

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

February 15, 2021

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Mayor's Office of the Roxana Village Hall, 400 S. Central, Roxana, Illinois. This meeting is being conducted via Zoom.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Raymond, Smith, LaTempt and Attorney Lading (all members remotely) White and Kelly are absent

A motion was made by LaTempt and seconded by Groppe to approve the Regular Session minutes of the Village Board meeting of 2/1/21. The vote was:

AYE: Groppe, Smith, Raymond, LaTempt

ABSENT: White, Kelly

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Raymond to approve the Executive Session minutes of the Village Board meeting of 2/1/21. The vote was:

AYE: Groppe, Smith, Raymond, LaTempt

ABSENT: White, Kelly

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Smith to approve the Treasurers report. 2/15/2021 The vote was:

AYE: Smith, Groppe, Raymond, LaTempt

ABSENT: White, Kelly

NAY: None

A motion was made by Raymond and seconded by Groppe to approve the bill list, and authorize payment.

AYE: Smith, Groppe, Raymond, LaTempt

ABSENT: White, Kelly

NAY:

Motion Carried

**GENERAL FUND**

BALANCE IN FUND 2/1/2021	122,371.15
RECEIPTS	2,115.34
EXPENDITURES	61,538.40
BALANCE IN MONEY MARKET 2/15/21	62,948.09

**FIRE PROTECTION FUND**

BALANCE IN FUND 2/1/21	101,522.82
RECEIPTS	12,000.00
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	19,121.33
TOTAL FUNDS AVAILABLE	113,536.42
BALANCE IN MONEY MARKET	94,415.09
Interest	13.60
BALANCE IN FUND 2/15/21	94,415.09

**RECREATION FUND**

BALANCE IN FUND 2/1/21	77,119.27
RECEIPTS	00.00
EXPENDITURES	8,988.99
BALANCE IN FUND 2/15/21	68,130.28

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 2/1/21	1,704,368.05
RECEIPTS	10,816.58
EXPENDITURES	00.00
BALANCE IN FUND 2/15/21	1,715,270.32
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	366,231.15
INTEREST	85.69
TOTAL IN PUBLIC IMPROVEMENT FUND	1,819,762.57

**REFUSE FUND**

BALANCE IN FUND 2/1/21	44,793.75
MISC	00.00
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	20,164.61
BALANCE IN FUND 2/15/21	24,629.14

**WATER O & M**

BALANCE IN FUND 2/1/21	507,751.66
RECEIPTS	23,942.92
INTEREST	58.52
EXPENDITURES	31,629.02
BALANCE IN FUND 2/15/21	500,124.08
INVESTED FUNDS – CERTICATES OF DEPOSIT	148,239.41
TOTAL IN WATER O & M	648,363.49

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 2/1/21	194,204.37
INTEREST	23.14
RECEIPTS	00.00
TOTAL FUNDS AVAILABLE	194,227.51
EXPENDITURES	00.00
BALANCE IN FUND 2/15/21	194,227.51

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 2/1/21	57,927.06
INTEREST	00.46
RECEIPTS –	160.00
MISC	00.00
EXPENDITURES	220.00
BALANCE IN FUND 2/15/21	57,867.52

**SOCIAL SECURITY FUND**

BALANCE IN FUND 2/1/21	85,574.99
INTEREST	07.20
PROPERTY TAX – SOCIAL SECURITY	00.00
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	6,128.10
BALANCE IN FUND 2/15/21	79,454.09

**IMRF FUND**

BALANCE IN MONEY MARKET 2/1/21	99,356.17
RECEIPTS                    property tax IMRF	00.00
INTEREST	6.52
EXPENDITURES	00.00
BALANCE IN FUND 2/15/21	99,362.69

**SPECIAL REVENUES FUND**

BALANCE IN FUND 2/1/21	7,188,704.70
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	162,240.76
RECEIPTS                    interest	422.57
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	277.90
EXPENDITURES-	37,135.49
BALANCE IN FUND 2/15/21	7,314,510.44
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,589,003.18
Interest	00.00
TOTAL IN SPECIAL REVENUES FUND	9,903,513.62

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 2/1/21	110,553.13
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	16,898.73
BALANCE IN FUND 2/15/21	93,636.40

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 2/1/21	12,297.35
RECEIPTS	00.00
EXPENDITURES	577.76
BALANCE IN FUND 2/15/21	11,719.59

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 2/1/21	1,385.71
RECEIPTS	00.05
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 2/15/21	1,385.76

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 2/1/21	133,038.46
RECEIPTS interest	16.24
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	4,461.92
EXPENDITURES	00.00
BALANCE IN FUND 2/15/21	137,516.62

**VILLAGE HALL CAPITAL DEVELOPMENT FUND**

BALANCE IN MONEY MARKET 2/1/21	1,043,455.15
Interest	2,133.62
Miscellaneous	00.00
TOTAL FUNDS AVAILABLE	1,045,588.77
EXPENDITURES	<u>401,008.75</u>
BALANCE IN MONEY MARKEY 2/15/21	644,580.02

