

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

December 6, 2021

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: LaTempt, Groppe, Smith, Kelly and White. Attorney Lading was present via telephone and Raymond was absent.

A motion was made by Kelly and seconded by Smith to approve the minutes of the Village Board meeting of 11/15/21. The vote was:

AYE: Groppe, Smith, LaTempt, Kelly, White

ABSENT: Raymond

NAY: None

Motion carried.

A motion was made by Smith and seconded by Kelly to approve the Executive Session minutes of the Village Board meeting on 11/15/21. The vote was:

AYE: Smith, Groppe, LaTempt, Kelly, White

ABSENT: Raymond

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Groppe to approve the current Treasure's report.

AYE: Smith, Groppe, LaTempt, Kelly, White

ABSENT: Raymond

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Groppe to approve the current bill list and authorize payment.

AYE: Smith, Groppe, LaTempt, Kelly, White

ABSENT: Raymond

NAY: None

Motion Carried.

**GENERAL FUND**

BALANCE IN FUND 11/15/21	63,657.79
RECEIPTS	6,855.55
EXPENDITURES	54,428.82
BALANCE IN MONEY MARKET 12/06/21	16,084.52

**FIRE PROTECTION FUND**

BALANCE IN FUND 11/15/21	250,630.54
RECEIPTS	877.56
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	13,316.08
TOTAL FUNDS AVAILABLE	238,192.02
BALANCE IN MONEY MARKET	238,192.02
Interest	00.00
BALANCE IN FUND 12/06/21	238,192.02

**RECREATION FUND**

BALANCE IN FUND 11/15/21	80,837.68
RECEIPTS	276.09
EXPENDITURES	22,406.46
BALANCE IN FUND 12/06/21	58,707.31

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 11/15/21	1,295,347.86
RECEIPTS	13,104.83
EXPENDITURES	0.00
BALANCE IN FUND 12/06/21	1,308,452.69
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	366,770.99
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 12/06/21	1,675,223.68

**REFUSE FUND**

BALANCE IN FUND 11/15/21	164,060.49
MISC	408.20
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	12,317.50
BALANCE IN FUND 12/06/21	152,151.19

**WATER O & M**

BALANCE IN FUND 11/15/21	504,284.94
RECEIPTS	32,246.58
INTEREST	0.00
EXPENDITURES	39,542.14
BALANCE IN FUND 12/06/21	496,989.38
INVESTED FUNDS – CERTICATES OF DEPOSIT	149,407.53
BALANCE IN WATER O & M 12/06/21	646,396.91

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 11/15/21	151,044.68
INTEREST	00.00
RECEIPTS	00.00
<b>TOTAL FUNDS AVAILABLE</b>	<b>151,044.68</b>
EXPENDITURES	00.00
BALANCE IN FUND 12/06/21	151,044.68

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 11/15/21	57,801.42
INTEREST	00.00
RECEIPTS –	160.00
MISC	00.00
EXPENDITURES	30.00
BALANCE IN FUND 12/06/21	57,931.42

**SOCIAL SECURITY FUND**

BALANCE IN FUND 11/15/21	100,047.67
INTEREST	00.00
PROPERTY TAX – SOCIAL SECURITY	259.15
MISCELLANEOUS	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	6,304.73
BALANCE IN FUND 12/06/21	94,002.09

**IMRF FUND**

BALANCE IN MONEY MARKET 11/15/21	137,254.96
RECEIPT'S	413.28
INTEREST	0.00
EXPENDITURES	24,412.63
TRANSFER FROM SPECIAL REVENUES-Operating expenses	0.00
BALANCE IN FUND 12/06/21	113,255.61

**SPECIAL REVENUES FUND**

BALANCE IN FUND 11/15/21	6,752,122.99
AWIN MANAGEMENT HOST FEES	179,987.18
AMEREN UTILITY TAX	00.00
RECEIPT'S	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	10,100.70
EXPENDITURES-	9,834.21
BALANCE IN FUND 12/06/21	6,932,376.66
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,594,861.55
Interest	00.00
BALANCE IN SPECIAL REVENUES FUND 12/06/21	9,527,238.21

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 11/15/21	203,857.78
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUE-Operating Expense	00.00
EXPENDITURES	20,483.02
BALANCE IN FUND 12/06/21	183,374.76

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 11/15/21	5,470.67
RECEIPTS	5.08
EXPENDITURES	23.75
BALANCE IN FUND 12/06/21	5,452.00

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 11/15/21	1,096.85
RECEIPTS	192.53
EXPENDITURES	0.00
BALANCE IN FUND 12/06/21	1,289.38

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET	11/15/21	150,779.03
RECEIPT'S		00.00
MISC:	Rebuild Illinois Fund Program	00.00
	Motor fuel tax	00.00
EXPENDITURES		00.00
BALANCE IN FUND	12/06/21	150,779.03

**GUESTS:**

- Kim Warren would like to thank everyone that helped with the Animal Warrior missions. Kim appreciates all the help.
- Jason John asked if we came up with a solution for the police shortage or options that you have. Mayor Reynolds said we do have someone in mind, and we are continuing to discuss how to address the situation.

