

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

September 19, 2022

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: LaTempt, Groppe, White, Smith, Kelly, Raymond, and Attorney Laugges.

A motion was made by Raymond and seconded by Kelly to approve the minutes of the Village Board meeting on 09/06/22. The vote was:

AYE: Groppe, LaTempt, Kelly, Raymond, White, Smith

ABSENT: None

NAY: None

Motion carried

A motion was made by Smith and seconded by White to approve the Executive Session minutes of the Village Board meeting on 09/06/22. The vote was:

AYE: Groppe, LaTempt, Kelly, Raymond, White, Smith

ABSENT: None

NAY: None

Motion carried

A motion was made by Raymond and seconded by Kelly to approve the Committee minutes of the meeting on 09/12/22. The vote was:

AYE: Groppe, LaTempt, Kelly, Raymond, White, Smith

ABSENT: None

NAY: None

Motion carried

A motion was made by Kelly and seconded by Raymond to approve the Executive Session minutes of the Village Committee meeting on 09/12/22. The vote was:

AYE: Groppe, LaTempt, Kelly, Raymond, White, Smith

ABSENT: None

NAY: None

Motion carried

A motion was made by LaTempt and seconded by Groppe to approve the current Treasure's report.

AYE: Groppe, LaTempt, Kelly, Raymond, White, Smith

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Kelly to approve the current bill list and authorize payment.

AYE: Groppe, LaTemp, Smith, Kelly, Raymond, White

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 09/06/22	426,527.18
RECEIPTS	2,904.94
EXPENDITURES	57,382.14
BALANCE IN MONEY MARKET 09/19/22	372,049.98

FIRE PROTECTION FUND

BALANCE IN FUND 09/06/22	250,693.03
RECEIPTS	37.73
TRANSFER FROM SPECIAL REVENUE -	0.00
EXPENDITURES	33,731.60
BALANCE IN FUND 09/19/22	216,999.16

RECREATION FUND

BALANCE IN FUND 09/06/22	97,086.40
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	4,796.45
BALANCE IN FUND 09/19/22	92,289.95

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 09/06/22	1,697,510.30
RECEIPTS	38,050.34
EXPENDITURES	735.74
BALANCE IN FUND 09/19/22	1,734,824.90
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	395,607.01
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 09/19/22	2,130,431.91

REFUSE FUND

BALANCE IN FUND 09/06/22	221,830.96
MISC	00.00
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	16,610.36
BALANCE IN FUND 09/19/22	205,220.60

WATER O & M

BALANCE IN FUND 09/06/22	368,948.40
RECEIPTS	23,897.82
INTEREST	00.00
EXPENDITURES	19,851.07
BALANCE IN FUND 09/19/22	372,995.15
INVESTED FUNDS – CERTICATES OF DEPOSIT	200,000.00
BALANCE IN WATER O & M 09/19/22	572,995.15

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 09/06/22	151,214.23
INTEREST	20.51
RECEIPTS	00.00
TOTAL FUNDS AVAILABLE	151,234.74
EXPENDITURES	00.00
BALANCE IN FUND 09/19/22	151,234.74

WATER METER DEPOSIT FUND

BALANCE IN FUND 09/06/22	58,955.55
INTEREST	00.54
RECEIPTS –	320.00
MISC	00.00
EXPENDITURES	460.00
BALANCE IN FUND 09/19/22	58,816.09

SOCIAL SECURITY FUND

BALANCE IN FUND 09/06/22	129,890.15
INTEREST	18.93
PROPERTY TAX – SOCIAL SECURITY	0.00
MISCELLANEOUS	0.00
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	6,234.22
BALANCE IN FUND 09/19/22	123,674.86

IMRF FUND

BALANCE IN MONEY MARKET 09/06/22	220,125.77
RECEIPT'S	20.84
INTEREST	0.00
TRANSFER FROM SPECIAL REVENUES-Operating expenses	0.00
EXPENDITURES	0.00
BALANCE IN FUND 09/19/22	220,146.61

SPECIAL REVENUES FUND

BALANCE IN FUND 09/06/22	7,560,460.52
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
RECEIPT'S	00.00
AMEREN FRANCHISE-Gas & Electric	13,078.41
MISC.	12,000.00
EXPENDITURES-	6,512.51
BALANCE IN FUND 09/19/22	7,579,026.42
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,594,861.55
Interest	00.00
BALANCE IN FUND 09/19/22	10,173,887.97

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 09/06/22	56,180.31
RECEIPTS	2,160.00
TRANSFER FROM SPECIAL REVENUE-Operating Expense	0.00
EXPENDITURES	14,898.31
BALANCE IN FUND 09/19/22	43,442.00

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 09/06/22	6,415.00
RECEIPTS	0.00
EXPENDITURES	220.24
BALANCE IN FUND 09/19/22	6,194.76

WORKMAN’S COMP. FUND

BALANCE IN MONEY MARKET 09/06/22	115,360.96
RECEIPTS	15.54
EXPENDITURES	0.00
BALANCE IN FUND 09/19/22	115,376.50

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 09/06/22	202,971.96
RECEIPT’S	27.30
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	5,051.99
EXPENDITURES	00.00
BALANCE IN FUND 09/19/22	208,051.25

GUESTS:

- Josh Andres and Katelin Feldmann from Scheffel Boyle presented the 2021 Annual Audit Report for the Village of Roxana.
- Mike Wever read the following:

On Sept 6, 2022, I used the public comment portion of the Roxana Village Board meeting to request information about meetings addressed in Ordinance #562 (amended) and Ordinance #761, designed to address Roxana Landfill issues.

