

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

July 6, 2021

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Council Chambers of the Roxana Village Hall, 310 N. Central, Roxana, Illinois.

Mayor Reynolds called meeting to order and asked clerk to call roll. The following members were present: Groppe, Kelly, Smith, LaTempt, Raymond, White and Attorney Lading.

A motion was made by Raymond and seconded by White to approve the Regular session minutes of the Village Board meeting of 6/21/21. The vote was:

AYE: Groppe, Kelly, Smith, LaTempt, Raymond, White

ABSENT: None

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Groppe to approve the Treasurers report on 7/06/21. The vote was:

AYE: Smith, Groppe, Kelly, LaTempt, Raymond, White

ABSENT: None

NAY: None

A motion was made by Smith and seconded by Raymond to approve the bill list and authorize payment.

AYE: Smith, Groppe, Kelly, LaTempt, Raymond, White

ABSENT: None

NAY:

Motion Carried.

**GENERAL FUND**

BALANCE IN FUND 6/21/21	72,336.60
RECEIPTS	4,007.03
EXPENDITURES	59,638.13
BALANCE IN MONEY MARKET 7/06/21	16,705.50

**FIRE PROTECTION FUND**

BALANCE IN FUND 6/21/21	18,458.65
RECEIPTS	771.13
TRANSFER FROM SPECIAL REVENUE -	15,000.00
EXPENDITURES	30,933.85
TOTAL FUNDS AVAILABLE	3,295.93
BALANCE IN MONEY MARKET	00.00
Interest	00.00
BALANCE IN FUND 7/06/21	3,295.93

**RECREATION FUND**

BALANCE IN FUND 6/21/21	9,898.39
RECEIPTS	25,397.35
EXPENDITURES	18,072.26
BALANCE IN FUND 7/06/21	17,223.48

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 6/21/21	1,309,461.84
RECEIPTS	0.00
EXPENDITURES	3,758.56
BALANCE IN FUND 7/06/21	1,305,703.28
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	366,770.99
INTEREST	0.00
BALANCE IN PUBLIC IMPROVEMENT FUND 7/06/21	1,672,474.27

**REFUSE FUND**

BALANCE IN FUND 6/21/21	103,866.52
MISC	00.00
RECEIPTS	587.49
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	23,095.05
BALANCE IN FUND 7/06/21	81,358.96

**WATER O & M**

BALANCE IN FUND 6/21/21	474,217.81
RECEIPTS	44,171.36
INTEREST	00.00
EXPENDITURES	32,683.02
BALANCE IN FUND 7/06/21	485,706.15
INVESTED FUNDS – CERTICATES OF DEPOSIT	148,239.41
BALANCE IN WATER O & M 7/06/21	633,945.56

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 6/21/21	150,949.12
INTEREST	00.00
RECEIPTS	00.00
<b>TOTAL FUNDS AVAILABLE</b>	150,949.12
EXPENDITURES	00.00
BALANCE IN FUND 7/06/21	150,949.12

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 6/21/2	57,936.89
INTEREST	00.00
RECEIPTS –	160.00
MISC	00.00
EXPENDITURES	160.00
BALANCE IN FUND 7/06/21	57,936.89

**SOCIAL SECURITY FUND**

BALANCE IN FUND 6/21/21	21,691.07
INTEREST	0.00
PROPERTY TAX – SOCIAL SECURITY	372.97
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	7,108.05
BALANCE IN FUND 7/06/21	14,955.99

**IMRF FUND**

BALANCE IN MONEY MARKET 6/21/21	5,899.36
RECEIPT'S                      property tax IMRF	594.80
INTEREST	0.00
EXPENDITURES	24,142.69
TRANSFER FROM SPECIAL REVENUES-Operating expenses	25,000.00
BALANCE IN FUND 7/06/21	7,351.47

**SPECIAL REVENUES FUND**

BALANCE IN FUND 6/21/21	6,818,911.31
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	157,785.53
RECEIPT'S	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES-	91,976.63
BALANCE IN FUND 7/06/21	6,884,720.21
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,590,940.29
Interest	00.00
BALANCE IN SPECIAL REVENUES FUND 7/06/21	9,475,660.50

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 6/21/21	97,810.87
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	25,219.94
BALANCE IN FUND 7/06/21	72,590.93

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 6/21/21	4,069.39
RECEIPTS	7.31
EXPENDITURES	347.12
BALANCE IN FUND 7/06/21	3,729.58

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 6/21/21	1,862.72
RECEIPTS	277.09
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 7/06/21	2,139.81

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 6/21/21	160,758.93
RECEIPT'S	00.00
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	00.00
EXPENDITURES	00.00
BALANCE IN FUND 7/06/21	160,758.93

**TOTAL IN MOTOR FUEL FUND** **160,758.93**

## **GUESTS:**

- IT Proposal from Sumner One. They have 3 proposals; Schedule 1 will cover monitor management, security software on the servers at the PD and Clerk's office as well as all the workstations inside the building. We have 3 servers and 35 workstations. Schedule 2 has everything in Schedule 1 plus they will store back up images in the event something happens, and they can recover the images. It also has a NAS backup which the PD uses to store the body cameras. Schedule 3 is identical to what we have now but with a small price increase. Everyone has a copy of all 3 schedules with the pricing.

