

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

December 20, 2021

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: LaTempt, Groppe, Smith, Kelly, Raymond, White and Attorney Lading.

A motion was made by Raymond and seconded by Kelly to approve the minutes of the Village Board meeting of 12/06/21. The vote was:

AYE: Groppe, Smith, LaTempt, Kelly, White, Raymond

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Raymond to approve the Executive Session minutes of the Village Board meeting on 12/06/21. The vote was:

AYE: Smith, Groppe, LaTempt, Kelly, White, Raymond

ABSENT: None

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Kelly to approve the current Treasurer's report.

AYE: Smith, Groppe, LaTempt, Kelly, White, Raymond

ABSENT: None

NAY: None

Motion carried.

A motion was made by Kelly and seconded by White to approve the current bill list and authorize payment.

AYE: Smith, Groppe, Kelly, White, Raymond

ABSENT: None

NAY: LaTempt

Motion Carried.

GENERAL FUND

BALANCE IN FUND 12/06/21	16,084.52
RECEIPTS	223,678.38
EXPENDITURES	76,306.10
BALANCE IN MONEY MARKET 12/20/21	163,456.80

FIRE PROTECTION FUND

BALANCE IN FUND 12/06/21	238,192.02
RECEIPTS	12,032.60
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	24,938.48
TOTAL FUNDS AVAILABLE	225,286.14
BALANCE IN MONEY MARKET	225,286.14
Interest	00.00
BALANCE IN FUND 12/20/21	225,286.14

RECREATION FUND

BALANCE IN FUND 12/06/21	58,707.31
RECEIPTS	0.00
EXPENDITURES	9,447.23
BALANCE IN FUND 12/20/21	49,260.08

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 12/06/21	1,308,452.69
RECEIPTS	30,806.35
EXPENDITURES	2,063.97
BALANCE IN FUND 12/20/21	1,337,195.07
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	367,229.93
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 12/20/21	1,704,425.00

REFUSE FUND

BALANCE IN FUND 12/06/21	152,151.19
MISC	00.00
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	21,682.43
BALANCE IN FUND 12/20/21	130,468.76

WATER O & M

BALANCE IN FUND 12/06/21	496,989.38
RECEIPTS	12,970.70
INTEREST	0.00
EXPENDITURES	40,718.81
BALANCE IN FUND 12/20/21	469,241.27
INVESTED FUNDS – CERTICATES OF DEPOSIT	149,407.53
BALANCE IN WATER O & M 12/20/21	618,648.80

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 12/06/21	151,044.68
INTEREST	19.86
RECEIPTS	00.00
TOTAL FUNDS AVAILABLE	151,064.54
EXPENDITURES	00.00
BALANCE IN FUND 12/20/21	151,064.54

WATER METER DEPOSIT FUND

BALANCE IN FUND 12/06/21	57,931.42
INTEREST	00.51
RECEIPTS –	560.00
MISC	00.00
EXPENDITURES	600.00
BALANCE IN FUND 12/20/21	57,891.93

SOCIAL SECURITY FUND

BALANCE IN FUND 12/06/21	94,002.09
INTEREST	12.09
PROPERTY TAX – SOCIAL SECURITY	00.00
MISCELLANEOUS	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	7,320.68
BALANCE IN FUND 12/20/21	86,693.50

IMRF FUND

BALANCE IN MONEY MARKET 12/06/21	113,255.61
RECEIPT'S	0.00
INTEREST	8.61
EXPENDITURES	0.00
TRANSFER FROM SPECIAL REVENUES-Operating expenses	0.00
BALANCE IN FUND 12/20/21	113,264.22

SPECIAL REVENUES FUND

BALANCE IN FUND 12/06/21	6,932,376.66
AWIN MANAGEMENT HOST FEES	277,899.21
AMEREN UTILITY TAX	00.00
RECEIPT'S	275.02
AMEREN FRANCHISE-Gas & Electric	12,025.00
MISC.	00.00
EXPENDITURES-	215,858.77
BALANCE IN FUND 12/20/21	7,006,717.12
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,594,861.55
Interest	00.00
BALANCE IN SPECIAL REVENUES FUND 12/20/21	9,601,578.67

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 12/06/21	183,374.76
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUE-Operating Expense	00.00
EXPENDITURES	21,613.90
BALANCE IN FUND 12/20/21	161,760.86

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 12/06/21	5,452.00
RECEIPTS	0.00
EXPENDITURES	133.75
BALANCE IN FUND 12/20/21	5,318.25

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 12/06/21	1,289.38
RECEIPTS	10.38
EXPENDITURES	0.00
BALANCE IN FUND 12/20/21	1,299.76

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 12/06/21	150,779.03
RECEIPT'S	21.53
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	10,322.16
EXPENDITURES	00.00
BALANCE IN FUND 12/20/21	161,122.72

GUESTS:

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MAYOR COMMENTS:

- Mayor Reynolds stated we received a thank you card from Donald Fredrick from Wood River. Donald had sent us a letter concerned about the condition of Old Alton Edwardsville Road, IDOT ditch. They have cleaned it since, and he wanted to thank us for addressing the concern.
- Mayor Reynolds contacted Electrico today. Kamadulski repaired the water main patch on East Tydeman. Electrico said they would try to be out this week to hook up the signal loops to get the lights off the timers.

