

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

August 15, 2022

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: LaTempt, Groppe, White, Smith, Kelly, Raymond, and Attorney Lading.

Mayor Reynolds stated we will hold the minutes from the Village Board Meeting on 08/01/22 for corrections to be made.

A motion was made by Raymond and seconded by Kelly to approve the Executive Session minutes of the Village Board meeting on 08/01/22. The vote was:

AYE: Groppe, LaTempt, Smith, Kelly, Raymond, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Raymond to approve the current Treasurer's report.

AYE: Groppe, LaTempt, Smith, Kelly, Raymond, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by Raymond and seconded by White to approve the current bill list but adding Card Member Services and authorize payment.

AYE: Groppe, LaTempt, Smith, Kelly, Raymond, White

ABSENT: None

NAY: None

Motion Carried.

GENERAL FUND

BALANCE IN FUND 08/01/22	551,857.18
RECEIPTS	31,835.82
EXPENDITURES	55,808.23
BALANCE IN MONEY MARKET 08/15/22	527,884.77

FIRE PROTECTION FUND

BALANCE IN FUND 08/01/22	292,466.75
RECEIPTS	5,235.11
TRANSFER FROM SPECIAL REVENUE -	0.00
EXPENDITURES	12,770.78
TOTAL FUNDS AVAILABLE	284,931.08
BALANCE IN MONEY MARKET	284,931.08
BALANCE IN FUND 08/15/22	284,931.08

RECREATION FUND

BALANCE IN FUND 08/01/22	111,253.01
RECEIPTS	2,667.84
TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	9,053.24
BALANCE IN FUND 08/15/22	104,867.61

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 08/01/22	1,662,418.60
RECEIPTS	35,579.78
EXPENDITURES	488.08
BALANCE IN FUND 08/15/22	1,697,510.30
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	395,607.01
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 08/15/22	2,093,117.31

REFUSE FUND

BALANCE IN FUND 08/01/22	253,251.99
MISC	3,973.25
RECEIPTS	257,225.24
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	7,698.43
BALANCE IN FUND 08/15/22	249,526.81

WATER O & M

BALANCE IN FUND 08/01/22	372,913.75
RECEIPTS	28,067.28
INTEREST	00.00
EXPENDITURES	22,669.17
BALANCE IN FUND 08/15/22	378,311.86
INVESTED FUNDS – CERTICATES OF DEPOSIT	200,000.00
BALANCE IN WATER O & M 08/15/22	578,311.86

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 08/01/22	151,196.21
INTEREST	18.02
RECEIPTS	00.00
TOTAL FUNDS AVAILABLE	151,214.23
EXPENDITURES	00.00
BALANCE IN FUND 08/15/22	151,214.23

WATER METER DEPOSIT FUND

BALANCE IN FUND 08/01/22	58,755.08
INTEREST	00.47
RECEIPTS –	400.00
MISC	00.00
EXPENDITURES	215.00
BALANCE IN FUND 08/15/22	58,940.55

SOCIAL SECURITY FUND

BALANCE IN FUND 08/01/22	145,086.75
INTEREST	9.25
PROPERTY TAX – SOCIAL SECURITY	2,519.62
MISCELLANEOUS	1,149.41
TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	6,629.67
BALANCE IN FUND 08/15/22	142,135.36

IMRF FUND

BALANCE IN MONEY MARKET 08/01/22	234,569.81
RECEIPT'S	4,041.65
INTEREST	8.43
TRANSFER FROM SPECIAL REVENUES-Operating expenses	0.00
EXPENDITURES	0.00
BALANCE IN FUND 08/15/22	238,619.89

SPECIAL REVENUES FUND

BALANCE IN FUND 08/01/22	7,714,419.31
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	175,673.46
RECEIPT'S	7,962.87
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES-	108,073.61
BALANCE IN FUND 08/15/22	7,789,982.03
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,594,861.55
Interest	00.00
BALANCE IN FUND 08/15/22	10,384,843.58

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 08/01/22	9,363.49
RECEIPTS	101,080.00
TRANSFER FROM SPECIAL REVENUE-Operating Expense	0.00
EXPENDITURES	14,368.10
BALANCE IN FUND 08/15/22	96,075.39

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 08/01/22	7,028.15
RECEIPTS	45.60
EXPENDITURES	292.38
BALANCE IN FUND 08/15/22	6,781.37

