

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

September 7, 2021

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Council Chambers of the Roxana Village Hall, 310 N. Central, Roxana, Illinois.

Mayor Reynolds called meeting to order and asked clerk to call roll. The following members were present: Groppe, Smith, LaTempt, and White.

A motion was made by LaTempt and seconded by Groppe to approve the Regular session minutes of the Village Board meeting of 8/16/21. The vote was:

AYE: Groppe, Smith, LaTempt, White

ABSENT: Kelly, Raymond

NAY: None

Motion carried.

A motion was made by Smith and seconded by LaTempt to approve the Executive session minutes of the Village Board meeting of 8/16/21. The vote was:

AYE: Groppe, Smith, LaTempt, White

ABSENT: Kelly, Raymond

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Groppe to approve the Treasurers report on 9/07/21. The vote was:

AYE: Smith, Groppe, LaTempt, White

ABSENT: Kelly, Raymond

NAY: None

A motion was made by Smith and seconded by LaTempt to approve the bill list and authorize payment.

AYE: Smith, Groppe, LaTempt, White

ABSENT: Kelly, Raymond

NAY: None

Motion Carried.

**GENERAL FUND**

BALANCE IN FUND 8/16/21	391,976.84
RECEIPTS	6,892.73
EXPENDITURES	87,453.20
BALANCE IN MONEY MARKET 9/07/21	311,416.37

**FIRE PROTECTION FUND**

BALANCE IN FUND 8/16/21	368,324.42
RECEIPTS	373.83
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	19,785.63
TOTAL FUNDS AVAILABLE	348,912.62
BALANCE IN MONEY MARKET	348,912.62
Interest	00.00
BALANCE IN FUND 9/07/21	348,912.62

**RECREATION FUND**

BALANCE IN FUND 8/16/21	132,719.93
RECEIPTS	192.63
EXPENDITURES	8,614.18
BALANCE IN FUND 9/07/21	124,298.38

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 8/16/21	1,375,962.73
RECEIPTS	00.00
EXPENDITURES	161,387.67
BALANCE IN FUND 9/07/21	1,214,575.06
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	366,770.99
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 9/07/21	1,581,346.05

**REFUSE FUND**

BALANCE IN FUND 8/16/21	270,101.74
MISC	00.00
RECEIPTS	284.81
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	22,072.25
BALANCE IN FUND 9/07/21	248,314.30

**WATER O & M**

BALANCE IN FUND 8/16/21	517,648.37
RECEIPTS	37,902.25
INTEREST	0.00
EXPENDITURES	36,251.35
BALANCE IN FUND 9/07/21	519,299.27
INVESTED FUNDS – CERTICATES OF DEPOSIT	149,407.53
BALANCE IN WATER O & M 9/07/21	668,706.80

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 8/16/21	150,988.20
INTEREST	00.00
RECEIPTS	00.00
<b>TOTAL FUNDS AVAILABLE</b>	<b>150,988.20</b>
EXPENDITURES	00.00
BALANCE IN FUND 9/07/21	150,988.20

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 8/16/21	57,862.90
INTEREST	00.00
RECEIPTS –	80.00
MISC	00.00
EXPENDITURES	80.00
BALANCE IN FUND 9/07/21	57,862.90

**SOCIAL SECURITY FUND**

BALANCE IN FUND 8/16/21	145,868.40
INTEREST	0.00
PROPERTY TAX – SOCIAL SECURITY	180.81
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	6,621.86
BALANCE IN FUND 9/07/21	139,427.35

**IMRF FUND**

BALANCE IN MONEY MARKET 8/16/21	223,282.34
RECEIPT'S                   property tax IMRF	288.35
INTEREST	0.00
EXPENDITURES	24,543.22
TRANSFER FROM SPECIAL REVENUES-Operating expenses	0.00
BALANCE IN FUND 9/07/21	199,027.47

**SPECIAL REVENUES FUND**

BALANCE IN FUND 8/16/21	7,139,881.95
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	173,537.55
RECEIPT'S	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES-	548,348.73
BALANCE IN FUND 9/07/21	6,765,070.77
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,590,940.29
Interest	00.00
BALANCE IN SPECIAL REVENUES FUND 9/07/21	9,356,011.06

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 8/16/21	8,587.85
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUE-Operating Expense	100,000.00
EXPENDITURES	29,768.91
BALANCE IN FUND 9/07/21	78,818.94

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 8/16/21	6,182.85
RECEIPTS	3.54
EXPENDITURES	96.34
BALANCE IN FUND 9/07/21	6,090.05

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 8/16/21	114,380.00
RECEIPTS	134.33
EXPENDITURES – IML Insurance	0.00
BALANCE IN FUND 9/07/21	114,514.33

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 8/16/21	171,108.20
RECEIPT'S	00.00
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	00.00
EXPENDITURES	00.00
BALANCE IN FUND 9/07/21	171,108.20

**TOTAL IN MOTOR FUEL FUND** **171,108.20**

**GUESTS:**

- Pat Devening stated she wanted to thank Mayor Reynolds for attending their school board meeting. It was very helpful with him being there and the school was able to make a decision on Tydeman Avenue.