Department Heads:

Chief Cunningham provided the following:

- Sgt. Jensen's last day is Thursday, December 23rd.
- The Police Department participated in the annual Patches & Badges Shopping with local students at the Wood River Wal-Mart.
- The Police Department and Roxana Fire Paid-On Call provided donated food items for the Roxana Honor Society Food Drive.
- Kristi's computer she had at the Police Department is old and basically obsolete. Chief Cunningham stated he received two bids from Utilitra which he will provide everyone.
- Spoke with Midwest Occupational for upcoming preemployment drug test and physical exam for new hires. They have 2 separate physical exams. One is a physical and one is more in depth. Mayor Reynolds asked is this new or have we done this before? Chief Cunningham said we did the general one in the past. Trustee Smith stated he believes we should use the higher exam standard, so we know the most we can about the prospective hire. Mayor Reynolds stated is this just for the Police Department; Chief Cunningham stated yes.
- Kristi Carter will begin working in the Police Department on Tuesday, December 28th. We will coordinate her work schedule to accommodate her other Village Clerk duties.

Fire Chief Trask provided the following:

- Has a computer running slow and is waiting for a quote from Utilitra.
- Chief Trask will be out of town next week and Assistant Chief Newberry will be in charge.
- Trustee Smith asked Chief Trask to put Merry Christmas on the sign out front.

Superintendent Brian Sherer provided the following:

- Nothing to report.
- Mayor Reynolds told Brian to go ahead and get a fire hydrant barrel ordered for Reller and Thomas hydrant. This hydrant barrel will have s stortez connection.

Superintendent Ken Hoxsey provided the following:

- Large item collection is still disrupted, likely until January.
- Leaf collection has been mostly caught up on and will be ending on December 31st.
- Collection of large items and brush continues to be a strain on his department. Now, more than ever, it would be a benefit to have a collection area designated for a drop off those items. Several months ago, we got prices on roll off dumpsters to serve that purpose and have discussed it multiple times. He could really use some action to alleviate some stress on his department.

- We have managed to get some part time help for the next two weeks from Kristi's son (Nik Ward). This will ease some pressure, especially the week after Christmas, which is set to be a tight schedule.

Superintendent Mike Wilkey provided the following:

- Nothing to Report.

ADMINISTRATIVE COMMITTEE:

A motion was made by Kelly and second by White to approve to adopt the 2022 Tax Levy.

AYE: Groppe, LaTemp, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

PUBLIC SAFETY COMMITTEE:

A motion was made by Smith and second by Raymond to approve the hiring of David Davis for the position of Police Officer, under lateral Police Officer transfer conditions, pending the completion of further hiring criteria. The start date of employment will be Monday, January 3, 2022.

AYE: Groppe, LaTemp, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

***Village Clerk Kristi Carter issued Oath of Office to David Davis, Police Officer.

PUBLIC WORKS:

MS4 Storm Water Annual Presentation was presented by Street Superintendent Ken Hoxsey.

A motion was made by LaTemp and second by Groppe to call for bids for Wagon Wheel Road and Cemetery Road Sanitary Sewer Extension and Road Repair; open bids on January 6, 2022, at 10:00 a.m.

AYE: Groppe, LaTemp, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

COMMUNITY DEVELOPMENT:

A motion was made by Smith and second by Raymond to Authorize Moran Development to proceed with selected properties along Wanda Road to be included into the River Bend Enterprise Zone, cost not to exceed \$6000.00.

AYE: Groppe1, LaTempt, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

NEW BUSINESS:

Kristi received a call of a lady interested in the Dee Lux Diner. Mayor Reynolds plans on meeting with her to discuss her business plan.

Also received a call concerning the zoning of the Cone Barn and the house splitting off from the business. This will require action by the village and could create several issues for the existing and new owner to address.

UNFINISHED BUSINESS-

Still need to investigate the dumpsters -Sanders charges around \$25 per large item collected on a commercial route.

With no additional business to be discussed, a motion was made by Kelly and seconded by Smith to adjourn regular session and move to executive session with no action to follow.

AYE: Groppe1, LaTempt, Smith, Kelly, White, Raymond

ABSENT: None

NAY: None

Time: 7:11 p.m.

Returned to regular session with no additional business to discuss, a motion was made by Kelly and seconded by Smith to adjourn.

Time: 8:30 p.m.

Kristi Carter, Village Clerk