**MAYOR COMMENTS:**

- Mayor Reynolds stated he met with one of Kamadulski's Superintendents last week about the storm drain behind the Baptist Church and patching East Tydeman where the water leak was repaired. They will patch it. The storm drain box in the alley they believe there are complications with the manhole. They will black top where the water leak was. Also Electrico was contracted to repair the traffic light signal loop wires that were cut during the water line repair. The cost for the wiring repair will be around \$3,000.00.
- Wegman has finished the electrical modifications and separations at the old Village Hall. They are waiting on the Watt meters to come in which will be tied into the power usage so we can separate the offices.
- Mayor Reynolds stated the shades were order today for the new building.

## Department Heads:

Chief Cunningham provided the following:

- Deadline for the later transfer position was Friday, December 3<sup>rd</sup>. Chief Cunningham had one applicant for the lateral transfer position and plans to move forward with further testing of the applicant.
- Sgt. Jensen provided a tentative departure date of Thursday, December 23<sup>rd</sup>.
- The Roxana Police Department, Clerk's Office, Roxana Fire Department, Board Members and Street Department participated in the annual "Ring the Bell" campaign for the Salvation Army on Saturday, December 4<sup>th</sup>. Chief Cunningham thanked everyone who participated in the event.
- The Roxana Police Department also supported the "Dashing through the Lights" event on Saturday, December 4<sup>th</sup>.
- Chief Cunningham received a gracious \$700 donation for the D.A.R.E. Program from a private donor.
- The police department assisted with procuring toys for the Roxana High School Student Council Christmas program.
- The police department also received some toys from Hit-N-Run Dwight Fowler and John Hendrick from Riverbender. I have them stored if anyone knows any kids in need.
- Alyssa and Seth are expected to go out on maternity leave the last week in December.

Fire Chief Trask provided the following:

- 2516 is still not fixed. He initially thought it was a fuel issue, but they are still waiting to hear what it is.
- Last week Chief Trask had a family member test positive for COVID. On Friday Chief Trask felt like he had COVID symptoms and called off due to the directions of the Council and Mayor of possible concerns of COVID transmission. Chief Trask realized that calling off comes out of his sick time and was questioning whether why that isn't covered as administrative leave. Chief Trask stated he has obviously come to work a lot sicker than that and could of come to work but now under direction has been told not to come to work and it's coming out of his sick time. Mayor Reynolds asked Chief Trask who told him not to come to work. Chief Trask said that's what has come from the mayor in the past for symptoms and exposure. Mayor Reynolds asked if he's had other employees in his department come to work with symptoms. Chief Trask said no he doesn't believe so since COVID started. Chief Trask said we were directed to stay home if we had symptoms to not to affect the Village. Mayor Reynolds said he agrees with that and believes he announce it in another meeting COVID time is over and the Attorney was contacted and confirmed to make sure COVID State, or Federal compensated time was over. Chief Trask stated he understand that, but COVID is not over. Mayor Reynolds stated that is why you have sick leave and appreciates Chief Trask taking the high road and staying home. Chief Trask said it's the right thing to do with everything we have been told but other cities are covering that,

and we are protecting the city by not coming to work and it's taking money out of our pocket at the end of the year. Trustee Smith asked how is it taking money out of the employee's pocket. Chief Trask said the sick time bonus. We got a bonus two weeks ago because we got the COVID shot and did the right thing and now we are doing the right thing by staying home and it's taking \$500 out of our pocket for those of us that hasn't used any sick time. Mayor Reynolds asked if any other departments used COVID time on sick time or had anyone else out quarantined. Village Treasure Thien stated there has been a lot of employees out with COVID and had to use their sick time. Chief Trask says he knows it's not just him and believes it's city wide. Mayor Reynolds asked Chief Trask if he has a solution. Chief Trask said last year we sent people home and paid for their time off for COVID and they didn't have to use sick time. Chief Trask said now that COVID time is over but clearly, it's not we have to use our sick time. Mayor Reynolds said where does it end on the Village's dime, no one has lost any money for COVID, you just don't get the bonus. Chief Trask said we come to work every day and don't use our sick time so they can receive the \$500 bonus. Chief Trask said if this is the case should I come to work because he's not going to sit home if he can come to work. Street Superintendent Hoxsey said he has had some leaves in his department that were considered mental health and wasn't counted against sick time. Mayor Reynolds said that was different circumstances. Mayor Reynolds stated we have a lot of benefits to take care of our employees. Trustee Smith asked Chief Trask if he was tested. Chief Trask said yes and he was negative and could come back to work since he has had the COVID shot. Trustee Smith said the purpose you were told not to come in is because we don't want expose to more people. Chief Trask said he was exposed, and he could of possibly had it. Trustee Smith said that's the reason you don't come to work, and you use your sick time. Chief Trask said any other day if he had a slight sore throat, he would have come to work, and it cost him in the end. Street Superintendent Hoxsey said maybe a solution would be a verifiable covid exposure and not count against your bonus. Mayor Reynolds said so if you have a verifiable covid expose and test positive then what do you do. Street Superintendent Hoxsey said Chief Trask hadn't been tested yet, but he had a sore throat and would consider that to be a COVID day off, so we keep it out of the department. Mayor Reynolds said if you test negative then what happens? Street Superintendent Hoxsey said you come back to work. Street Superintendent Hoxsey said Chief Trask hasn't used any sick time, so the Village was already planning on paying Chief Trask the bonus so it's not taking any additional money from the Village. Mayor Reynolds stated it is because we had to pay time and a half for another employee to cover Chief Trask shift. Trustee Smith said before when employees were told to stay home where they charged for a sick day usage or included in the COVID. Mayor Reynolds said COVID pay ended March 31, 2021, by the legislature. Chief Trask said so they decided they weren't paying any money anymore, but nothing changed other than that. Chief Trask said COVID did not stop and just because someone up high decided they were stopping payment it didn't stop COVID from spreading. Treasure Thien stated at this point we have had many people do it so there's no way to go back and say this was COVID or sick days or do you go back



