

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

March 1, 2021

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Mayor's Office of the Roxana Village Hall, 400 S. Central, Roxana, Illinois. This meeting is being conducted via Zoom.

Mayor Reynolds called meeting to order and asked clerk to call roll.
The following members were present: Groppe, Raymond, Smith, LaTempt, White, Kelly and Attorney Lading (all members remotely)

A motion was made by Raymond and seconded by Kelly to approve the Regular Session minutes of the Village Board meeting of 2/15/21. The vote was:

AYE: Groppe, Smith, Raymond, LaTempt, White, Kelly

ABSENT:

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Smith to approve the Treasurers report. (with corrections) 3/1/2021 The vote was:

AYE: Smith, Groppe, Raymond, LaTempt, White, Kelly

ABSENT:

NAY: None

A motion was made by Smith and seconded by Raymond to approve the bill list, and authorize payment.

AYE: Smith, Groppe, Raymond, LaTempt, White, Kelly

ABSENT:

NAY:

Motion Carried

GENERAL FUND

| | |
|---|------------|
| BALANCE IN FUND 2/15/2021 | 62,948.09 |
| RECEIPTS (\$200,00 transfer from Spec. Rev) | 207,074.99 |
| EXPENDITURES | 64,637.47 |
| BALANCE IN MONEY MARKET 3/1/21 | 205,385.61 |

FIRE PROTECTION FUND

| | |
|---|------------|
| BALANCE IN FUND 2/15/21 | 94,415.09 |
| RECEIPTS (\$7000 Enbridge/Grant Radios) | 7,236.14 |
| TRANSFER FROM SPECIAL REVENUE - | 00.00 |
| EXPENDITURES | 17,497.97 |
| TOTAL FUNDS AVAILABLE | 101,651.23 |
| BALANCE IN MONEY MARKET | 84,153.26 |
| Interest | 00.00 |
| BALANCE IN FUND 3/1/21 | 84,153.26 |

RECREATION FUND

| | |
|-------------------------|-----------|
| BALANCE IN FUND 2/15/21 | 68,130.28 |
| RECEIPTS | 23,875.37 |
| EXPENDITURES | 5,045.81 |
| BALANCE IN FUND 3/1/21 | 74,786.80 |

PUBLIC IMPROVEMENT FUND

| | |
|--|--------------|
| BALANCE IN FUND 2/15/21 | 1,453,531.42 |
| RECEIPTS | 24,452.00 |
| EXPENDITURES | 15,023.82 |
| BALANCE IN FUND 3/1/21 | 1,477,983.42 |
| INVESTED FUNDS – CERTIFICATES OF DEPOSIT | 366,231.15 |
| INTEREST | 00.00 |
| TOTAL IN PUBLIC IMPROVEMENT FUND | 1,829,190.75 |

REFUSE FUND

| | |
|----------------------------------|------------|
| BALANCE IN FUND 2/15/21 | 24,629.14 |
| MISC | 00.00 |
| RECEIPTS | 180.51 |
| **TRANSFER FROM SPECIAL REVENUES | 100,000.00 |
| EXPENDITURES | 22,016.30 |
| BALANCE IN FUND 3/1/21 | 102,793.35 |

WATER O & M

| | |
|--|------------|
| BALANCE IN FUND 2/15/21 | 500,124.08 |
| RECEIPTS | 33,979.10 |
| INTEREST | 00.00 |
| EXPENDITURES | 33,668.43 |
| BALANCE IN FUND 3/1/21 | 500,434.75 |
| INVESTED FUNDS – CERTICATES OF DEPOSIT | 148,239.41 |
| TOTAL IN WATER O & M | 648,674.16 |

WATER PLANT CAPITAL EXPENDITURES

| | |
|------------------------------|------------|
| BALANCE IN FUND 2/15/21 | 194,227.51 |
| INTEREST | 00.00 |
| RECEIPTS | 00.00 |
| TOTAL FUNDS AVAILABLE | 194,227.51 |
| EXPENDITURES | 00.00 |
| BALANCE IN FUND 3/1/21 | 194,227.51 |

WATER METER DEPOSIT FUND

| | |
|-------------------------|-----------|
| BALANCE IN FUND 2/15/21 | 57,867.52 |
| INTEREST | 00.00 |
| RECEIPTS – | 320.00 |
| MISC | 00.00 |
| EXPENDITURES | 90.00 |
| BALANCE IN FUND 3/1/21 | 58,097.52 |

SOCIAL SECURITY FUND

| | |
|--------------------------------|-----------|
| BALANCE IN FUND 2/15/21 | 79,454.09 |
| INTEREST | 00.00 |
| PROPERTY TAX – SOCIAL SECURITY | 115.56 |
| PROPERTY TAX – IMRF | 00.00 |
| TRANSFER FROM PRIME FUND | 00.00 |
| EXPENDITURES | 5,982.83 |
| BALANCE IN FUND 3/1/21 | 73,586.82 |

IMRF FUND

| | |
|---|-----------|
| BALANCE IN MONEY MARKET 2/15/21 | 99,362.69 |
| RECEIPTS property tax IMRF | 182.65 |
| INTEREST | 00.00 |
| EXPENDITURES | 22,906.67 |
| BALANCE IN FUND 3/1/21 | 76,638.67 |

