

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

March 15, 2021

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Mayor's Office of the Roxana Village Hall, 400 S. Central, Roxana, Illinois. This meeting is being conducted via Zoom.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Raymond, Smith, LaTempt, White, Kelly and Attorney Lading (all members remotely)

A motion was made by Raymond and seconded by Kelly to approve the Regular Session minutes of the Village Board meeting of 3/1/21. The vote was:

AYE: Groppe, Smith, Raymond, LaTempt, White, Kelly

ABSENT:

NAY: None

Motion carried.

A motion was made by Smith and seconded by Raymond to approve the Joint Committee Meeting Session minutes of the Village Board meeting of 3/8/21. The vote was:

AYE: Groppe, Smith, Raymond, LaTempt, White, Kelly

ABSENT:

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Groppe to approve the Treasurers report for 3/15/2021 The vote was:

AYE: Smith, Groppe, Raymond, LaTempt, White, Kelly

ABSENT:

NAY: None

A motion was made by White and seconded by Kelly to approve the bill list, (with corrections) and authorize payment.

AYE: Smith, Groppe, Raymond, LaTempt, White, Kelly

ABSENT:

NAY:

Motion Carried

**GENERAL FUND**

BALANCE IN FUND 3/1/2021	205,385.61
RECEIPTS	77,952.09
EXPENDITURES	51,288.22
BALANCE IN MONEY MARKET 3/15/21	232,049.48

**FIRE PROTECTION FUND**

BALANCE IN FUND 3/1/21	84,153.26
RECEIPTS	12,007.56
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	18,184.53
TOTAL FUNDS AVAILABLE	96,160.82
BALANCE IN MONEY MARKET	77,976.29
Interest	00.00
BALANCE IN FUND 3/15/21	77,976.29

**RECREATION FUND**

BALANCE IN FUND 3/1/21	74,786.80
RECEIPTS	00.00
EXPENDITURES	10,398.27
BALANCE IN FUND 3/15/21	64,388.53

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 3/1/21	1,462,959.60
RECEIPTS	23,369.22
EXPENDITURES	201,415.08
BALANCE IN FUND 3/15/21	1,486,328.82
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	366,231.15
INTEREST	00.00
TOTAL IN PUBLIC IMPROVEMENT FUND	1,651,144.89

**REFUSE FUND**

BALANCE IN FUND 3/1/21	102,793.35
MISC	00.00
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	12,064.47
BALANCE IN FUND 3/15/21	90,728.88

**WATER O & M**

BALANCE IN FUND 3/1/21	500,434.75
RECEIPTS	11,375.75
INTEREST	56.92
EXPENDITURES	22,477.89
BALANCE IN FUND 3/15/21	511,867.42
INVESTED FUNDS – CERTICATES OF DEPOSIT	148,239.41
TOTAL IN WATER O & M	637,628.94

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 3/1/21	194,227.51
INTEREST	00.00
RECEIPTS	22.35
TOTAL FUNDS AVAILABLE	194,249.86
EXPENDITURES	00.00
BALANCE IN FUND 3/15/21	194,249.86

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 3/1/21	58,097.52
INTEREST	00.45
RECEIPTS –	80.00
MISC	00.00
EXPENDITURES	90.00
BALANCE IN FUND 3/15/21	58,177.97

**SOCIAL SECURITY FUND**

BALANCE IN FUND 3/1/21	73,586.82
INTEREST	6.00
PROPERTY TAX – SOCIAL SECURITY	00.00
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	6,635.72
BALANCE IN FUND 3/15/21	66,957.10

**IMRF FUND**

BALANCE IN MONEY MARKET 3/1/21	76,638.67
RECEIPTS	00.00
INTEREST	4.99
EXPENDITURES	00.00
BALANCE IN FUND 3/15/21	76,643.66