## **MAYOR COMMENTS:**

- Committee Meeting is scheduled on July 12, 2021, at 6:30 p.m.
- Department Head meeting is cancelled for July 7<sup>th</sup> and Mayor would like to discuss moving the meetings to the last Wednesday of each month.
- Draft appropriation ordinance – Everyone review and look at the line items. We need to pass this on July 19<sup>th</sup> meeting so it can be filed on July 20<sup>th</sup> at the Court House.
- Met with Silver Trucking with problems on Industrial Drive. They will make amends and look for another place to go.
- Looking into getting Monitors for the Council Chambers.

## **Department Heads:**

Chief Cunningham: provided the following:

- Officer Weshinsky completed his week #16 Field Training Evaluation. He continues to improve each week and is now working and managing his own shift. Field Evaluation will continue to October 2021.
- Street Department completed a yard maintenance at 239 Walnut. I will file a second lien this week.
- Officers have served a total of (11) Ordinance violations from June 1<sup>st</sup> to June 30<sup>th</sup>, consisting of tall grass, derelict vehicles, junk/yard waste violations.
- Officer's will be assisting with the Funeral Detail for the South Roxana Fire Chief on Friday, July 9<sup>th</sup> & Saturday, July 10<sup>th</sup>.

Chief Trask provided the following:

- South Roxana Fire Chief Todd Werner had a massive heart attack on June 27<sup>th</sup>. As of July 1<sup>st</sup> he was pronounced brain dead. The visitation and funeral will be at the theater here next door. I have been put in charge for staging for personnel for the walkthrough on Friday night and the funeral. I have spoke with Kenny at the Street Department to block off some area behind the station and Village Hall.
- Back on June 3<sup>rd</sup> Wood River had a hazardous material incident on the far property line of Marathon and Kinder Morgan, we were called out early morning of June 3<sup>rd</sup>. We had crews on the scene for 36 hours. We had over 50 departments in and out of the station. They put in a lot of tireless hours in, and it went well. I want to recognize the Fire Fighters that were on scene; Fire Fighter Lee Childers, Lt. Steve Kainz, Fire Fighter Rob Kelly, Fire Fighter Dan Kruschik, Fire Fighter Emily Pechacek and Captain Andy Pence.
- Chief Trask stated he is working on the training to learn how to change the marque out front of Village Hall.

Supt. Brian Sherer was absent, Dustin provided the following:

- Hydro-Kinetics changed out our pH probes on 7/1/2021.
- All our RPZ-backflow preventers have been tested, as required by the EPA, and are all in good working order. Bid should be back soon.
- Biannual EPA inspection of the water plant. At this time, we are waiting the results from the EPA.
- After speaking with Spectrum, they are scheduled to come out on July 7<sup>th</sup> to switch our service from Call One to Spectrum.
- Spectrum, at some point, will be making modifications to our internet IP address so that Hydro-Kinetics can effectively switch out SCADA system over from the current 3G cellular network.
- Dustin stated they are having a lime quality issue. If it continues they will contact Mississippi Lime.
- Mayor stated he is looking into getting the water tower washed before school starts.

Supt. Ken Hoxsey provided the following:

- Need to pick the style on the Christmas lights to get them ordered by the end of July.
- Supt. Hoxsey stated they did get the backhoe back late last week and is fully functioning. They all will go through a training to keep this from happening again.
- Trustee LaTempt spoke to Supt. Hoxsey before the meeting, and they had a preliminary price in the budget for the new compactor and they took some items off the truck and the price went up \$1500.00. We need to get a price before it keeps going up.

Supt. Mike Wilkey provided the following:

- Received all applications back for the Waste Water Operator. Mayor Reynolds stated we will do interviews on July 12<sup>th</sup> before our Committee Meeting.
- Power outage at plate on 7/1/21.
- New 3 inch pumps should arrive by mid-week.

**ADMINISTRATIVE COMMITTEE:**

- Reviewed draft appropriation.
- IT Proposal is up in August. We will have a decision by July 19<sup>th</sup>.

**PUBLIC SAFETY COMMITTEE:**

A motion was made by Smith and second by Kelly to approve the Hackett Security for Surveillance Camera's in the amount of \$1411.10.

AYE: Groppe, Kelly, LaTempt, Smith, Raymond, White

ABSENT: None

NAY: None

A motion was made by Smith and second by Raymond to approve the Kustom Signal Proposal for Data Vault for new Village Hall in the amount of \$6150.00.

AYE: Groppe, Kelly, LaTempt, Smith, Raymond, White

ABSENT: None

NAY: None

**PUBLIC WORKS:**

**COMMUNITY DEVELOPMENT:**

- Will speak to Moran within the next couple of days. Trustee Smith asked if Trustee LaTempt wanted to attend the meeting.

**NEW BUSINESS –**

**UNFINISHED BUSINESS-**

- Seal/Logo –Next meeting July 20<sup>th</sup> at 1pm and anyone can attend.
- Trustee Smith stated we need a designated place for brush piles/trees.
- Trustee Smith asked about the smoke trailer-Chief Trask stated it is still there.
- Trustee LaTempt asked about the fence out front.



With no additional business to be discussed, a motion was made by White and seconded by LaTempt to adjourn regular session and move to Executive Session with no action to follow.

AYE: Smith, Groppe, LaTempt, White, Raymond, Kelly  
ABSENT: None

Time: 7:35 p.m.

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Kristi Carter, Village Clerk