SPECIAL REVENUES FUND

| | |
|--|--------------|
| BALANCE IN FUND 2/15/21 | 7,314,510.44 |
| AWIN MANAGEMENT HOST FEES | 00.00 |
| AMEREN UTILITY TAX | 00.00 |
| RECEIPTS interest | 00.00 |
| AMEREN FRANCHISE-Gas & Electric | 00.00 |
| MISC. | 00.00 |
| EXPENDITURES- | 699,005.45 |
| BALANCE IN FUND 3/1/21 | 6,615,504.99 |
| BALANCE IN PRIME FUND | 00.00 |
| INVESTED FUNDS-CERTIFICATES OF DEPOSIT | 2,589,003.18 |
| Interest | 00.00 |
| TOTAL IN SPECIAL REVENUES FUND | 9,204,508.17 |

WASTEWATER TREATMENT PLANT

| | |
|---------------------------------|-----------|
| BALANCE IN FUND 2/15/21 | 93,636.40 |
| RECEIPTS | 114.98 |
| **TRANSFER FROM SPECIAL REVENUE | 00.00 |
| EXPENDITURES | 22,396.02 |
| BALANCE IN FUND 3/1/21 | 71,355.36 |

UNEMPLOYMENT INSURANCE FUND

| | |
|--|-----------|
| WORKER'S COMP & LIABILITY FUND 2/15/21 | 11,719.59 |
| RECEIPTS | 05.25 |
| EXPENDITURES | 393.27 |
| BALANCE IN FUND 3/1/21 | 11,331.57 |

WORKMAN'S COMP. FUND

| | |
|------------------------------------|----------|
| BALANCE IN MONEY MARKET 2/15/21 | 1,385.76 |
| RECEIPTS Workmen's Comp | 86.67 |
| EXPENDITURES – | 00.00 |
| BALANCE IN FUND 3/1/21 | 1,472.43 |

MOTOR FUEL TAX FUND

| | |
|--|------------|
| BALANCE IN MONEY MARKET 2/15/21 | 137,516.62 |
| RECEIPTS interest | 00.00 |
| MISC: Rebuild Illinois Fund Program | 00.00 |
| Motor fuel tax | 00.00 |
| EXPENDITURES | 23,714.00 |
| BALANCE IN FUND 3/1/21 | 113,802.62 |

VILLAGE HALL CAPITAL DEVELOPMENT FUND

| | |
|---|--------------|
| BALANCE IN MONEY MARKET 2/15/21 | 644,580.02 |
| Interest | 00.00 |
| Miscellaneous | 00.00 |
| TOTAL FUNDS AVAILABLE | 644,580.02 |
| EXPENDITURES | <u>00.00</u> |
| BALANCE IN MONEY MARKEY 3/1/21 | 644,580.02 |

TOTAL VILLAGE HALL CAPITAL DEVELOPMENT FUND 644,580.02

GUESTS: none

MAYOR COMMENTS:

- Changes were made to the furniture bill, in the water clerks office there was a swap out for a cash drawer
- Discussion with Chief Cunningham regarding a Spectrum hold up, due to fiber optics at the new facility
- ICS has some additional work to be completed
- JCM to be held via Zoom with the ADA presentation to be completed at 6:00 p.m. with the regular meeting to follow at 6:30 p.m.
- Department head meeting originally scheduled for 3/3 will need to be moved to 3/10 due to a construction meeting that will take its place.
- Fiscal year is coming to an end, CARES money in the amount of \$63K has been received and an additional \$63K could follow if approved
- Keith Moran visit in the board meeting will be postponed until the 3/15 board meeting
- 2 employees have completed both rounds of the COVID vaccines, may be able to open the meetings again for the 3/15 meeting but not the office.
- Mayor discussed the Challenge Coins for the upcoming 100-year anniversary of the Village, still undecided as what the coins will look like, refinery skyline, American Flag, etc. Cost is approximately \$2.50 each and Mayor feels that approximately 2000 should be ordered. This will be further discussed at the JCM.
- Refinery has agreed to provide food and beverage for the open house.
- Mayor has discussed cleaning of the new facility with Randy Miles. Randy has provided a list of equipment to Ken Hoxsey that will be needed to complete his duties. Trustee Smith asked how many hours Randy typically works now, Mayor advised approximately 18 hrs. @ week at the village with an additional 1-3 at the street department.
- Mayor advised that we will be proceeding with the removal of the nuisance trees per the agenda item.

Liens can be placed on the property for possible reimbursement of the cost

White: Liens on the property will still entail a court date and attorney costs
Atty Lading: if cited, most property owners will comply with nuisance violation prior to going to court

Kenny: Most neighbors near the tree removal sites think its going to be an ongoing thing at the village expense

Chief Cunningham: They will proceed as promised and hope that the service won't be taken advantage of.

