

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

August 16, 2021

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Council Chambers of the Roxana Village Hall, 310 N. Central, Roxana, Illinois.

Mayor Reynolds called meeting to order and asked clerk to call roll. The following members were present: Groppe, Kelly, Smith, LaTempt, Raymond, White and Attorney Lading.

A motion was made by Kelly and seconded by Raymond to approve the Regular session minutes of the Village Board meeting of 8/02/21. The vote was:

AYE: Groppe, Kelly, Smith, LaTempt, Raymond, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Raymond to approve the Executive session minutes of the Village Board meeting of 8/02/21. The vote was:

AYE: Groppe, Kelly, Smith, LaTempt, Raymond, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Kelly to approve the Treasurers report on 8/16/21. The vote was:

AYE: Smith, Groppe, Kelly, LaTempt, Raymond, White

ABSENT: None

NAY: None

A motion was made by Kelly and seconded by Groppe to approve the bill list and authorize payment.

AYE: Smith, Groppe, Kelly, LaTempt, Raymond, White

ABSENT: None

NAY: None

Motion Carried.

**GENERAL FUND**

BALANCE IN FUND 8/02/21	416,351.38
RECEIPTS	24,839.18
EXPENDITURES	49,213.72
BALANCE IN MONEY MARKET 8/16/21	391,976.84

**FIRE PROTECTION FUND**

BALANCE IN FUND 8/02/21	373,608.38
RECEIPTS	5,376.90
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	10,660.86
TOTAL FUNDS AVAILABLE	368,324.42
BALANCE IN MONEY MARKET	368,324.42
Interest	00.00
BALANCE IN FUND 8/16/21	368,324.42

**RECREATION FUND**

BALANCE IN FUND 8/02/21	139,490.77
RECEIPTS	2,757.41
EXPENDITURES	9,528.25
BALANCE IN FUND 8/16/21	132,719.93

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 8/02/21	1,346,619.63
RECEIPTS	29,373.10
EXPENDITURES	30.00
BALANCE IN FUND 8/16/21	1,375,962.73
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	366,770.99
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 8/16/21	1,742,733.72

**REFUSE FUND**

BALANCE IN FUND 8/02/21	276,703.71
MISC	00.00
RECEIPTS	4,076.89
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	10,678.86
BALANCE IN FUND 8/16/21	270,101.74

**WATER O & M**

BALANCE IN FUND 8/02/21	507,767.89
RECEIPTS	25,787.43
INTEREST	0.00
EXPENDITURES	15,906.95
BALANCE IN FUND 8/16/21	517,648.37
INVESTED FUNDS – CERTICATES OF DEPOSIT	149,407.53
BALANCE IN WATER O & M 8/16/21	667,055.90

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 8/02/21	150,969.59
INTEREST	18.61
RECEIPTS	00.00
<b>TOTAL FUNDS AVAILABLE</b>	<b>150,988.20</b>
EXPENDITURES	00.00
BALANCE IN FUND 8/16/21	150,988.20

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 8/02/21	58,067.42
INTEREST	00.48
RECEIPTS –	00.00
MISC	00.00
EXPENDITURES	205.00
BALANCE IN FUND 8/16/21	57,862.90



**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 8/02/21	6,356.39
RECEIPTS	50.74
EXPENDITURES	224.28
BALANCE IN FUND 8/16/21	6,182.85

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 8/02/21	112,450.19
RECEIPTS	1,929.81
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 8/16/21	114,380.00

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 8/02/21	165,956.60
RECEIPT'S	20.32
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	5,131.28
EXPENDITURES	00.00
BALANCE IN FUND 8/16/21	171,108.20

**TOTAL IN MOTOR FUEL FUND** **171,108.20**

**GUESTS:**

- **Auditors Josh and Kaitlyn from Scheffel Boyle presented the Annual Financial Report. Josh explained to the Board the report and how each page is broken down.**

## **MAYOR COMMENTS:**

- The handrail project will start Thursday, August 19, 2021.
- The water tower project will start Friday, August 20<sup>th</sup> on the storage tank and the water tower on Saturday, August 21, 2021.
- Issue with the eastside of the building with the sun coming into the windows in the morning in the front offices. We had a group out to give us a quote for window coverings.

## **Department Heads:**

Chief Cunningham was absent. Corporal Jensen was present in Chief Cunningham's place with Chief's memo:

- Sgt. Doyle began sick leave on Tuesday, August 10<sup>th</sup>. Tentatively scheduled to return early October 2021.
- Lt. Bazzell submitted his resignation letter. His last scheduled work shift is Wednesday, August 25<sup>th</sup>. He scheduled a vacation day on Thursday, August 26<sup>th</sup> and then will sell back remaining (80) hours of vacation time.
- Chief Cunningham contacted the new owner of 239 Walnut and discussed the previous lien filed and property maintenance moving forward. The owner will maintain the property and send payment for the lien and lien release.
- Liens also filed for grass mowing on properties 150 West Tydeman and 256 Elm Street.
- Chief Cunningham would like to advertise to accept applications for a Lateral Police Officer.
- Corporal Jensen stated Sgt. Doyle is doing well and was able to walk 4 laps around the hospital.

