

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

May 3, 2021

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Council Chambers of the Roxana Village Hall, 310 N. Central, Roxana, Illinois.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Raymond, Smith, LaTempt, White, Kelly and Attorney Lading.

A motion was made by Groppe and seconded by Kelly to approve the Regular Session minutes of the Village Board meeting of 4/19/21. The vote was:

AYE: Groppe, Smith, Raymond, LaTempt, White, Kelly

ABSENT:

NAY: None

Motion carried.

A motion was made by Smith and seconded by Raymond to approve the Executive Session minutes of the Village Board meeting of 4/19/21. The vote was:

AYE: Groppe, Smith, Raymond, LaTempt, White, Kelly

ABSENT:

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Smith to approve the Treasurers report. 5/03/21 The vote was:

AYE: Smith, Groppe, Raymond, LaTempt, White, Kelly

ABSENT:

NAY: None

A motion was made by Kelly and seconded by Raymond to approve the bill list and authorize payment.

AYE: Smith, Groppe, Raymond, LaTempt, White, Kelly

ABSENT:

NAY:

Motion Carried

GENERAL FUND

BALANCE IN FUND 4/19/2021	136,415.38
RECEIPTS	1,387.14
EXPENDITURES	66,520.88
BALANCE IN MONEY MARKET 5/3/21	71,281.64

FIRE PROTECTION FUND

BALANCE IN FUND 4/19/21	17,438.38
RECEIPTS	11,602.95
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	24,247.58
TOTAL FUNDS AVAILABLE	29,041.33
BALANCE IN MONEY MARKET	4,793.75
Interest	00.00
BALANCE IN FUND 5/3/21	4,793.75

RECREATION FUND

BALANCE IN FUND 4/19/21	40,091.63
RECEIPTS	6,025.63
EXPENDITURES	11,961.83
BALANCE IN FUND 5/3/21	34,155.43

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 4/19/21	1,312,161.56
RECEIPTS	00.00
EXPENDITURES	50,196.00
BALANCE IN FUND 5/3/21	1,261,965.56
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	366,399.47
INTEREST	0.00
TOTAL IN PUBLIC IMPROVEMENT FUND	1,628,365.03

REFUSE FUND

BALANCE IN FUND 4/19/21	36,174.73
MISC	20.00
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	14,703.24
BALANCE IN FUND 5/3/21	21,491.49

WATER O & M

BALANCE IN FUND 4/19/21	462,688.90
RECEIPTS	35,537.76
INTEREST	00.00
EXPENDITURES	25,056.16
BALANCE IN FUND 5/3/21	473,170.50
INVESTED FUNDS – CERTICATES OF DEPOSIT	148,239.41
TOTAL IN WATER O & M	621,409.91

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 4/19/21	194,276.20
INTEREST	00.00
RECEIPTS	00.00
TOTAL FUNDS AVAILABLE	194,276.20
EXPENDITURES	00.00
BALANCE IN FUND 5/03/21	194,276.20

WATER METER DEPOSIT FUND

BALANCE IN FUND 4/19/21	57,700.00
INTEREST	00.00
RECEIPTS –	80.00
MISC	00.00
EXPENDITURES	15.00
BALANCE IN FUND 5/03/21	57,765.00

SOCIAL SECURITY FUND

BALANCE IN FUND 4/19/21	48,551.23
INTEREST	00.00
PROPERTY TAX – SOCIAL SECURITY	00.00
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	6,304.85
BALANCE IN FUND 5/03/21	42,246.38

IMRF FUND

BALANCE IN MONEY MARKET 4/19/21	54,152.33
RECEIPT'S property tax IMRF	00.00
INTEREST	00.00
EXPENDITURES	34,665.39
BALANCE IN FUND 5/03/21	19,486.94

SPECIAL REVENUES FUND

BALANCE IN FUND 4/19/21	7,103,857.95
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	144,267.79
RECEIPT'S interest	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	185.72
EXPENDITURES-	16,648.88
BALANCE IN FUND 5/03/21	7,231,662.58
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,590,940.29
Interest	00.00
TOTAL IN SPECIAL REVENUES FUND	9,822,602.87