**TOTAL VILLAGE HALL CAPITAL DEVELOPMENT FUND 644,580.02**

**GUESTS: none**

**MAYOR COMMENTS:**

- Mayor advised trustees that a bricklayer has been found to repair the damages caused by an auto accident to 151 W Tydeman retaining wall. This can be completed by a bricklayer for \$650.00 as long as the village will agree to clean up the spoils. This cost then can be submitted to the courts with a 50/50 chance of reimbursement from the responsible party. Trustee LaTempt suggests that we proceed with the repair.
- Bid received from Riverbend Outdoor Services for the removal of 14 trees within the village, cost would be \$19,500 which is under the bid requirement. To date we haven't received a certificate of insurance but will be required prior to work beginning. All releases will be received from the property owners prior to the work being completed. Trustee LaTempt asked if any of the cost of removals could be reimbursed to the village, Mayor advised that it is possible by putting liens on the property. Police Chief Cunningham advised that the abatement notices have been sent but at this time some of the owners are not being paid rent by the tenants. Chief advised that the liens could be handled the same as the tall grass nuisance and liens
- Mayor advised that a call was received from IBEW regarding the LED sign being installed by Arrow Sign and the use of union labor. Arrow has advised that prevailing wages will be paid for this installation. The proposal received had been previously approved by the board.
- 1.8 million is still owed on the new village hall
- Furniture delivery should take place this week
- Trustee LaTempt asked if testing on the wells will be completed prior to the levy project on the Canal Road pump station. Mayor advised that testing will definitely be completed on well #11 which is close to the pump station. Water Supt Brian Sherer will be notified if any liquid asbestos is found in the wells.
- Mayor would like suggestions on how to get a group for a tour of the new facility in order to assist in the completion of the punch list. This will ensure that everything is completed as planned. Possibly posting a meeting notice so it would comply with OMA. Chief Cunningham suggests running this past ICS before proceeding.
- Mayor advised that the roofs on the old village hall, the post office and wastewater bldg. need to be replaced.
- Mayor would like to see the village hall opened to the public by March 1<sup>st</sup> provided everyone has had their Covid vaccines

## Department Heads:

Chief Cunningham: provided the following:

- Chief advised that he is completing the punch list at the new facility
- Officer Weshinsky will graduate on 3/12 and begin field training starting on 3/15 thru April and May. He should be ready for the streets by June.
- Mark with ICS will remain active with the new facility after completion just to provide answers to any issues and/or troubleshoot.

Chief Trask advised:

- The Mayor and trustees may have heard rumors regarding the replacement of pagers for the Fire Department personnel. Chief advised that he has at least 5 pagers that can be used and doesn't feel it necessary and not recommended to replace all with new ones.

Brian Sherer provided the following:

- Tomco completed the inspections on the CO2 systems, an informal quote was provided to trustees for the water department to be included in a yearly maintenance program
- The heater in the dry lime silo quit working. It was determined that it had a bad fan motor. It was repaired and is now working properly.
- Curry and Associates Engineering is in the process of getting EPA permits to upgrade the center high service pump to match the East & West high service pumps.
- There was a water leak on E 3<sup>rd</sup> st Saturday evening and was repaired on Sunday, thanked the street department for repairing the street so quickly before the bad weather hit.
- Thanks to Chief Cunningham for posting on social media the benefits of running a steady stream of water in the homes to avoid the pipes freezing.
- Supt Sherer has received a State Bid from Morrow Brothers for a new truck, this truck will need a special heavy duty pipe rack bed installed and could take up to three weeks to receive. Mayor advised Brian to get ordered prior to the end of the fiscal year. This will be put on the agenda for final approval at the next meeting
- Brian advised that he was involved in a NOT at fault accident in the village van, he is uncertain at this time if the van can be repaired or if it will be a total loss.
- Home at 129 W first had the meter and valve tested for freeze and was found to be running freely through the meter. Brian advised the homeowner that the pipes must be frozen within her home.
- The tank that is leaking now has a huge amount of ice accumulated on it. He has taken pictures of this ice.

Hoxsey provided the following:

- Street dept has used around 96 tons of salt with 100 pounds ordered this year. There is approximately and additional 100 tons from past years that can be used.
- Three crews were required to renew their mosquito spraying licensed. All have passed the 1<sup>st</sup> stage of online review and testing and are moving into the second stage
- The street department has hauled 14 dump truck loads of large items and furniture to the landfill so far this year, this equates to approx. 2 dump trucks per week.
- The street dept spent several days hauling brush from the end of East Tydeman, this will resume once the winter is over.
- Trustee Smith asked if reimbursement for the salt given to the school will be received, Mayor advised that it will be reimbursed, priced per ton

Wilkey provided the following:

- Fueled new generator at the village hall and topped off all the other. Fabick Cat repaired 8 St generator.
- Hydro-Kinetics worked on the ph and chlorine analyzer, still not working. Fine screen out of service due to the weather.

#### **ADMINISTRATIVE COMMITTEE:**

A motion was made by Smith and seconded by Raymond to Authorize Resolution #21-01 Regarding the Hire date for Alyssa Troxtell and Coordinating Accrual of Benefits.

AYE: Smith, Groppe, Raymond, LaTempt

ABSENT: Kelly, White

NAY: None

Motion Carried

#### **PUBLIC SAFETY COMMITTEE:**

#### **PUBLIC WORKS:**

A motion was made by LaTempt and seconded by Groppe to Approve Ordinance #1075 Declaring Surplus Personal Property and Authorizing its Disposition. 2010 Tarco Leaf Machine @ street department.

AYE: Smith, Groppe, Raymond, LaTempt

ABSENT: Kelly, White

NAY: None

Motion Carried



**COMMUNITY DEVELOPMENT:**

Developer wants to build within the village limits at the Zimmerman property on Hedge Road. Wastewater treatment rates need to be determined.

Trustee Smith advised that he has had no further contact with the other individual interested in developing within the village limits but will need accurate traffic counts at 143 & Wanda Road.

May need to set up meeting time with Alton Memorial Hospital to further discuss the possibility of them leasing the current fire department and how to proceed. Fire Chief Trask to contact them for meeting.

**NEW BUSINESS –**

**UNFINISHED BUSINESS-**

With no additional business to be discussed a motion was made by Raymond and seconded by LaTempt to adjourn.

AYE: Smith, Groppe, Raymond & LaTempt

ABSENT: Kelly, White

Time: 7:31 p.m.

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Kim Brenneise, Village Clerk