

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

October 18, 2021

Mayor Reynolds called the meeting to order and asked the clerk to call roll. The following members were present: LaTempt, Groppe, Smith, Raymond, Kelly and White.

A motion was made by Raymond and seconded by Kelly to approve the Regular session minutes of the Village Board meeting of 10/04/21. The vote was:

AYE: Groppe, Smith, LaTempt, White, Raymond, Kelly

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Raymond to approve the Executive Session minutes of the Village Board meeting of 10/04/2021. The vote was:

AYE: Groppe, Smith, LaTempt, White, Raymond, Kelly

ABSENT: None

NAY: None

A motion was made by LaTempt and seconded by Groppe to approve the Treasurers report on 10/04/21. The vote was:

AYE: Smith, Groppe, LaTempt, White, Kelly, Raymond

ABSENT: None

NAY: None

A motion was made by Kelly and seconded by Raymond to approve the current bill list and authorize payment.

AYE: Smith, Groppe, LaTempt, White, Kelly, Raymond

ABSENT: None

NAY: None

Motion Carried.

**GENERAL FUND**

BALANCE IN FUND 10/04/21	122,081.39
RECEIPTS	107,807.91
EXPENDITURES	49,263.56
BALANCE IN MONEY MARKET 10/18/21	180,625.74

**FIRE PROTECTION FUND**

BALANCE IN FUND 10/04/21	291,848.22
RECEIPTS	10,624.68
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	23,957.51
TOTAL FUNDS AVAILABLE	278,515.39
BALANCE IN MONEY MARKET	278,515.39
Interest	00.00
BALANCE IN FUND 10/18/21	278,515.39

**RECREATION FUND**

BALANCE IN FUND 10/04/21	106,675.65
RECEIPTS	0.00
EXPENDITURES	9,747.88
BALANCE IN FUND 10/18/21	99,927.77

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 10/04/21	1,240,831.03
RECEIPTS	38,416.82
EXPENDITURES	0.00
BALANCE IN FUND 10/18/21	1,279,247.85
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	366,770.99
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 10/18/21	1,646,018.84

**REFUSE FUND**

BALANCE IN FUND 10/04/21	205,662.06
MISC	00.00
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	11,543.17
BALANCE IN FUND 10/18/21	194,118.89

**WATER O & M**

BALANCE IN FUND 10/04/21	462,301.87
RECEIPTS	44,995.94
INTEREST	0.00
EXPENDITURES	30,975.47
BALANCE IN FUND 10/18/21	476,322.34
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	149,407.53
BALANCE IN WATER O & M 10/18/21	625,729.87

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 10/04/21	151,008.06
INTEREST	18.62
RECEIPTS	00.00
<b>TOTAL FUNDS AVAILABLE</b>	<b>151,026.68</b>
EXPENDITURES	00.00
BALANCE IN FUND 10/18/21	151,026.68

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 10/04/21	57,567.20
INTEREST	00.48
RECEIPTS –	160.00
MISC	00.08
EXPENDITURES	251.80
BALANCE IN FUND 10/18/21	57,475.96

**SOCIAL SECURITY FUND**

BALANCE IN FUND 10/04/21	117,234.89
INTEREST	15.56
PROPERTY TAX – SOCIAL SECURITY	00.00
MISCELLANEOUS	00.01
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	6,093.16
BALANCE IN FUND 10/18/21	111,157.30

**IMRF FUND**

BALANCE IN MONEY MARKET 10/04/21	170,180.83
RECEIPT'S	10.65
INTEREST	0.00
EXPENDITURES	0.00
TRANSFER FROM SPECIAL REVENUES-Operating expenses	0.00
BALANCE IN FUND 10/18/21	170,191.48

**SPECIAL REVENUES FUND**

BALANCE IN FUND 10/04/21	7,225,470.12
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
RECEIPT'S	97,682.38
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES-	284,195.85
BALANCE IN FUND 10/18/21	7,038,956.65
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,594,861.55
Interest	00.00
BALANCE IN SPECIAL REVENUES FUND 10/18/21	9,633,818.20

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 10/04/21	13,839.26
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUE-Operating Expense	250,000.00
EXPENDITURES	14,260.07
BALANCE IN FUND 10/18/21	249,579.19

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 10/04/21	5,599.92
RECEIPTS	00.00
EXPENDITURES	3.33
BALANCE IN FUND 10/18/21	5,596.59

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 10/04/21	115,434.73
RECEIPTS	14.15
EXPENDITURES – IML Insurance	0.00
BALANCE IN FUND 10/18/21	115,448.88

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 10/04/21	169,409.35
RECEIPTS	21.62
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	5,331.39
EXPENDITURES	00.00
BALANCE IN FUND 10/18/21	174,762.36

**TOTAL IN MOTOR FUEL FUND** **174,762.36**

## **GUESTS:**

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## **MAYOR COMMENTS:**

- Mayor Reynolds thanked everyone for the helping with the Centennial, and it was a great turnout. We will still try to development some things through the end of the year and will keep everyone up to date.
- Mayor Reynolds received a thank you card from the Minster of the Nazarene Church for the oil and chipping of their parking lot.
- Mayor Reynolds stated the annual treasure's report will be filed by the end of October. Treasure Tarrah Thien stated we made some changes with the help of Attorney Lading and the Auditors.