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 4/19/21	56,439.14
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	22,311.92
BALANCE IN FUND 5/03/21	34,127.22

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 4/19/21	4,827.12
RECEIPTS	00.00
EXPENDITURES	163.54
BALANCE IN FUND 5/03/21	4,663.58

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 4/19/21	1,827.78
RECEIPTS	00.00
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 5/03/21	1,827.78

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 4/19/21	133,670.13
RECEIPT'S interest	00.00
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	00.00
EXPENDITURES	00.00
BALANCE IN FUND 5/3/21	133,670.13

VILLAGE HALL CAPITAL DEVELOPMENT FUND

BALANCE IN MONEY MARKET 4/19/21	16,974.69
Interest	185.72
Miscellaneous	00.00
TOTAL FUNDS AVAILABLE	17,160.41
EXPENDITURES	<u>17,160.41</u>
BALANCE IN MONEY MARKEY 5/03/21	0.00

TOTAL VILLAGE HALL CAPITAL DEVELOPMENT FUND 0.00

GUESTS:

- YWCA presented why they are interested in the old Village Hall. Dorothy Hummel, Executive Director, Kathy Holder, Child Enrichment Director and Mallory Jones, Child Enrichment Assistant Director/Roxana Site Manager were all present. The YWCA provides a high-quality year-round Enrichment program for area children. Right now they have 29 students in the Roxana School District. Summer Camp is 37 students. They have before care hours starting at 6:30 a.m. They provide creative classroom activities, reading and even take field trips. The location of the Village Hall is close to the park, library, Cone Barn and would be perfect for their organization. There is a bus that they provide to bus the students to and from school each day. The kids ages range from 5 to 12 years of age. Mayor Reynolds asked if they are looking into other sites; Dorothy stated no. Mayor Reynolds thanked them for their presentation and stated we would get back to them soon.

MAYOR COMMENTS:

- Reached out to Foppy Visual Communications to develop a draft for the new Village Logo and seal. We should have something for the council to review in 2 weeks.
- Madison County Community Development Block Grant: I'm not sure what to do with that. Andy Curry and I met with IDOT Operations Engineer; Joe Monroe a week ago Friday and they will not allow us to discharge or increase the rate run off to the 6th Street ditch area. I think we can accommodate problems on Doerr Street within house funding. I don't want to go through the effort to waste a grant opportunity on a project the size of Doerr Street Drainage area. We will handle that in house. I haven't decided yet, but I really don't believe we will apply for this year's CDBG Community Development Block Grant. It just won't work.
- Trustee Smith and I met with John Keller from the Growth Association last week. He's aware of our needs and our issues. He will circle back with us and we will meet with him in the future.
- We have contacted several lawn mowing groups to get a price for lawn care at 310 North Central.
- We received our certified tax levy analysis from Madison County. We have now posted the cheapest tax rate in Roxana history. Trustee Smith said with the new building construction, everyone was concerned the taxes would go up and they did not.
- We have a preliminary meeting on Friday, May 7th with Madison County. We may or may not keep that meeting.

Department Heads:

Chief Cunningham: provided the following:

- D.A.R.E. Graduation was completed, and all went well.
- DEA'S Drug Take Back event occurred on Saturday, April 24th, 10:00 a.m.- 2:00 p.m. We collected approximately 31 pounds of medicines.
- Officers have cited approximately (40) Ordinances Violations, junk, vehicles, dead trees, and tall grass. We continue to monitor the compliance and/or issue Ordinance Violations.
- Continuing to work with Barcom, ICS, Spectrum, and Sumner One on various issues (access control, video camera, phones, Wi-Fi for facility, computer set-up).
- Spectrum set up the WIFI today. According to the technician the system configuration is working. If anyone has any issues, let Chief know.

Chief Trask advised:

- Building still has some minor glitches and working to get them fixed.
- The monument is due to be moved and the company is about a month out booking but will give us a date soon.
- Mayor asked if Wegman fixed the generator; Chief Trask stated yes.

