

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

January 3, 2023

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: LaTempt, Groppe, White, Smith, Kelly, Raymond, and Attorney Gilbert.

A motion was made by Raymond and seconded by Kelly to approve the minutes of the Village Board meeting on 12/19/22. The vote was:

AYE: LaTempt, Groppe, White, Kelly, Raymond, Smith

ABSENT: None

NAY: None

Motion carried

A motion was made by LaTempt and seconded by Groppe to approve the current Treasurer's report.

AYE: LaTempt, Groppe, White, Kelly, Raymond, Smith

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by White to approve the current bill list and authorize payment.

AYE: LaTempt, Groppe, White, Smith, Kelly, Raymond

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 12/19/22	209,206.44
RECEIPTS	13,214.89
EXPENDITURES	87,209.53
BALANCE IN MONEY MARKET 01/03/23	135,211.80

FIRE PROTECTION FUND

BALANCE IN FUND 12/19/22	139,401.04
RECEIPTS	40,592.13
TRANSFER FROM SPECIAL REVENUE -	0.00
EXPENDITURES	37,666.74
BALANCE IN FUND 01/03/23	142,326.43

RECREATION FUND

BALANCE IN FUND 12/19/22	41,086.49
RECEIPTS	7,856.67
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	4,672.58
BALANCE IN FUND 01/03/23	44,270.58

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 12/19/22	1,852,513.29
RECEIPTS	0.00
EXPENDITURES	38,031.72
BALANCE IN FUND 01/03/23	1,814,481.57
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	395,607.01
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 01/03/23	2,210,088.58

REFUSE FUND

BALANCE IN FUND 12/19/22	117,264.70
MISC	00.00
RECEIPTS	1,950.40
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	26,178.22
BALANCE IN FUND 01/03/23	93,036.88

WATER O & M

BALANCE IN FUND 12/19/22	357,362.90
RECEIPTS	24,629.50
INTEREST	00.00
EXPENDITURES	60,900.29
BALANCE IN FUND 01/03/23	321,092.11
INVESTED FUNDS – CERTICATES OF DEPOSIT	200,000.00
BALANCE IN WATER O & M 01/03/23	521,092.11

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 12/19/22	151,385.61
INTEREST	00.00
RECEIPTS	00.00
<u>TOTAL FUNDS AVAILABLE</u>	151,385.61
EXPENDITURES	00.00
BALANCE IN FUND 01/03/23	151,385.61

WATER METER DEPOSIT FUND

BALANCE IN FUND 12/19/22	59,525.64
INTEREST	17.32
RECEIPTS –	240.00
MISC	00.00
EXPENDITURES	240.00
BALANCE IN FUND 01/03/23	59,542.96

SOCIAL SECURITY FUND

BALANCE IN FUND 12/19/22	85,257.55
INTEREST	0.00
PROPERTY TAX – SOCIAL SECURITY	1,236.83
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	8,730.00
BALANCE IN FUND 01/03/23	77,764.38

IMRF FUND

BALANCE IN MONEY MARKET 12/19/22	155,347.37
RECEIPT'S	1,983.97
INTEREST	0.00
TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	22,105.76
BALANCE IN FUND 01/03/23	135,225.58

SPECIAL REVENUES FUND

BALANCE IN FUND 12/19/22	8,621,641.07
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	194,931.82
RECEIPT'S	00.00
AMEREN FRANCHISE-Gas & Electric	12,025.00
MISC.	00.00
EXPENDITURES-	14,671.00
BALANCE IN FUND 01/03/23	8,813,899.89
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,602,800.23
Interest	00.00
BALANCE IN FUND 01/03/23	11,416,700.12

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 12/19/22	152,976.83
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUE-Operating Expense	00.00
EXPENDITURES	33,110.05
BALANCE IN FUND 01/03/23	119,866.78

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 12/19/22	5,373.11
RECEIPTS	22.38
EXPENDITURES	54.85
BALANCE IN FUND 01/03/23	5,340.64

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 12/19/22	22,470.97
RECEIPTS	962.82
MISC. TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	0.00
BALANCE IN FUND 01/03/23	23,433.79

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 12/19/22	240,305.95
RECEIPT'S	00.00
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	00.00
EXPENDITURES	00.00
BALANCE IN FUND 01/03/23	240,305.95

GUESTS:

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MAYOR COMMENTS:

- Nothing to Report.