Chief Trask was absent.

Superintendent Brian Sherer provided the following:

- Hydrokinetics has completed the upgrade to their SCADA system.
- The phone service has been restored at the water plant.
- Power washing and cleaning of the water tower and ground storage tank may be starting as soon as Thursday, August 19<sup>th</sup>.
- Curry and Associates is in the process of getting us a price for the new center high service pump as well as a quote for electrical upgrade for the new pump.

Superintendent Ken Hoxsey provided the following:

- Oil and chipping this year has been scheduled for September 28<sup>th</sup> and 29<sup>th</sup> for the following roads: North Section of Canal Road, East Third Street, McCurdy Street, West Fourth Street, East First Street, Walnut, and West First Street. They will also be resurfacing several alleys.
- The replacement street lights long Central Avenue have been installed.
- Munie has been working to get our flower boxes at the new Village Hall corrected and progress has already been seen.
- Superintendent Hoxsey said he should have the quote for the Christmas lights soon.

Superintendent Mike Wilkey provided the following:

- The purchase of a new pickup is on the agenda from Morrow Brothers.
- On August 11<sup>th</sup> due to the heavy rains alarms went off at the lift station on 8<sup>th</sup> Street.

**ADMINISTRATIVE COMMITTEE:**

A motion was made by Kelly and second by White to approve Ordinance 1079 Pertaining to the Coronavirus Local Fiscal Recovery Fund for the Village of Roxana.

AYE: Groppe, Kelly, LaTempt, Smith, Raymond, White

ABSENT: None

NAY: None

**PUBLIC SAFETY COMMITTEE:**

- Discuss Lateral Position in the Police Department during the Executive Session.

**PUBLIC WORKS:**

A motion was made by LaTempt and second by Kelly to approve the National Wash Authority to pressure wash the water tower and the ground storage tank not to exceed \$12,000.

AYE: Groppe, Kelly, LaTempt, Smith, Raymond, White

ABSENT: None

NAY: None

A motion was made by LaTempt and second by Groppe to approve the 2021 Ford F-150 Crew Cab for the Wastewater Plant not to exceed \$38,000.00 on the State bid.

AYE: Groppe, Kelly, LaTempt, Smith, Raymond, White

ABSENT: None

NAY: None

A motion was made by LaTempt and second by Raymond to approve the purchase 2021 Ford F-150 Extended Cab for the Water Department not to exceed \$33,000.00 on the State bid.

AYE: Groppe, Kelly, LaTempt, Smith, Raymond, White

ABSENT: None

NAY: None

A motion was made by LaTempt and second by Groppe to approve the purchase of a 2022 International Truck with Leach Compactor from Key Equipment on State of Illinois contract and International local purchasing not to exceed \$160,072.04.

AYE: Groppe, Kelly, LaTempt, Smith, Raymond, White

ABSENT: None

NAY: None

### **COMMUNITY DEVELOPMENT:**

- Mayor Reynolds stated Senator Crow was here on Thursday and we opened the building up. We had around 45 people show up. Talking to the local Mayors Hartford Mayor is wanting us to partner up who is also working with Moran Development.
- Trustee Smith said Keith Moran will have a report to us soon.

### **NEW BUSINESS –**

### **UNFINISHED BUSINESS-**

- Mayor Reynolds asked about East Tydeman and asked if anyone had any ideas how to proceed. Trustee LaTempt stated we needed to verify if it's our road. Mayor Reynolds stated he will get it confirmed. Mayor Reynolds stated we will have to have the road bided for the oil and chipped. Pat Devening stated they would have liked to have the road done by this fall but understands it needs more investigating to see who owns it.
- Mayor Reynolds stated Senator Crow will be here for the Centennial on October 9<sup>th</sup> for the general dedication. Another planning meeting will be in about a week. Everyone is welcome to the meeting.

With no additional business to be discussed, a motion was made by Smith and seconded LaTempt to adjourn regular session and move to Executive Session with no action to follow.

AYE: Smith, Groppe, LaTempt, Raymond, Kelly, White

ABSENT: None

Time: 7:38 p.m.



Adjourned executive session at 8:25 p.m. and returned to regular session at 8:30 p.m. The following members were present: Groppe, Kelly, Smith, LaTempt, Raymond, White Attorney Lading, Tarrah Thien and Corporal Jensen.

A motion was made by Smith and second by Kelly to approve the Advertising for a Lateral Police Officer.

AYE: Groppe, Kelly, LaTempt, Smith, Raymond, White

ABSENT: None

NAY: None

- Mayor Reynolds will inform all the Department Heads of only employees having access to the gym until further discussion.

With no additional business to be discussed, a motion was made by Kelly and seconded Raymond to adjourn regular session 8:45 p.m.

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Kristi Carter, Village Clerk