## **Department Heads:**

Chief Cunningham provided the following:

- I forwarded an email back to Police Law Institute with Phil's revisions. I have not received a response back. I will follow up this week.
- Homecoming parade was a success with only one issue on Reller Street with a door dash driver. We may need to put signs up next year requesting no parking on the street during the parade.
- D.A.R.E. donations this month so far total \$6070.00
- I received the two radar signs back from Kustom Signals. I will schedule a time with Ken to get the radar signs installed.
- Foxes are running here in town. We have tried but cannot catch them to date. We are going to get in touch with IDNR.
- We had multiple requests with FOIA from SIUE students. I appreciate Attorney Lading's help. I spoke to Mayor Reynolds and requested Kristi to help due to the time it will take. Attorney Lading said we will not do any videos and only send the requests electronic.

Chief Trask provided the following:

- Chief Trask stated he received the check for the Wood River Hazmat incident for \$10,500.00.

Superintendent Brian Sherer was absent. Dustin provided the following:

- Main treatment plant SCADA controller went out. This caused us to lose automation in the plant. Replacement cost for the new controller and a new 24 DC power supply is \$9,795.65. Controller has been ordered and is expected to arrive in 4 to 6 weeks.

Superintendent Ken Hoxsey provided the following:

- Large item pickups will likely be disrupted beginning this week due to personnel shortages and hanging Christmas lights.
- Electricity has been restored to Burbank fence. We are still waiting on a photo eye to have control of the lighting times, but the fence will have lights this year.
- Our pickup truck was repaired last week, but on the way back from picking it up, the loss of steering wheel control issue happened again. The repair that restoration house did apparently did not fix the issue. They are looking into further repairs at this time.

Superintendent Mike Wilkey provided the following:

- Nothing to report.

#### **ADMINISTRATIVE COMMITTEE:**

A motion was made by Kelly and second by White to approve Ordinance #1080 Authorizing the Execution of the RMA Minimum/Maximum Contribution Agreement.

AYE: Groppe, LaTemp, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

A motion was made by Kelly and second by White to approve Resolution #21-14 Authorizing and Directing the Filing of a Request to Intervene in Madison County Board of Review Hearing for Tax Year 2021 Re: WRB Refining LP's Wood River Refinery.

AYE: Groppe, LaTemp, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

The rental property number is low in town, but the volume of materials the Street Department is picking up from the rental sites seems to be way out of bounds. It's people moving in and out multiple times a year and then, large furniture items are there for disposal by the Village. Mayor Reynolds stated we may have to start charging a rental license fee on each rental address to offset the costs of our trash service. This will have to be investigated more.



**PUBLIC SAFETY COMMITTEE:**

A motion was motion was made by Raymond and second by Kelly to approve the promotion of Sgt. Doyle to Lieutenant.

AYE: Groppe, LaTempt, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

A motion was made by Raymond and second by Smith to approve Purchase and Installation of new Radio Repeater by Wireless USA not to exceed \$5,000.

AYE: Groppe, LaTempt, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

Trustee Smith would like to set a protocol up for the flag out front. Chief Trask request if it's urgent to text him because he does not always check his email.

Trustee Smith asked Mr. Kainz how much money was lost due to no fish fry this year. Mr. Kainz said around \$1500.00. Trustee Smith stated we will put this on the agenda to approve \$1500.00 to the Roxana Volunteer FD.

**PUBLIC WORKS:**

A motion was made by LaTempt and second by Groppe to approve replacement to the damage street light GRP/Wegman; not to exceed \$10,500.00.

AYE: Groppe, LaTempt, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

A motion was made by LaTempt and second by Groppe to approve material purchases for spare decorative (3) spare street light poles from GRP/Wegman; not to exceed \$20,100.00.

AYE: Groppe, LaTempt, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

A motion was made by LaTempt and second by Groppe to approve Electrical Modifications 400 S. Central Avenue GRP/Wegman; not to exceed \$12,000.00.

AYE: Groppe, LaTempt, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

The repair of the 500,000 stainless steel bolted tank at the water treatment plant was discussed. It was the consensus of the board to proceed with the new liner for the tank as proposed by Curry & Associates. This will be a long-drawn-out process with the contractors, engineers, and the attorney. The Village Attorney will need to steer the final contract and agreement before the work can be performed. The tank will remain out of service over the winter.

**COMMUNITY DEVELOPMENT:**

**NEW BUSINESS:**

Mayor Reynolds said we received a building permit for solar panels, East of Wanda Road South of Wanda Wheel Road. The concern is what happens in the end. It is zoned properly but speaking with Attorney Lading we may require the applicants to put up a bond so when they walk away the Village isn't stuck cleaning it up.

**UNFINISHED BUSINESS-**

Trustee Smith stated we talked about the Enterprise Zone and asked if Moran could assist us; Mayor Reynolds stated yes.

With no additional business to be discussed, a motion was made by Kelly and seconded by Smith to adjourn regular session and move to executive session with no action to follow.

AYE: Gropper, LaTemp, Smith, White, Kelly, Raymond

ABSENT: None

NAY: None

Time: 7:12 p.m.

Returned to regular session with no additional business to discuss, a motion was made by Kelly and seconded by Smith to adjourn.

Time: 8:21 p.m.

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Kristi Carter, Village Clerk