**SPECIAL REVENUES FUND**

BALANCE IN FUND 3/1/21	6,615,504.99
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	167,529.98
RECEIPTS interest	321.67
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	2,200.00
EXPENDITURES-	3,118.82
BALANCE IN FUND 3/15/21	6,782,437.82
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,589,003.18
Interest	00.00
TOTAL IN SPECIAL REVENUES FUND	9,371,441.00

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 3/1/21	71,355.36
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	17,082.13
BALANCE IN FUND 3/15/21	54,273.23

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 3/1/21	11,331.57
RECEIPTS	00.00
EXPENDITURES	5,293.83
BALANCE IN FUND 3/15/21	6,037.74

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 3/1/21	1,472.43
RECEIPTS	00.05
EXPENDITURES –	00.00
BALANCE IN FUND 3/15/21	1,472.48

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 3/1/21	113,802.62
RECEIPTS interest	15.20
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	4,213.67
EXPENDITURES	00.00
BALANCE IN FUND 3/15/21	118,031.49

**VILLAGE HALL CAPITAL DEVELOPMENT FUND**

BALANCE IN MONEY MARKET 3/1/21	644,580.02
Interest	919.04
Miscellaneous	00.00
TOTAL FUNDS AVAILABLE	645,499.06
EXPENDITURES	00.00
BALANCE IN MONEY MARKEY 3/15/21	645,499.06

**TOTAL VILLAGE HALL CAPITAL DEVELOPMENT FUND 645,499.06**

## **MAYOR COMMENTS:**

- Advised all to complete the SOEI by May 1, 2021
- Mayor met with Attorney to discuss Levy District, Water treatment plant property
- Public Hearing to be held @ 6:00 p.m. on 4/5/2021 for open discussion regarding the Madison County Grant Program, the regular stated meeting will follow.
- Tentatively scheduling the Open house of the new facility on 6/5 & 6/6/21
- Mayor asking for approval to proceed with the LOGO, Seal, giveaways for the new facility, approximately \$10K.
- Handrail to be installed along the sidewalk on the west side of the new building will cost approximately, \$22K, \$17K in materials. It is undecided what to do with the upper parking lot and possible guardrails. Mayor to provided additional information once it is available.
- ICS is holding payment to subcontractors for the completion of jobs
- Residents have called regarding 5201 Old Alton/Edwardsville Road, appears to be in disrepair and in violation of the Nuisance Ordinance. Building inspector Jeff Norton to inspect and advise.
- Deep cleaning of the new facility has been proposed at \$395 @ month
- No date for the receipt of the new truck for the Water Dept. from Morrow Brothers. Supt Sherer to follow up on progress
- Mayor thanked all who were involved in the funeral procession of former SR Police Chief Dennis Carpenter
- Moving company may need 2 weeks' notice for the move to the new facility, Chief Cunningham to contact to confirm
- Trustee Smith asked about IMPACT inspection of the new facility to see if everything is compliant with the ADA. Mayor advised that they may expect a payment for this service due to IMPACT being a non-profit organization. Fire Chief Trask advised that FMG has advised that all of the facility is ADA compliant.
- Check received from the insurance company for the cash settlement of the water plant 2009 Dodge Van that was damaged in an accident

**GUESTS/PUBLIC: none**

## **Department Heads:**

Chief Cunningham: provided the following:

- Officer Weshinsky has completed the Police Academy. Field training has started with Lt. Bazzell

- Chief attended a zoom call for the purpose of discussing and learning the Police Reform bill (HB3653). This will initially be a tedious process with implementing new mandates & requirements and then maintaining specific qualifications and trainings to avoid an office from becoming declared “inactive”
- Sexual Harassment & Violence in the Workplace for all village employees will be held March 23<sup>rd</sup> @ 9:00. a.m. & March 25 @ 1:00 p.m.
- Court date set for March 16, 2021 for the properties on Chaffer & East 7<sup>th</sup> St. properties, no progress to date to avoid a \$1000 fine
- All fiber installations at the new facility have been completed by Spectrum. Equipment will be delivered to Sumner One and an installation date will be scheduled
- Expecting a call from Wireless USA for the police radio equipment installation and from Spectrum Operations Manager for the in installation of the telephone system at the new facility
- Still no progress on the Security Cameras, will need to contact Barcom

