.

A motion was made by Raymond and seconded by Kelly to approve the current bill list and authorize payment.

AYE: LaTempt, Groppe, Kelly, Raymond

ABSENT: Smith, White

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 01/16/23	200,929.30
RECEIPTS	24,476.89
EXPENDITURES	87,193.20
BALANCE IN MONEY MARKET 02/06/23	138,212.99

FIRE PROTECTION FUND

BALANCE IN FUND 01/16/23	88,956.89
RECEIPTS	375.03
TRANSFER FROM SPECIAL REVENUE -	0.00
EXPENDITURES	26,403.21
BALANCE IN FUND 02/06/23	62,928.71

RECREATION FUND

BALANCE IN FUND 01/16/23	40,161.38
RECEIPTS	191.82
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	9,116.05
BALANCE IN FUND 02/06/23	31,237.15

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 01/16/23	1,836,956.66
RECEIPTS	27,392.10
EXPENDITURES	341.56
BALANCE IN FUND 02/06/23	1,864,007.20
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	396,058.18
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 02/06/23	2,260,065.38

REFUSE FUND

BALANCE IN FUND 01/16/23	82,420.96
MISC	285.67
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	23,609.49
BALANCE IN FUND 02/06/23	59,097.14

WATER O & M

BALANCE IN FUND 01/16/23	312,780.32
RECEIPTS	70,369.86
INTEREST	00.00
EXPENDITURES	52,563.24
BALANCE IN FUND 02/06/23	330,586.94
INVESTED FUNDS – CERTICATES OF DEPOSIT	200,000.00
BALANCE IN WATER O & M 02/06/23	530,586.94

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 01/16/23	151,385.61
INTEREST	49.77
RECEIPTS	00.00
<u>TOTAL FUNDS AVAILABLE</u>	151,435.38
EXPENDITURES	00.00
BALANCE IN FUND 02/06/23	151,435.38

WATER METER DEPOSIT FUND

BALANCE IN FUND 01/16/23	59,607.96
INTEREST	17.27
RECEIPTS –	240.00
MISC	00.00
EXPENDITURES	110.00
BALANCE IN FUND 02/06/23	59,755.23

SOCIAL SECURITY FUND

BALANCE IN FUND 01/16/23	70,454.96
INTEREST	27.71
PROPERTY TAX – SOCIAL SECURITY	181.16
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	6,057.40
BALANCE IN FUND 02/06/23	64,606.43

IMRF FUND

BALANCE IN MONEY MARKET 01/16/23	135,225.58
RECEIPT'S	290.59
INTEREST	49.46
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	18,160.41
BALANCE IN FUND 02/06/23	117,405.22

SPECIAL REVENUES FUND

BALANCE IN FUND 01/16/23	8,680,542.56
AWIN MANAGEMENT HOST FEES	269,867.75
AMEREN UTILITY TAX	193,478.64
RECEIPT'S	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES-	21,726.47
BALANCE IN FUND 02/06/23	9,122,162.48
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,602,800.23
Interest	00.00
BALANCE IN FUND 02/06/23	11,724,962.71

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 01/16/23	103,498.57
RECEIPTS	2,160.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	28,698.25
BALANCE IN FUND 02/06/23	76,960.32

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 01/16/23	3,023.58
RECEIPTS	10,003.28
EXPENDITURES	1,920.18
BALANCE IN FUND 02/06/23	11,106.68

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 01/16/23	23,433.79
RECEIPTS	142.40
MISC. TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	0.00
BALANCE IN FUND 02/06/23	23,576.19

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 01/16/23	245,980.97
RECEIPT'S	00.00
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	00.00
EXPENDITURES	00.00
BALANCE IN FUND 02/06/23	245,980.97

GUESTS:

- Mike Wever stated on September 6, 2022, he brought to the board's attention the need to hold meetings per Ordinance 761 Section V that called for the establishment of a Sanitary Landfill liaison committee. Mike Wever stated tonight we are here to name the local co-representatives for the committee, Kathy Wever and David Mahanay. Kathy Wever and David Mahanay, both introduced themselves. They look forward to working with the committee and setting up the first meeting date.

MAYOR COMMENTS:

- We continue to work with AECOM and Shell Oil on the access agreement for the 8th Street property. The agreement will be on the next agenda for February 20, 2023.

DEPARTMENT HEADS:

Chief Cunningham provided the following:

- Mayor and Chief Cunningham attended the Landfill & Litter Meeting.
- Chief Trask and Chief Cunningham attended the Public Information Officer (PIO)Liaison Training.
- DARE will begin February 8th.
- Court date is set for Chaffer Properties on February 14th.
- Sexual Harassment training class for Village Employees is set for February 21st from 9am-10am and February 23rd from 1pm to 2pm.

Fire Chief Trask provided the following:

- Updating the Occupancy checklist and making it more detailed. The Ordinance will also need to be updated.

Superintendent Dustin McCain provided the following:

- Alex Best started working today.
- RPZ's were tested around the Village and in compliance.
- Tank Liner Bids came in and preparing to make it operational while they can do their install.
- We continue to work with the engineers to complete the Rural Development Grant Preliminary Engineer Report.

