

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

December 19, 2022

Mayor Reynolds called the meeting to order via Microsoft Teams Remote Access provided through Attorney Ladings platform. The Mayor asked the Clerk to call the roll. The following members were present: Groppe, White, LaTempt, Smith, Raymond, Kelly, and Attorney Lading.

This meeting is being conducted remotely pursuant to the Governor's Executive Orders regarding the ongoing COVID 19, 20, 21, 22 Pandemic.

A motion was made by Raymond and seconded by Smith to approve the minutes of the Village Board meeting on 12/05/22. The vote was:

AYE: LaTempt, Groppe, White, Kelly, Raymond, Smith

ABSENT: None

NAY: None

Motion carried

A motion was made by Raymond and seconded by Kelly to approve the Executive Session minutes of the Village Board meeting on 12/05/22. The vote was:

AYE: LaTempt, Groppe, White, Kelly, Raymond, Smith

ABSENT: None

NAY: None

Motion carried

A motion was made by LaTempt and seconded by Groppe to approve the current Treasure's report.

AYE: LaTempt, Groppe, White, Kelly, Raymond, Smith

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Raymond to approve the current bill list and authorize payment.

AYE: LaTempt, Groppe, White, Smith, Kelly, Raymond

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 12/05/22	231,513.29
RECEIPTS	53,710.59
EXPENDITURES	76,017.44
BALANCE IN MONEY MARKET 12/19/22	209,206.44

FIRE PROTECTION FUND

BALANCE IN FUND 12/05/22	143,990.56
RECEIPTS	17,052.93
TRANSFER FROM SPECIAL REVENUE -	0.00
EXPENDITURES	21,642.45
BALANCE IN FUND 12/19/22	139,401.04

RECREATION FUND

BALANCE IN FUND 12/05/22	47,941.41
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	6,854.92
BALANCE IN FUND 12/19/22	41,086.49

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 12/05/22	1,816,415.75
RECEIPTS	40,512.55
EXPENDITURES	4,415.01
BALANCE IN FUND 12/19/22	1,852,513.29
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	395,607.01
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 12/19/22	2,248,120.30

REFUSE FUND

BALANCE IN FUND 12/05/22	128,289.65
MISC	00.00
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	11,024.95
BALANCE IN FUND 12/19/22	117,264.70

WATER O & M

BALANCE IN FUND 12/05/22	355,841.81
RECEIPTS	22,580.00
INTEREST	00.00
EXPENDITURES	21,058.91
BALANCE IN FUND 12/19/22	357,362.90
INVESTED FUNDS – CERTICATES OF DEPOSIT	200,000.00
BALANCE IN WATER O & M 12/19/22	557,362.90

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 12/05/22	151,335.86
INTEREST	49.75
RECEIPTS	00.00
<u>TOTAL FUNDS AVAILABLE</u>	151,385.61
EXPENDITURES	00.00
BALANCE IN FUND 12/19/22	151,385.61

WATER METER DEPOSIT FUND

BALANCE IN FUND 12/05/22	59,525.64
INTEREST	00.00
RECEIPTS –	320.00
MISC	00.00
EXPENDITURES	320.00
BALANCE IN FUND 12/19/22	59,525.64

SOCIAL SECURITY FUND

BALANCE IN FUND 12/05/22	93,289.04
INTEREST	32.96
PROPERTY TAX – SOCIAL SECURITY	0.00
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	8,064.45
BALANCE IN FUND 12/19/22	85,257.55

IMRF FUND

BALANCE IN MONEY MARKET 12/05/22	155,290.47
RECEIPT'S	0.00
INTEREST	56.90
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	0.00
BALANCE IN FUND 12/19/22	155,347.37

SPECIAL REVENUES FUND

BALANCE IN FUND 12/05/22	8,604,668.61
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
RECEIPT'S	21,013.21
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES-	4,067.75
BALANCE IN FUND 12/19/22	8,621,614.07
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,602,800.23
Interest	00.00
BALANCE IN FUND 12/19/22	11,224,414.30

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 12/05/22	17,526.20
RECEIPTS	1,080.00
TRANSFER FROM SPECIAL REVENUE-Operating Expense	150,000.00
EXPENDITURES	15,629.37
BALANCE IN FUND 12/19/22	152,976.83