DEPARTMENT HEADS:

Chief Cunningham provided the following:

- Nothing to Report.

Fire Chief Trask provided the following:

- Nothing to Report.

Dustin McCain provided the following:

- Haier Plumbing Repaired Messer Water Line/leak on Robbins Road.
- During the cold weather they had 2 small service line leaks.

Superintendent Ken Hoxsey was absent. Brandon Lloyd provided the following:

- Nothing to Report.

Superintendent Mike Wilkey was absent, Scott Schmidt provided the following:

- 228 Chaffer had a sewer back up. They did find some obstruction and will scheduled to have that repaired.
- Jetted the sewer mains on Chaffer and Doerr.

ADMINISTRATIVE COMMITTEE:

- Discussed Residency; 15 miles from City Hall (can only live in Illinois), vehicles can't be taken home out of City limits, lunch is from the time you leave the building (30 minutes), emergency call outs are 45 minutes from the time you get the call. Would like all the department heads to discuss and see what works for their department.
- Discuss the Landfill Advisory Committee. Committee being made up of 2 local Community Members, 2 Village Representatives, and 2 Landfill Representatives. We will meet once a quarter at the Village Hall.
- Trustee Smith asked about the Health Insurance Committee. Mayor Reynolds stated we are still looking into this and will have the BCBS Representative here to speak to everyone.

PUBLIC SAFETY COMMITTEE:

- Trustee Smith asked Chief Trask to bring us up to date on the AED'S. Chief Trask stated the AED'S are in, each came with a single battery, we do have a spare battery but only one set of defibrillator pads. Chief Trask has ordered more and then will put them into service. The Zoll equipment he was waiting until after the holidays to schedule Zoll to come in to help put it together and in service.
- Trustee Smith also stated the stipend other departments receive for their licenses, but the Fire Department doesn't get a stipend for their EMT license. The 3 full time FD employees all have an EMS license. The majority of the calls are for EMS. The stipend would be 20 cents per hour.
- We would like to get a CPR Training scheduled.

PUBLIC WORKS COMMITTEE:

- Tabled MS4 Presentation.

A motion was made by LaTempt and seconded by Groppe to authorize Bids for the Tank Restoration at the Water Plant; bids to be open on February 1, 2023.

The vote was:

AYE: LaTempt, Groppe, White, Smith, Raymond, Kelly

ABSENT: None

NAY: None

A motion was made by LaTempt and seconded by Kelly to authorize Bid Specification Preparation for the Roof Repair on Village Buildings.

The vote was:

AYE: LaTempt, Groppe, White, Smith, Raymond, Kelly

ABSENT: None

NAY: None

A motion was made by LaTempt and seconded by Kelly to Appoint Dustin McCann Water Superintendent.

The vote was:

AYE: LaTempt, Groppe, White, Smith, Raymond, Kelly

ABSENT: None

NAY: None

A motion was made by LaTempt and seconded by Groppe to Appoint Dwayne Deshotel as Assistant Water Superintendent.

The vote was:

AYE: LaTempt, Groppe, White, Smith, Raymond, Kelly

ABSENT: None

NAY: None

- Trustee Smith stated he was approached by a resident who was concerned at Clark and West Thomas the 4 corners of the intersection don't have the handicap ramps. Trustee LaTempt stated there are no sidewalks along there.
- Trustee Smith asked about the empty lot on Old Edwardsville Road at Rohm and what the plan was with it. Mayor Reynolds stated we will maintain the property.

COMMUNITY DEVELOPMENT:

- Mayor Reynolds sent out emails to CMT, Farnsworth and Moran concerning the Comprehensive Plan. We are waiting to hear back from them to see if they are interested.

NEW BUSINESS:

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UNFINISHED BUSINESS:

- Trustee LaTempt is working on the tree list.

A motion was made by White and seconded by Kelly to go into executive session for Personnel 5 ILCS 120/2 © (1) to Interview Water Department applicants and 2 © (2) for Collective Bargaining with no action to follow.

The vote was:

AYE: LaTempt, Groppe, White, Smith, Raymond, Kelly

ABSENT: None

NAY: None

Time: 7:18 p.m.

The Village Board returned to regular session at 8:20 pm.

With no additional business to be discussed, a motion was made by White and seconded by Kelly to adjourn the regular session.

AYE: Groppe, White, Kelly, Raymond, LaTempt

ABSENT: Smith

NAY: None

Time: 8:21 p.m.

Kristi Carter, Village Clerk