Mayor: Will revisit next year a better solution but proceed as discussed for this year

PUBLIC: none

Department Heads:

Chief Cunningham: provided the following:

- Village received \$2200 from State Farm Insurance for the replacement of the damaged fence at the fleet services building, this was referred to Ken Hoxsey for completion
- Officer Weshinsky has completed week 12 of the Police Academy and continues to excel. Graduation is still scheduled for March 12th and will start his first shift on the 15th with Lt. Bazzell
- The Police Reform Bill was signed into law and will begin to take effect on July 1, 2021. This has had an impact on the Police and Courts and will take time for the dept to learn as aspects of the bill.
- The department met with the States Atty, 1st States Atty and an investigator with the states atty's office, this was an information meeting to discuss the new Police Reform Law.
- Chief is coordinating with Chestnut Health System to conduct the annual Sexual Harassment & Violence in the workplace training for all village employee's to be held in mid-March,
- Court is resuming beginning March 1st. J.D. Brandmeyer has provided new court dates for our current Ordinance violations. Court has been set for March 16 for Rule to Show Cause on the Chaeffer property owner. Additional citations and fines are also set for that date.

Chief Trask called out to a fire and had nothing provided to discuss.

Brian Sherer provided the following:

- Water leak on W 1st st repaired on February 24th, street dept helped with the repairs to the road.
- The P-Tac unit (heat/cooling unit) in our chemical feed building quit working. B& W Heating and Cooling found a bad element and control board, it would be more cost effective to replace the unit.
- The East High Service Pump is being inspected and overhauled and should be back in service in the next couple of weeks.
- Feb 20th telephone service was lost at the water and wastewater plants. CallOne was contacted with service being very poor. Service was finally restored on Wednesday Feb., 22.

Hoxsey provided the following:

- Street Dept has had to remove both dump trucks from service and sent to Rush Truck Center for repairs. One due to air brake issues, the other due to a blown wheel hub.
- James Guthrie is expected to return to work on Tuesday 3/2/21
- Street Dept was able to obtain and additional 50 tons of road salt.

Wilkey provided the following:

- Still dealing with cold weather issues
- Clarifier froze up, dichlorination line froze up but has since thawed and is working
- Wegman replaced the level float at the Hedge Road lift station

ADMINISTRATIVE COMMITTEE:

PUBLIC SAFETY COMMITTEE:

A motion was made by Smith and seconded by Raymond to approve the purchase for (1) Black X26 CEW (taser), 4yr warranty and battery pack included. Cost not to exceed \$1600.

AYE: Smith, Groppe, Raymond, LaTempt, Kelly, White

ABSENT:

NAY: None

Motion Carried

PUBLIC WORKS:

A motion was made by LaTempt and seconded by Groppe to approve testing of Well #11 for inorganics and volatiles in preparation of the Levy Project. Cost not to exceed \$3,119.84.

AYE: Smith, Groppe, Raymond, LaTempt, Kelly, White

ABSENT:

NAY: None

Motion Carried

A motion was made by LaTempt and seconded by Groppe to approve the purchase of 2021 Ford F250 Truck for the water dept from Morrow Brothers, cost not to exceed \$43,370

AYE: Smith, Groppe, Raymond, LaTempt, White, Kelly

ABSENT:

NAY: None

Motion Carried

A motion was made by LaTempt and seconded by Kelly to approve Chief Cunningham to sign New Building Networking Project with Sumner One, cost not to exceed \$8,000

AYE: Smith, Groppe, Raymond, LaTempt, Kelly, White

ABSENT:

NAY: None

Motion Carried

A motion was made by LaTempt and seconded by Groppe to approve Bid from Riverbend Outdoor Services, LLC, for the removal of dangerous trees per Nuisance Ordinance, cost not to exceed \$19,500.

AYE: Smith, Groppe, Raymond, LaTempt, Kelly, White

ABSENT:

NAY: None

Motion Carried

******Repairs to 2009 Doge Caravan*******

IML to handle and advise of outcome, repair vs. total loss. May be able to take a cash settlement and apply to the purchase of a different, smaller truck. (F150)

Trustee LaTempt sees no reason to repair due to age and the need for an additional truck at the water department.

Water Supt Sherer would like to research the purchase of a new possibly F150 for the dept to replace the van by the end of the fiscal year.

COMMUNITY DEVELOPMENT:

NEW BUSINESS –

Moran Development may be able to attend the 3/15 meeting if the village is open by then. Sumner One will has been contacted regarding the purchase of printers at the new facility.

Trustee Smith advised that the Park would like to be involved in the decision to place a fence on the East and West sides of the new facility. Chief Cunningham to handle this task.

Trustee Kelly asked about the East Side fence from the new building to the Library, Mayor advised that they are looking into a different type of fence, something more substantial than vinyl.

Trustee LaTempt suggests that the South side fence probably should be 8-10 feet tall, due to the ball diamond and soccer fields being located there.

Trustee LaTempt inquired about the block wall on Tydeman, Mayor advised that it will be repaired on Saturday, March 6, 2021.

UNFINISHED BUSINESS-

With no additional business to be discussed a motion was made by LaTempt and seconded by Kelly to adjourn.

AYE: Smith, Groppe, Raymond & LaTempt, Kelly, White
ABSENT:

Time: 7:37 p.m.

Kim Brenneise, Village Clerk