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 12/05/22	5,660.94
RECEIPTS	0.00
EXPENDITURES	287.83
BALANCE IN FUND 12/19/22	5,373.11

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 12/05/22	22,470.97
RECEIPTS	0.00
MISC. TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	0.00
BALANCE IN FUND 12/19/22	22,470.97

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 12/05/22	235,267.19
RECEIPT'S	77.02
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	4,961.74
EXPENDITURES	00.00
BALANCE IN FUND 12/19/22	240,305.95

GUESTS:

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MAYOR COMMENTS:

- Spoke with the Army Core of Engineers in terms of the forced main water crossing situation on Canal Road. A wastewater line may need to be lowered. Tentatively the engineering group involved in this has committed the core of engineers to pay for it because we are on easement. We are working through the details.
- AECOM and Shell Oil conversations about the Access Agreement, Significant Users Agreement, for the wastewater treatment off 8th Street hydrocarbon remediation project; Curry and Associates are working on the final language for the Significant Users Agreement. It will include a rate for the wastewater treatment costs and the utilities infrastructure required to set the system up. Mayor Reynolds spoke with AECOM today and they sent out an information sheet to the residents in the affected areas which would be on 8th Street.
- Spoke with Jill Bertels today, property owner on Wanda Road and Hedge Road in terms of future development. Jill Bertels is dealing with some people on property purchases.
- Vinyard family sent a note thanking the Village for the Christmas bonus for retired employees.
- It's the Holiday season and thanked everyone for what they do for the Village.

DEPARTMENT HEADS:

Chief Cunningham provided the following:

- Officer Tharp started last week on Monday, and everything is going well.
- In car camera on Unit 19 is out of service and needs replaced.

Fire Chief Trask provided the following:

- Nothing to Report.
- Mayor Reynolds asked Chief Trask and Chief Cunningham to check their master keys for the council chambers to see if we have the correct keys.

Dustin McCain provided the following:

- Received a call from Mike Daniels from Hartford who stated they are having treatment plant issues. Hartford will be using our water but he's not sure for how long.
- Hartford should also assist in trying to fix the leak on Robbins Road.
- Spoke with Curry who is stopping by tomorrow to look at the bypass for the water plant filter tank repair and look at the levee work they will be doing in proximity of the water and wastewater force main.

- The obstruction light fixtures are bad on top of the water tower and will have to get new ones.

Superintendent Ken Hoxsey was absent.

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Superintendent Mike Wilkey was absent, Scott Schmidt provided the following:

- Friday, December 16th they had a complaint of a sewer back up at 228 Chaffer. They did camera it upstream and downstream and didn't find any issues on our side.
- Ameren trimmed up the taller trees which they thought may have been the problem with the beavers on Community Drive. They haven't had any other issues since.

ADMINISTRATIVE COMMITTEE:

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PUBLIC SAFETY COMMITTEE:

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PUBLIC WORKS COMMITTEE:

- Discussion on making Dustin McCann the Water Superintendent since Brian Sherer retired. This will be on the agenda to appoint for the next meeting. With this appointment, Dustin will be the Responsible Operator in Charge with the IEPA.

COMMUNITY DEVELOPMENT:

A motion was made by Smith and seconded by Raymond to proceed with a request for qualifications for the development of a Comprehensive Plan in January 2023.

The vote was:

AYE: LaTempt, Groppe, White, Smith, Raymond, Kelly

ABSENT: None

NAY: None

- Trustee Smith asked about permits from IDOT for the diner. Mayor Reynolds stated they are ready to come in and make a presentation to the council what they are wanting to do. Mayor Reynolds stated he did received emails from the investor and believes they have enough information to move forward for permit requests from IDOT. Mayor Reynolds stated we would have spent close to \$10k on fees to condemn the property and clean it up. He would rather spend that trying to develop it than tear it down.

NEW BUSINESS:

- Trustee Smith wanted to thank everyone for investing their time in the Ringing the Bell at Schnucks for the Salvation Army and Shop with a Cop at Wal-Mart. If anyone is interested in the Polar Plunge it's February 26, 2023, for the Special Olympics.

UNFINISHED BUSINESS:

- Nothing to Discuss

With no additional business to be discussed, a motion was made by Smith and seconded by Raymond to adjourn the regular session.

AYE: Groppe, LaTemp, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

Time: 7:02 p.m.

Kristi Carter, Village Clerk