Chief Trask provided the following:

- Waiting for a call back from Chief Bowman from Alton Memorial Hospital to set up meeting to discuss the use of the Fire Department space. Chief will provide him with the Village Hall number to set up meeting date
- New tires were installed on Unit 2516 at a cost of approximately \$1200 each plus normal associated fees
- Advised Trustee LaTempt that there has been no progress for the disposal of the burn trailer, waiting for better weather

Brian Sherer provided the following:

- Dwayne Deshotel passed and now possesses his CDL
- Supt Sherer and Dustin McCann went to training for lime softening treatment
- Quarterly meter reading has been completed
- Well pump test results received and provided to the Mayor and trustees
- East High Service pump is back in service
- Called Spectrum regarding phone & internet to the water plant, appears a permit from IDOT is needed, no completion date at this time.

Hoxsey provided the following:

- Advised that the cleaning of the new facility should NOT include the Fire Department areas

Wilkey provided the following:

- All operations normal

**ADMINISTRATIVE COMMITTEE:**

Tabled discussion and approval of Scholarships until 4/5/21 Board Meeting

A motion was made by Kelly and seconded by White to approve the purchase of Grand Opening items, Cost not to exceed \$10,000.

AYE: Smith, Groppe, Raymond, LaTempt, Kelly, White

ABSENT:

NAY: None

Motion Carried

A motion was made by Kelly and seconded by White to approve the purchase janitorial equipment for the New Village Hall. Cost not to exceed \$5000.

AYE: Smith, Groppe, Raymond, LaTempt, Kelly, White

ABSENT:

NAY: None

Motion Carried

A motion was made by Kelly and seconded by White to approve Resolution #21-02, Supporting the Great Rivers and Routes Tourism Bureau.

AYE: Smith, Groppe, Raymond, LaTempt, Kelly, White

ABSENT:

NAY: None

Motion Carried

A motion was made by Kelly and seconded by White to approve Resolution #21-03, Authorizing the Village President to apply for Community Development Block Grants.

AYE: Smith, Groppe, Raymond, LaTempt, Kelly, White

ABSENT:

NAY: None

Motion Carried

A motion was made by Kelly and seconded by White to approve Resolution #21-04, Village of Roxana Adopting an updated ADA Transition Plan

AYE: Smith, Groppe, Raymond, LaTempt, Kelly, White

ABSENT:

NAY: None

Motion Carried



A motion was made by Kelly and seconded by White to approve Resolution #21-05, Regarding Fair Housing Practices within the Village of Roxana.

AYE: Smith, Groppe, Raymond, LaTempt, Kelly, White

ABSENT:

NAY: None

Motion Carried

**PUBLIC SAFETY COMMITTEE:**

**PUBLIC WORKS:**

A motion was made by LaTempt and seconded by Groppe to proceed with the installation of the handrails on the West Side of the new facility along the sidewalk, cost not to exceed \$25K

AYE: Smith, Groppe, Raymond, LaTempt, Kelly, White

ABSENT:

NAY: None

Motion Carried

**COMMUNITY DEVELOPMENT:**

**NEW BUSINESS:**

**UNFINISHED BUSINESS:**

Damaged retaining wall on West Tydeman has been repaired.

Chief Trask advised that most all of the existing exercise equipment has been moved to the new facility. No further equipment purchases at this time.

With no additional business to be discussed and no need for Executive Session, a motion was made by Kelly and seconded by Groppe to adjourn.

AYE: Smith, Groppe, Raymond & LaTempt, Kelly, White

ABSENT:

Time: 7:10 p.m.

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Kim Brenneise, Village Clerk