

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

August 2, 2021

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Council Chambers of the Roxana Village Hall, 310 N. Central, Roxana, Illinois.

Mayor Reynolds called meeting to order and asked clerk to call roll. The following members were present: Groppe, Kelly, Smith, LaTempt, Raymond, White and Attorney Gilbert.

A motion was made by Raymond and seconded by Kelly to approve the Regular session minutes of the Village Board meeting of 7/19/21. The vote was:

AYE: Groppe, Kelly, Smith, LaTempt, Raymond, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by Smith and seconded by Raymond to approve the Executive session minutes of the Village Board meeting of 7/19/21. The vote was:

AYE: Groppe, Kelly, Smith, LaTempt, Raymond, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Groppe to approve the Treasurers report on 8/02/21. The vote was:

AYE: Smith, Groppe, Kelly, LaTempt, Raymond, White

ABSENT: None

NAY: None

A motion was made by Raymond and seconded by Kelly to approve the bill list and authorize payment.

AYE: Smith, Groppe, Kelly, LaTempt, Raymond, White

ABSENT: None

NAY: None

Motion Carried.

**GENERAL FUND**

BALANCE IN FUND 7/19/21	122,298.96
RECEIPTS	349,440.72
EXPENDITURES	55,388.30
BALANCE IN MONEY MARKET 8/02/21	416,351.38

**FIRE PROTECTION FUND**

BALANCE IN FUND 7/19/21	87,724.54
RECEIPTS	306,462.80
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	20,578.96
TOTAL FUNDS AVAILABLE	373,608.38
BALANCE IN MONEY MARKET	373,608.38
Interest	00.00
BALANCE IN FUND 8/02/21	373,608.38

**RECREATION FUND**

BALANCE IN FUND 7/19/21	11,268.41
RECEIPTS	162,021.41
EXPENDITURES	33,799.05
BALANCE IN FUND 8/02/21	139,490.77

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 7/19/21	1,346,619.63
RECEIPTS	0.00
EXPENDITURES	0.00
BALANCE IN FUND 8/02/21	1,346,619.63
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	366,770.99
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 8/02/21	1,713,390.62

**REFUSE FUND**

BALANCE IN FUND 7/19/21	69,732.89
MISC	00.00
RECEIPTS	233,194.85
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	26,224.03
BALANCE IN FUND 8/02/21	276,703.71

**WATER O & M**

BALANCE IN FUND 7/19/21	489,967.55
RECEIPTS	53,608.45
INTEREST	0.00
EXPENDITURES	35,808.11
BALANCE IN FUND 8/02/21	507,767.89
INVESTED FUNDS – CERTICATES OF DEPOSIT	149,407.53
BALANCE IN WATER O & M 8/02/21	657,175.42

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 7/19/21	150,969.59
INTEREST	00.00
RECEIPTS	00.00
<b>TOTAL FUNDS AVAILABLE</b>	150,969.59
EXPENDITURES	00.00
BALANCE IN FUND 8/02/21	150,969.59

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 7/19/21	57,807.42
INTEREST	00.00
RECEIPTS –	400.00
MISC	00.00
EXPENDITURES	140.00
BALANCE IN FUND 8/02/21	58,067.42



**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 7/19/21	58,646.72
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	32,995.36
BALANCE IN FUND 8/02/21	25,651.36

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 7/19/21	3,518.72
RECEIPTS	2,902.31
EXPENDITURES	64.64
BALANCE IN FUND 8/02/21	6,356.39

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 7/19/21	2,139.81
RECEIPTS	11,030.38
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 8/02/21	112,450.19

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 7/19/21	160,758.93
RECEIPTS	21.68
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	5,175.99
EXPENDITURES	00.00
BALANCE IN FUND 8/02/21	165,956.60

**TOTAL IN MOTOR FUEL FUND** **165,956.60**

## **GUESTS:**

- Roxana School District Superintendent Deb Kreutztrager thanked the Village for everything we do. Superintendent is requesting assistance with Tydeman to repave it. Tim Dyer from the Roxana School District also stated the street is in disrepair. Superintendent Kreutztrager is requesting an asphalt roadway due to the new turf field and not to oil and chip the road. The road will be used a lot due to the new soccer field and parking. Superintendent Kreutztrager is hoping to have the soccer field ready by the fall season. Mayor Reynolds stated he would do some research with numbers and get back to Superintendent Kreutztrager.

