

VILLAGE OF ROXANA  
JOINT COMMITTEE MEETING

July 11, 2022

The Joint Committee meeting of the Roxana Village Council was called to order by Mayor Reynolds at 6:30 p.m. in the council room of the Roxana Village Hall, Roxana, IL. The following members were present: Mr. LaTempt, Mr. Kelly, Mr. Smith, Mr. Raymond, and Mr. Gropel. Trustee White and Attorney Lading was absent.

**Mayor Reynolds:**

The Mayor ask for a status of department head activities:

**Department Heads**

**Chief Cunningham:**

- Spoke with Shawn, IT Director in Collinsville, Bethany in Godfrey, and James in Columbia concerning the archive on social media who all gave good recommendations. They all pay on average around \$3000/year.
- Was approached by a student from LCCC who needs an internship of 160 hours in the police department. The student does reside in the Village. He would need to start in August.
- Will submit for the full payment of the body camera grant.
- Officers were measured for the vest, and they are ordered.
- Trustee Smith asked about the recording license. Chief is still waiting to hear back.

**Chief Trask:**

- Everyone has a copy of the OSHA report.
- Mayor Reynolds asked if the EMC was fixed. Chief hasn't heard back and will call them tomorrow.
- Trustee Smith asked about the current grant application and asked if he was getting the Street Department a portable generator; Chief Trask stated yes to operate the doors in case of a disaster. The FD also applied for a generator with a light and some portable lights.

**Street Superintendent Hoxsey:**

- Still needs IDOT to come fix the manhole on Third Street and Central.
- Walnut and Old Edwardsville Road isn't fixed and he was approached by Ron Ford who also hit it. Ron Ford knows someone at IDOT and called them and it looked like IDOT responded and was working on fixing the issue.

- Someone dumped a lot of compost in the 30-yard dumpster and when the landfill arrived to dump it, they refused to take it. The landfill emailed Sara who said they won't take the dumpster if there is compost in the dumpster. They won't take compost, concrete, electronics, or tires and will refuse it. Ken stated he would like to have a schedule for residents to use the dumpster.
- Was not able to locate any traffic paint with IDOT, who are also short on the paint. Bought 2 gallons at Lowe's and will try that.
- Started moving the large pile of electronics. Spoke with CJD who will invoice us for them.
- Would like to start the hiring process for the Street Department.

**Water Superintendent Sherer:**

- Made a list of recommendations to go over the occupancy inspections – Mayor Reynolds asked for Brian Sherer to email the list to him.

**Wastewater Superintendent Wilkey:**

- Turned in his surplus item list.

**Trustee Smith:**

- Would like to put a plan in place for the Comprehensive Plan.

**Trustee Kelly:**

- Have we got the old boxes taken care of at the post office? Mayor Reynolds stated we have had a lot disposed of but we will look into disposing more with the Secretary of State. Chief Cunningham stated he and the clerk could handle the contacts with the Secretary of State's Office.

**Guest:**

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**Unfinished business:**

- Chief Cunningham asked if the diner has been officially sold due to the lot needing mowed? Mayor Reynolds stated yes and will send them an email.
- Everyone should have received a copy of the draft appropriation ordinance. The appropriation needs to be passed at the next board meeting.
- Old Schnucks gas station that Cochran oil is wanting to buy and add 1.75 acres of property from the refinery to the existing Schnuck location. Mayor Reynolds said we can split that parcel off as a subdivision through a resolution, as it qualifies as a minor subdivision of land by Village Codes.

- Talked about beginning a village wide project to replace water mains and roads. The Mayor has been in contact with the Rural Development Agency in conversation with our consulting engineer. As stated to the Mayor, the village income range of residents would qualify us for a significant grant, and low interest loan as stated by the RDA. The process will require a PER (Preliminary Engineering Report) for Rural Development to use as a proposed use of grant funds. The Mayor stated to have the PER prepared will cost \$ 12-\$15 thousand dollars. Council members were asked to consider authorizing the PER to begin.
- Chief Cunningham asked if we want to discuss a civil approach with several properties for abatements; Mayor Reynolds stated yes.

With no further business to be brought before the committee, a motion was made by Smith and seconded by Raymond to adjourn the meeting to go into executive session with no action to follow. The motion carried.

Meeting adjourned at 7:12 p.m.

With no further business to be brought before the committee, a motion was made by Kelly and seconded by Raymond to adjourn regular session.

AYE: Gropper, Smith, Kelly, Raymond, LaTempt

ABSENT: White

NAY: None

Meeting adjourned at 7:38 p.m.

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Kristi Carter, Village Clerk