Following this meeting I filed a FOIA inquiring about these meetings. This FOIA revealed that the committee had never been fully established and no meetings had been held. The Village President appointed three representatives of the Village to the committee, but the balance of the committee membership was never filled.

Due to this short-coming, the residents around the landfill have not had a formal mechanism to address their concerns.

This forum should have been established in 1989, 33 years ago. Results are no forum for residents’ input concerning the landfill, a forum you, this board and predecessor members, had agreed to, per the ordinances mentioned above.

There are several residents close to the landfill, requesting this forum. Some in their homes prior to Roxana annexing the landfill facility. Their voices need to be heard by you and the landfill, so concerns can be addressed.

We are requesting this committee be established quickly per your ordinance, after 33 years of non-compliance. I would consider the establishment of this forum within 30 days a reasonable response time. The ordinance lays out the membership requirements.

- Kim Warren asked if the audit report would be online. Mayor Reynolds stated he would provide the website to Kim or get her a hard copy of the report.

MAYOR COMMENTS:

- The Street Superintendent is working on sidewalk replacements.
- The nuisance tree list is prepared and it's long. We need to take care of this before we have issues.

DEPARTMENT HEADS:

Chief Cunningham provided the following:

- Intern started on September 7, 2022, and will be finished around the end of October.
- Spoke with Yvonne Whetzel about a parking issue on Chaffer. Mrs. Whetzel reports it is difficult for her to access the ACT bus in front of her house due to student parking, especially in inclement weather. Chief Cunningham stated he has spoken with the school about this matter but the issue still remains.
- Lt. Doyle and Chief Cunningham will be completing the 4 E's Active Shooter/Armed Intruder Training for the school district.
- Thanked the board for allowing him to attend the IML Conference.
- Updated on Police applications and will accept them until the end of the month of September.

Fire Chief Trask provided the following:

- Discussed his IML Conference classes.
- Presented Chris White a 25-year retirement plaque from the Roxana Fire Department.

Superintendent Brian Sherer provided the following:

- Sampling water with Lead Copper and all reports came back within IEPA parameters.
- Water Main Flushing Sept 20th and 21st at 10 p.m.

Superintendent Ken Hoxsey provided the following:

- We videoed the storm drain on Chaffer, just south of E. Tydeman. We didn't see any infiltration, no water backups, but the sinkhole does appear to be getting slightly larger. They patched the current hole and will keep an eye on it.
- One of the mowers was sent to Franko for small engine repair to fix an issue with the mowing deck.
- Do all Village Employees participate in the random drug screening policy? Mayor Reynolds stated no, just Department Of Transportation standards and safety sensitive positions.
- Thanked the Board for sending him to the IML Conference.

Superintendent Mike Wilkey was absent, Scott Schmidt provided the following:

- Repairs on 149 W. 2nd Street were finished. The plastic T clay trap cast iron pipe was replaced.
- Air Release Vault issues on the 8-inch force main on Chaffer Street. The pvc pipe had split in the vault and we clamped it in that location.

ADMINISTRATIVE COMMITTEE:

- The annual audit was presented. No deficiencies were reported, and the Village is financially sound.

PUBLIC SAFETY COMMITTEE:

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PUBLIC WORKS COMMITTEE:

- Agreement with Centegra has been reached and we will move forward with repairing the ground storage tank at the water treatment plant.
- A motion was made by LaTempt and seconded by Groppe to approve the Street Department Security Camera Upgrade installed by Lowry Electric; not to exceed \$5000.00. The vote was:
AYE: Groppe, LaTempt, Kelly, Raymond, Smith, White
ABSENT: None
NAY: None

COMMUNITY DEVELOPMENT:

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NEW BUSINESS:

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UNFINISHED BUSINESS:

- Mayor Reynolds stated he received the annexation plat for the Bertles property. We need to proceed with that annexation process.
- Received the final Pay request on Wagon Wheel Wastewater system improvements today.
- Received emails from ICS requesting final payment on this building. They did repair the wood issues but there are remaining small roof leaks and painting in the conference room.
- Trustee Smith stated the newsletter was good and thanked Alyssa Daniels for getting it done.

A motion was made by Smith and seconded by Groppe to adjourn regular session and move to executive session with no action to follow.

AYE: Groppe, LaTempt, White, Smith, Kelly, Raymond

ABSENT: None

NAY: None

Time: 7:23 p.m.

A motion was made by Kelly and seconded by White to adjourn executive session and move to regular session.

AYE: Groppe, LaTempt, White, Smith, Kelly, Raymond

ABSENT: None

NAY: None

Time: 7:43 p.m.

With no additional business to be discussed, a motion was made by Kelly and seconded by LaTempt to adjourn regular session.

AYE: Groppe, LaTempt, White, Smith, Kelly, Raymond

ABSENT: None

NAY: None

Time: 7:44 p.m.

Kristi Carter, Village Clerk