## **MAYOR COMMENTS:**

- Sgt. Doyle found 2 weeks of mail at the old Village building; I spoke with the mail carrier concerning this issue.
- Mayor Reynolds stated we received about 90 % of our tax money this year.
- Mayor Reynolds started a dialog with FGM and mechanical contractors of some of the deficiencies of the building.
- Centennial Meeting 08/03/21 at 12:30 p.m.

## **Department Heads:**

Chief Cunningham: provided the following:

- Chief Cunningham stated they continue to monitor yard maintenance at 239 Walnut; 2 liens have been filed.
- Chief Cunningham had to re-address an Ordinance Violation at 207 North Maple; the property has been served an abatement notice for the continued junk brought to the property.
- Chief Cunningham addressed a dumpster issue with a resident reportedly giving out of town family member permission to use the dumpster. Ken was informed and a violation was issued to the offender.
- Chief Cunningham stated the portable radar devices. Ken and I had a phone conference with the vendor. They are solar powered.

Chief Trask was absent.

Superintendent Brian Sherer was absent, Dustin provided the following:

- Superintendent Brian Sherer said their phone lines are down in the plant.
- Superintendent Brian Sherer said Dustin will be on vacation the week of August 2, 2021.
- Superintendent Brian Sherer responded to the Illinois EPA concerning our evaluation and have had all the backflow preventers tested. All have passed inspection with Kane Mechanical. The vent lines for the air release valves on the filters have all been properly screened as required. We are waiting on our engineering firm to coordinate with a tank repair company to repair our 500,000 gallon storage tank.
- Bid for a new F-150 truck was discussed to be approved at the next meeting but due to truck shortages and current availability, it was authorized to proceed with getting the truck order submitted.
- Proposal from Kane Mechanical to do a yearly testing on backflow preventers.
- HydroKinetics is scheduled to arrive Wednesday, August 4<sup>th</sup> to upgrade our SCADA service.

Superintendent Ken Hoxsey provided the following:

- Superintendent Ken Hoxsey stated the backhoe is still out of commission. Luby Equipment is scheduled to come out Wednesday to complete repairs.
- Superintendent Ken Hoxsey stated we received the Motor Fuel paperwork, and they need to get oil and chip contractors scheduled. Ken Hoxsey recommended RCS this year for concrete replacement work with Motor Fuel Tax Funds.
- Superintendent Ken Hoxsey stated they hauled another 8 dump truck loads of large items and brush from town. Brings the total up to 85 this year.
- Superintendent Ken Hoxsey stated he got a complaint about potholes on Wagon Wheel Road. (between railroad tracks and the concrete plants).

Superintendent Mike Wilkey provided the following:

- Superintendent Mike Wilkey stated Brandon Austin started working on 7/26/2021.

#### **ADMINISTRATIVE COMMITTEE:**

A motion was made by Kelly and second by White to approve and Co-Sponsor an Animal Vaccine Clinic August 14, 2021 in the Roxana Park not to exceed \$1500.00. The money will be used to help with the cost of the vaccine.

AYE: Groppe, Kelly, LaTempt, Smith, Raymond, White

ABSENT: None

NAY: None

**PUBLIC SAFETY COMMITTEE:**

A motion was made by Smith and second by Raymond to approve the purchase of (2) PMD 12-12” Amber LED display with flashing digit portable radar displays not to exceed \$7,000.

AYE: Groppe, Kelly, LaTempt, Smith, Raymond, White

ABSENT: None

NAY: None

**PUBLIC WORKS:**

A motion was made by LaTempt and second by Groppe to approve Munie Greencare Professionals Lawn Care Service at 310 N. Central Avenue for lawn and flower bed maintenance for the duration of this this year at a cost not to exceed \$4500.00.

AYE: Groppe, Kelly, LaTempt, Smith, Raymond, White

ABSENT: None

NAY: None

**COMMUNITY DEVELOPMENT:**

- Trustee Smith and the Mayor have spoken with Moran Development and Keith has already started working on some ideas for Roxana.

**NEW BUSINESS –**

**UNFINISHED BUSINESS-**

- Trustee Smith went to Highland on Friday and brought back the Seal and Logo re-design with 2 different options. We need to wrap that up soon.
- We are waiting on the Christmas light display pricing.

With no additional business to be discussed, a motion was made by Smith and seconded Kelly to adjourn regular session and move to Executive Session with no action to follow.

AYE: Smith, Groppe, LaTempt, Raymond, Kelly, White

ABSENT: None

Time: 7:40 p.m.

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Kristi Carter, Village Clerk