## **MAYOR COMMENTS:**

- Centennial Meeting was held today, September 7, 2021 in the Council Chambers. In attendance were Mayor Reynolds, Trustee Smith, Sara Pruitt, Tarrah Thien, Kristi Carter, Superintendent Kreutztrager, Library Director Jamie and Park Director Debbie Ferry wrapping up the plans for the event. We will proceed with the homecoming parade on October 7<sup>th</sup>, Ribbon cutting on October 8<sup>th</sup> and have the building open to the public on October 9<sup>th</sup>. Covid restrictions will be enforced.
- Mayor Reynolds suggested all employees who are vaccinated he would like to give an extra \$100 for a Christmas bonus. Mayor Reynolds stated it's an incentive to show our employees we are proud of what they have done.
- Discussed employees need to provide a copy of their vaccination card and if they don't have one then they must be tested once a week up to twice a week and it's on their time. Mayor Reynolds will discuss this with the Village Attorney before a decision is made.
- Trustee Smith stated a Board Member, who wasn't able to attend the meeting tonight asked me to discuss canceling the Fire Department Fish Fry on September 25<sup>th</sup> due to Covid restrictions and concerns. After discussion and concerns for the wellbeing of our Fire Fighters all Board Members agreed to cancel the Fish Fry on September 25<sup>th</sup>.

## **Department Heads:**

Chief Cunningham providing the following:

- Sgt. Doyle continues to improve and is following up with his doctor. He is still tentatively scheduled to return mid-October 2021.
- Abatement/Ordinances served against properties this year; Dead Tree – 2 (does not include Village Tree removal), Junk/Vehicle – 5 and Tall Grass- 56. A total of 6 liens filed for grass moving on properties.
- The following is a list of Ordinances Violations in court: 1 Tall Grass, 6 Junk/Vehicles and 4 Illegal Dumping. We have additional 20+ Ordinances for Criminal Offenses (e.g. Drug/Tobacco, Animal, Disorderly/Fighting, Truancy) also filed. Phil and his team are diligently resolving these violations.
- Chief plans to present Lee Bazzell with a Recognition Plaque at the next board meeting.
- Chief plans to promote Corporal Jensen to Sergeant at the next Board Meeting. When Sergeant Doyle returns to duty he plans on promoting him to Lieutenant.
- Corporal Jensen will attend a Supervisor Class next week.

- Cameras at the old Village Hall were reinstalled last Wednesday. One camera was repositioned on the South side of building. Which turned out to be beneficial due to a single vehicle crashing into a light pole. We were able to get it on camera.
- Chief Cunningham stated he spoke to other Police Chiefs concerning a lateral transfer. Chief Cunningham plans on advertising soon but doesn't plan on it being a fast position to fill due to the drug test, interviews, background check and physical exam. This will take a long process and it's looking like early next year.
- Trustee Smith stated he spoke to Chief Cunningham concerning the Cannabis tax and asked if we could use this for the D.A.R.E. program. Mayor Reynolds stated it goes in general fund to operate the Police Department. This pays for the salary to teach D.A.R.E.

Chief Trask was absent. Captain Pence was present for the Fire Department.

- Trustee Smith asked Captain Pence if he or Assistant Chief Newberry have been trained on the sign. Captain Pence said he hasn't, and he wasn't sure about Assistant Chief Newberry. Mayor Reynolds stated he did speak to Chief Trask who stated he wanted others to be trained on how to operate the EMC. Chief Trask said the program is complicated and works wireless through his computer. Chief Trask is concerned that the distance the admin offices are from the sign will cause issues operating the sign from any computer other than his.

Superintendent Brian Sherer provided the following:

- Power washing and cleaning of the ground tank and water tower have been completed.
- Dwayne has started his advanced water operators evening class at ERTC.
- Superintendent Sherer will be attending the water operations conference in Springfield, IL on September 15<sup>th</sup>-17<sup>th</sup>.
- The water department is in process of obtaining quarterly water meter readings.
- Water main flushing is scheduled for September 21<sup>st</sup> & 22<sup>nd</sup>. We will do the east side of town on the 21<sup>st</sup> and the west side of town on the 22<sup>nd</sup>. We will start at 10pm both nights.
- August 27<sup>th</sup> a representative from Caty Aqua store along with Roger from Curry & Associates, as well as members from the Village Board met to inspect and discuss repairs needed to the 500,000 gallon storage tank. The inspection revealed what appears to be failure from the caulk on the interior of the tank. Roger is checking into getting a company to consider a spray liner as an option for repair.
- Brotcke Well and pump will be performing a pump test on our wells this fall. Dates have not been determined.