and just give everyone a bonus? It's been like this in every department, and it would be hard to go back at this point to see who had COVID. Wastewater Superintendent Wilkey said take COVID out of it and you have strep throat or measles do you come in and expose your crew just to have the bonus, I wouldn't want to expose my crew. Chief Trask said his department is a little different and they don't call off when they are sick because it's hard to find coverage. Mayor Reynolds stated he knows what he's saying but he's not sure how to fix it, but we will look into this further.

Superintendent Brian Sherer provided the following:

- Dwayne has passed his Class A Water Operator Exam.
- We have begun quarterly meter reading.

Superintendent Ken Hoxsey provided the following:

- The Street sweeper has been repaired and as of now they are caught up on leaf collection. The leaf collection is scheduled to end on December 31<sup>st</sup>. We may extend it a little due to disruptions this year caused by lack of labor.
- Hoxsey has been asked why the lights on the decorations near the flagpole did not have more color. He initially planned on most of the lights on the building to be white, and most of the ground decorations being more color. Most of the colored ground decorations were the more expensive part of the design. Many were removed, changed, or altered to fit it into the budget. He hopes in the future years to be able to slowly add more color.
- Madison County Animal Control has notified him that they are raising prices on all animal control activities. The cost for turning in dogs has doubled and turning in cats has tripled. While this shouldn't cause any disruption to normal operations, the cost could add up fast.
- Collection of large items and brush continues to be a strain on my department. Now, more than ever, it would be a benefit to have a collection area designated for a drop off of those items. Several months ago, we got prices on roll off dumpsters to serve that purpose and have discussed it multiple times. He suggests putting it on the bottom of 8<sup>th</sup> Street.

Superintendent Mike Wilkey provided the following:

- On Monday, November 29<sup>th</sup> Ace Pipe Cleaning and Roxana Wastewater Department personnel cleaned three Village of Roxana Collection System lift stations and two Village of Roxana Wastewater Treatment Plant lift station wet wells. Also cleaned was the Village of Roxana Wastewater Plant Influent Headworks grit channel. The cleaning consisted of pumping down the level in each wet well and removing all accumulated grit, grease, and debris with Ace Pipe Cleaning Vacuum Pump truck. The three collections system lift station wet wells cleaned were the McCurdy, the 8<sup>th</sup> street and the Wagon Wheel lift station. The two Wastewater Treatment Plant lift stations cleaned were the Decant and Scum lift stations.

**ADMINISTRATIVE COMMITTEE:**

**PUBLIC SAFETY COMMITTEE:**

Trustee Smith thanked everyone for the participation of Ringing the Bell at Wood River Wal-Mart for the Salvation Army. Trustee Smith believes the Village has been doing this for 22 years.

**PUBLIC WORKS:**

A motion was made by LaTempt and second by Groppe1 to approve the tree removal contract from Riverbend Outdoor Services, LLC for removal of nuisance trees; not to exceed \$20,000.00.

AYE: Groppe1, LaTempt, Smith, White, Kelly

ABSENT: Raymond

NAY: None

**COMMUNITY DEVELOPMENT:**

Trustee Smith said he will be working with Attorney Lading on an agreement with annexing and the paperwork for the East Tydeman Road. Attorney Lading stated he will get some paperwork drawn up.

Chief Trask stated the Kendall Hill contract is up in April 2022.

Trustee Smith thanked the park for the Fun Run Dashing through the Lights. Trustee Smith said that's good Community involvement and that's something the Village could get better at. We need to work on our community involvement.

**NEW BUSINESS:**

**UNFINISHED BUSINESS-**

With no additional business to be discussed, a motion was made by LaTempt and seconded by Groppe1 to adjourn regular session and move to executive session with no action to follow.

AYE: Groppe1, LaTempt, Smith, Kelly, White

ABSENT: Raymond

NAY: None

Time: 7:17 p.m.

Returned to regular session with no additional business to discuss, a motion was made by Kelly and seconded by Smith to adjourn.

Time: 7:53 p.m.

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Kristi Carter, Village Clerk