Superintendent Ken Hoxsey provided the following:

- A light pole was destroyed along Central Avenue. Superintendent Hoxsey is working on getting replacements.
- Sara and Superintendent Hoxsey are meeting with Kristen at CR Systems to discuss the cleaning of the Village Hall.

- Issue on the gym doors at 400 S. Central; frame is off, door isn't right, and the hinges are bent. The quote is attached. The three glass doors located in front of the building lock with no knob on the inside; a quote is attached.
- MS4 Audit/Inspection is in March this year.
- Trustee LaTempt asked about the new trash truck; Superintendent Hoxsey hasn't heard anything else on it.

Superintendent Mike Wilkey was absent, Scott Schmidt provided the following:

- Superintendent McCann and Scott Schmidt will be going to an Illinois Rule Water conference on February 21, 2023 in Effingham.
- Yearly plant flow meters were calibrated and good to go for the year.

ADMINISTRATIVE COMMITTEE:

- A motion was made by Kelly and seconded by Raymond to appoint the Landfill Advisory Committee; Local Residence; David Mahanay, Kathy Wever, Republic Service; Jason Belt, Carrie Ward, and Village of Roxana; Ken Hoxsey, and Marty Reynolds.

The vote was:

AYE: LaTempt, Groppe, Raymond, Kelly

ABSENT: White, Smith

NAY: None

- Residency will be Tabled until next meeting (February 20, 2023) until the entire board can be present.
- A motion was made by Kelly and seconded by Raymond to Approve Resolution #23-1 Supporting The Great Rivers & Routes Tourism Bureau.

The vote was:

AYE: LaTempt, Groppe, Raymond, Kelly

ABSENT: White, Smith

NAY: None

PUBLIC SAFETY COMMITTEE:

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PUBLIC WORKS COMMITTEE:

- A motion was made by LaTempt and seconded by Groppe to approve the Contract with Gonzales Companies, LLC for Engineering and MS4 Compliance Services.

The vote was:

AYE: LaTempt, Groppe, Raymond, Kelly

ABSENT: White, Smith

NAY: None

- A motion was made by LaTempt and seconded by GroppeI to approve Munie Greencare Agreement Renewal for Lawn Maintenance at Village Hall for 2023.
The vote was:
AYE: LaTempt, GroppeI, Raymond, Kelly
ABSENT: White, Smith
NAY: None
- A motion was made by LaTempt and seconded by GroppeI to approve the back Gym door and Recertification of the Fire Code Issue on the front gym doors of the old Village Hall.
The vote was:
AYE: LaTempt, GroppeI, Raymond, Kelly
ABSENT: White, Smith
NAY: None
- A motion was made by LaTempt and seconded by GroppeI to approve the United Steel Worker’s Contract for the Street Department Employees along with the memorandum of the understanding of the Tax Appeal and future insurance costs.
The vote was:
AYE: LaTempt, GroppeI, Raymond, Kelly
ABSENT: White, Smith
NAY: None
- A motion was made by LaTempt and seconded by GroppeI to Award PVC Lining System Contract for the existing Steel Tanks to Dakk Liners for \$104,523.00.
The vote was:
AYE: LaTempt, GroppeI, Raymond, Kelly
ABSENT: White, Smith
NAY: None
- A motion was made by LaTempt and seconded by GroppeI to Approve Accepting Applications for a Wastewater Treatment Plant Operator.
The vote was:
AYE: LaTempt, GroppeI, Raymond, Kelly
ABSENT: White, Smith
NAY: None
- A motion was made by LaTempt and seconded by GroppeI to Authorize Preapplication for (Rural Development) Federal Assistance/Water System Development Grant.
The vote was:
AYE: LaTempt, GroppeI, Raymond, Kelly
ABSENT: White, Smith
NAY: None

COMMUNITY DEVELOPMENT:

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NEW BUSINESS:

- Mayor Reynolds has been contacted by a landlord in town who has requested a forum be developed to hear complaints and needs of landlords and how they can interface with the Village increasing services and reducing cost.

UNFINISHED BUSINESS:

- Restaurant developers couldn't make the meeting tonight. They will be at our next Board meeting on February 20th, 2023.
- The wastewater treatment plant effluent force main relocation is still on going with the ACOE and Curry & Associates. We are waiting on an agreement to ensure there is no cost to this relocation passed along to the village.

Mayor Reynolds stated we will adjourn the regular session and move to executive session with no action to follow. He would like Chief Trask and Chief Cunningham to stay and then Scott Schmidt to return when Chief Trask and Chief Cunningham leave.

Time: 6:55 p.m.

A motion was made by Raymond and seconded by Groppe to adjourn the executive session and move to regular session.

AYE: Groppe, LaTempt, Kelly, Raymond

ABSENT: White, Smith

NAY: None

Time: 7:21 p.m.

With no additional business to be discussed, a motion was made by Raymond and seconded by Kelly to adjourn the regular session.

AYE: Groppe, LaTempt, Kelly, Raymond

ABSENT: White, Smith

NAY: None

Time: 7:22 p.m.

Kristi Carter, Village Clerk