Superintendent Ken Hoxsey provided the following:

- Over the weekend another streetlight on Central was destroyed. Superintendent Hoxsey had to use the last spare for replacement. Superintendent Hoxsey would like to order at least 4 more to have. It was suggested to buy 2 and 2.
- Superintendent Hoxsey is keeping an eye on the weather to determine when to cease mosquito spraying operations. Pat Devening asked to spray over by the football field during home games if possible. Mayor Reynolds stated to have Tim Dyer call the Street Department before a home game is scheduled.
- Irrigation system at the new Village Hall continues to malfunction. Superintendent Hoxsey has been in contact with ICS twice to get the issues resolved.

Superintendent Mike Wilkey was absent. Scott Schmidt stated he had nothing to report.

- Mayor Reynolds stated he met with Wood River's City Manager and Mayor discussed the pros and cons for us to assume all of South Roxana's Wastewater Treatment. They are going to look at it and see if it makes sense to them. I offered for them to consider serving utilities out on 143 and Vaughn Road when it occurs.

#### **ADMINISTRATIVE COMMITTEE:**

#### **PUBLIC SAFETY COMMITTEE:**

A motion was made by Smith and second by White to approve the Letter of Understanding Between the Village of Roxana and United Steelworkers for Chief Cunningham to cover open shifts on a temporary basis until December 21, 2021.

AYE: Groppe, LaTempt, Smith, White

ABSENT: Kelly, Raymond

NAY: None

#### **PUBLIC WORKS:**

A motion was made by LaTempt and second by Groppe to approve the proposal from GRP Wegman for Electrical Modifications for Christmas lights, cost not to exceed \$2100.00.

AYE: Groppe, LaTempt, Smith, White

ABSENT: Kelly, Raymond

NAY: None

A motion was made by LaTempt and second by Groppe to approve Christmas light purchase with Artistic Holiday Design cost not to exceed \$20,000.00.

AYE: Groppe, LaTempt, Smith, White

ABSENT: Kelly, Raymond



NAY: None

A motion was made by LaTempt and second by Groppe to approve the letter of Retirement from John Losch, last day September 8, 2021.

AYE: Groppe, LaTempt, Smith, White

ABSENT: Kelly, Raymond

NAY: None

### **COMMUNITY DEVELOPMENT:**

A motion was made by Smith and second by Groppe to approve Intergovernmental agreement with Wood River Drainage and Levee District. Discussion was held on the validity of this agreement specifically by Trustee LaTempt. After discussion a vote was called:

AYE: Groppe, Smith, White

ABSENT: Kelly, Raymond

NAY: LaTempt

A motion to discuss Wagon Wheel Road Wastewater Collection System Extension. Mayor Reynolds gave everyone a drawing showing an extension of the gravity collector on Wagon Wheel Road. We are moving into South Roxana to pick up some revenue to provide future sewer service. Mayor stated he can see the Village committing to moving what's called manhole 19-I, manhole 19-H is existing. This will extend the public sewer system further west toward Rt. 111. The estimated cost is about \$15k open cut Cemetery Road and put the gravity sewer in on grade. This will also pick up South Roxana force main that dumps into manhole 19-H right now. This would allow Zimmerman Trucking to either directional bore Wagon Wheel Road or open cut it and install a gravity collector off manhole 19-J. It's going to require EPA permits to extend our system. Zimmerman is on a time frame by December 1, 2021. Everything South of Wagon Wheel Road will be on Zimmerman's dime to develop his own private system. Do we open cut Wagon Wheel Road, extend a casing under there if we ever want to loop the water system from the back side of the water plant around or just directional bore it right now. We need to tell Zimmerman what we want to do. If we want to move the casing in there now. I did tell I wanted a 20 foot easement from him on his west property line that would run all the way from well 8 north up to Wagon Wheel Road if we wanted to put the water main in there instead of on Cemetery Road. Curry is doing the engineering work. Zimmerman is putting in 2 small grinder pumps forcing it to manhole 19-J. Mayor Reynolds would like everyone to agree to do our part North of Wagon Wheel Road; all board members agreed. Keep in mind, Zimmerman's private system may potentially change based upon his economic situation at the time of construction.

A motion was made by Smith and second by LaTempt to approve Lateral Police Officer Position for the Police Department:

AYE: Groppe, Smith, White, LaTempt

ABSENT: Kelly, Raymond  
NAY: None

**NEW BUSINESS –**

**UNFINISHED BUSINESS-**

- Mayor Reynolds we agreed to give \$40K to the school for Tydeman Avenue and they would take over the maintenance and allow us access at any time.

With no additional business to be discussed, a motion was made by LaTempt and seconded by Groppe to adjourn regular session 7:49 p.m.

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Kristi Carter, Village Clerk