WORKMAN’S COMP. FUND

BALANCE IN MONEY MARKET 08/01/22	112,997.95
RECEIPTS	1,882.49
EXPENDITURES	0.00
BALANCE IN FUND 08/15/22	114,880.44

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 08/01/22	197,686.82
RECEIPT’S	5,261.82
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	00.00
EXPENDITURES	00.00
BALANCE IN FUND 08/15/22	202,971.96

GUESTS:

- Jason John stated he was wondering where we are at with hiring in the Street Department. Mayor Reynolds stated no new news yet. Jason John asked what is taking so long, we need to fill these spots? Mayor Reynolds said we do, are you sure we do? Jason John said why don’t we? Mayor Reynolds stated we are working on doing it properly. Jason John stated all he gets is the run around. Mayor Reynolds stated we are still working on how to do it properly.

MAYOR COMMENTS:

- Made progress on the Jim Loyd Memorial. Judy Loyd stated she has looked at the memorial and posted it on Facebook. Judy Loyd stated she appreciated the Fire Department assisting in keeping the tree looking good.
- Auditors will be at the next board meeting on 9/6/22.
- Annexation plat and Restaurant plat are in the works, but the surveyors are stacked up.
- Shell access agreement on 8th Street property will be discussed under litigation in the executive session with some new ideas. The entire property will be surfaced covered with steampipes and extraction wells.

DEPARTMENT HEADS:

Chief Cunningham provided the following:

- 821 S. Old Edwardsville Road is being maintained by new owners. We do have a couple liens on it, Kristi helped coordinate that with the new owners. We added 140 West Second to the maintenance list.
- ISP put the van and motorcycle on their list for seizure. It will be picked up by ISP's Towing service and taken to the auction.
- Archive Social is a onetime payment of \$2988.00 which will be split between the Police Department, Fire Department, Roxana Park, and Roxana Library.

Fire Chief Trask provided the following:

- Nothing to Report.
- Trustee Smith stated the sign looks great but asked what the reason was putting the sign on the Village Hall end. Chief Trask said it's a central location. Trustee Smith asked if anyone in the Clerk's Office, Police Department or Fire Department has been trained. Chief Trask said they have talked about it, but no official training has been done yet. Trustee Smith wanted to thank the Street Department for putting the sign up.
- Trustee Kelly asked if OSHA followed up on their inspection lists and required changes as outlined. Chief Trask stated we are in compliance with everything they found. We still need to do fire extinguisher training for all the employees.

Superintendent Brian Sherer provided the following:

- Nothing to Report.

Superintendent Ken Hoxsey was absent. James Guthrie provided the following:

- Nothing to Report.

Superintendent Mike Wilkey was absent, Scott Schmidt provided the following:

- A couple of buildings have roof damage from wind, He received an estimate for \$600 to repair. The Board stated to go ahead and do it but get a copy of their insurance certificate.

ADMINISTRATIVE COMMITTEE:

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PUBLIC SAFETY COMMITTEE:

- A motion was made by Smith and seconded by Raymond to Approve Resolution #22-7 Designating and Appointing Alyssa Daniels the Freedom of Information Act Compliance Officer for the Village of Roxana Police Department.
The Vote was:
AYE: LaTempt, Groppe, White, Smith, Raymond, Kelly
ABSENT: None
NAY: None

PUBLIC WORKS COMMITTEE:

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COMMUNITY DEVELOPMENT:

- Trustee Smith would like to stay in touch with Keith Moran. Mayor Reynolds stated we have a phone conversation scheduled for Wednesday for the Hartford project.

NEW BUSINESS:

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UNFINISHED BUSINESS:

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A motion was made by Smith and seconded by Raymond to adjourn regular session and move to executive session with no action to follow.

AYE: Groppe, LaTempt, White, Smith, Kelly, Raymond

ABSENT: None

NAY: None

Time: 6:54 p.m.

A motion was made by Kelly and seconded by Smith to adjourn executive session and move to regular session.

AYE: Groppe, LaTempt, White, Smith, Kelly, Raymond

ABSENT: None

NAY: None

Time: 7:41 p.m.

With no additional business to be discussed, a motion was made by Kelly and seconded by Raymond to adjourn regular session.

AYE: Groppe, LaTemp, White, Smith, Kelly, Raymond

ABSENT: None

NAY: None

Time: 7:42 p.m.

Kristi Carter, Village Clerk