Supt. Brian Sherer provided the following:

- Richie Wellenkamp from Morrow Brothers called and said the new F250 is ready to be picked up. We should be picking it up this week. The Water Dept. graphic will then be scheduled soon after.
- Meeting about the stainless-steel ground storage tank took place 4/29/2021. Repair options were discussed. We are waiting to schedule draining the tank so the inside can be inspected, and more decisions can be made about repairs.
- Along with the usual monthly sampling we will be doing inorganic chemical samples as required by the IEPA.
- We are still waiting for Spectrum to run their line into our building. Brian attempted to contact Bill Vester who is their construction coordinator and did not get a response. Brian reached out to the sales rep Collin Perry and he is checking into the matter.

Supt. Ken Hoxsey provided the following:

- The Street Department relocated the building materials from the Nazerene Church parking lot to the Fleet Service building. A pile of loose rock material remains. Kenny stated they will be removing that this week.
- Street Department had begun mowing the right-of-way areas in the bottoms, off of Wagon Wheel, Cemetery, Wasman, Hedge, and Canal Roads.
- We are continuing to work to identify roads and alleys to be included in the Motor Fuel Tax Program.

Supt. Mike Wilkey provided the following:

- Fabick Cat to replace water pump on generator at plant.

ADMINISTRATIVE COMMITTEE:

A motion was made by Kelly and seconded by Raymond to approve the three Roxana Municipal Scholarships.

AYE: Groppe, Kelly, LaTempt, Raymond, Smith, White

ABSENT:

NAY: None

Motion carried

A motion was made by Kelly and seconded by Groppe to approve the Proposal from France Mecanical For HVAC systems of the Village Hall & Public Safety Building.

AYE: Groppe, Kelly, LaTempt, Raymond, Smith, White

ABSENT:

NAY: None

Motion carried

A motion was made by Kelly and seconded by Groppe to approve the Ordinance #1076 Restoring the position of Village Collector.

AYE: Groppe, Kelly, LaTempt, Raymond, Smith, White

ABSENT:

NAY: None

Motion carried

A motion was made by Kelly and seconded by Groppe to approve the Resolution #21-06 approving the Salary/Hourly Wage Schedule.

AYE: Groppe, Kelly, LaTempt, Raymond, Smith, White

ABSENT:

NAY: None

Motion carried

A motion was made by Kelly and seconded by White to approve the Resolution #21-07 appointing Sara Dixon Pruitt Deputy Treasure & Deputy Clerk.

AYE: Groppe, Kelly, LaTempt, Raymond, Smith, White
ABSENT:
NAY: None

Motion carried

A motion was made by Kelly and seconded by White to approve the Resolution #21-08 appointing Tarrah Thien Village Treasurer.

AYE: Groppe, Kelly, LaTempt, Raymond, Smith, White
ABSENT:
NAY: None

Motion carried

A motion was made by Kelly and seconded by White to approve the Resolution #21-09 appointing Kristi Carter Village Collector.

AYE: Groppe, Kelly, LaTempt, Raymond, Smith, White
ABSENT:
NAY: None

Motion carried

PUBLIC SAFETY COMMITTEE:

A motion was made by Smith and seconded by Kelly to approve COVID Relief Stipend for Essential Employees (Police & Fire).

AYE: Groppe, Kelly, LaTempt, Raymond, Smith, White
ABSENT:
NAY: None

PUBLIC WORKS:

COMMUNITY DEVELOPMENT:

NEW BUSINESS –

UNFINISHED BUSINESS-

With no additional business to be discussed, a motion was made by White and seconded by Kelly to adjourn regular session and move to Executive Session with no action to follow.

AYE: Smith, Groppe, Raymond & LaTempt, Kelly, White
ABSENT:

Time: 7:15 p.m.

Returned to regular session with no additional business to be discussed, a motion was made by LaTempt and seconded by White to adjourn.

Time: 7:54 p.m.

Kristi Carter, Village Clerk