

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

January 18, 2021

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Mayor's Office of the Roxana Village Hall, 400 S. Central, Roxana, Illinois. This meeting is being conducted via Zoom.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Raymond, Smith, LaTempt, Kelly and Attorney Lading (all members remotely) White absent

A motion was made by LaTempt and seconded by Kelly to approve the Regular Session minutes of the Village Board meeting of 1/4/21. The vote was:

AYE: Groppe, Smith, Raymond, LaTempt, Kelly

ABSENT: White

NAY: None Motion
carried.

A motion was made by LaTempt and seconded by Raymond to approve the Joint Committee Meeting minutes of the Village Board meeting of 1/11/21. The vote was:

AYE: Groppe, Smith, Raymond, LaTempt, Kelly

ABSENT: White

NAY: None Motion
carried.

A motion was made by Kelly and seconded by Smith to approve the Treasurers report. 1/18/2021 The vote was:

AYE: Smith, Groppe, Raymond, LaTempt, Kelly

ABSENT: White

NAY: None

A motion was made by Raymond and seconded by Groppe to approve the bill list, and authorize payment.

AYE: Smith, Groppe, Raymond, LaTempt, Kelly

ABSENT: White

NAY:
Motion Carried

GENERAL FUND

BALANCE IN FUND 1/4/2021	33,517.11
RECEIPTS	190,007.34
EXPENDITURES	51,260.58
BALANCE IN MONEY MARKET 1/18/21	172,263.87

FIRE PROTECTION FUND

BALANCE IN FUND 1/4/21	140,107.31
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	27,017.62
TOTAL FUNDS AVAILABLE	140,127.94
BALANCE IN MONEY MARKET	113,110.32
Interest	20.63
BALANCE IN FUND 1/018/21	113,110.32

RECREATION FUND

BALANCE IN FUND 1/4/21	90,251.27
RECEIPTS	00.00
EXPENDITURES	7,714.87
BALANCE IN FUND 1/18/21	82,536.40

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 1/4/21	1,802,486.75
RECEIPTS	37,343.51
EXPENDITURES	135,462.21
BALANCE IN FUND 1/18/21	1,704,368.05
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	364,165.72
INTEREST	1,001.38
TOTAL IN PUBLIC IMPROVEMENT FUND	2,070,599.20

REFUSE FUND

BALANCE IN FUND 1/4/21	75,006.49
MISC	00.00
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	11,081.47
BALANCE IN FUND 1/18/21	63,925.02

WATER O & M

BALANCE IN FUND 1/4/21	504,214.64
RECEIPTS	8,104.81
INTEREST	63.93
EXPENDITURES	26,787.19
BALANCE IN FUND 1/18/21	485,596.19
INVESTED FUNDS – CERTICATES OF DEPOSIT	148,239.41
TOTAL IN WATER O & M	633,835.60

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 1/4/21	194,179.63
INTEREST	24.74
RECEIPTS	00.00
TOTAL FUNDS AVAILABLE	194,204.37
EXPENDITURES	00.00
BALANCE IN FUND 1/18/21	194,204.37

WATER METER DEPOSIT FUND

BALANCE IN FUND 1/4/21	57,731.57
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INTEREST	00.49
RECEIPTS –	160.00
MISC	00.00
EXPENDITURES	65.00
BALANCE IN FUND 1/18/21	57,827.06

SOCIAL SECURITY FUND

BALANCE IN FUND 1/4/21	98,423.48
INTEREST	11.93
PROPERTY TAX – SOCIAL SECURITY	00.00
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	7,145.69
BALANCE IN FUND 1/18/21	91,289.72

IMRF FUND

BALANCE IN MONEY MARKET 1/4/21	123,879.46
RECEIPTS property tax IMRF	00.00
INTEREST	8.42
EXPENDITURES	00.00
BALANCE IN FUND 1/18/21	123,887.88

SPECIAL REVENUES FUND

BALANCE IN FUND 1/4/21	7,020,633.44
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	171,132.03
RECEIPTS interest	00.00
AMEREN FRANCHISE-Gas & Electric	00.00
MISC.	00.00
EXPENDITURES-	157,443.72
BALANCE IN FUND 1/18/21	7,034,617.64
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,589,003.18
Interest	295.89

TOTAL IN SPECIAL REVENUES FUND 9,623,620.82

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 1/4/21 40,221.07
RECEIPTS 00.00
**TRANSFER FROM SPECIAL REVENUE 00.00
EXPENDITURES 11,624.47
BALANCE IN FUND 1/18/21 28,596.60

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 1/4/21 13,522.67
RECEIPTS 00.00
EXPENDITURES 00.00
BALANCE IN FUND 1/18/21 12,845.41

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 1/4/21 1,287.45
RECEIPTS 7.53
EXPENDITURES – IML Insurance 7.50
BALANCE IN FUND 1/18/21 1,287.48

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 1/4/21 134,133.25
RECEIPTS interest 00.00
MISC: Rebuild Illinois Fund Program 00.00
Motor fuel tax 00.00
EXPENDITURES 00.00
BALANCE IN FUND 1/18/21 134,150.20

VILLAGE HALL CAPITAL DEVELOPMENT FUND

BALANCE IN MONEY MARKET 1/4/21 1,587,387.03
Interest 3,303.40
Miscellaneous 00.00

	TOTAL FUNDS AVAILABLE	1,590,690.43
EXPENDITURES		<u>00.00</u>
BALANCE IN MONEY MARKEY	1/18/21	1,590,690.43

TOTAL VILLAGE HALL CAPITAL DEVELOPMENT FUND 1,590,690.43

GUESTS: none

MAYOR COMMENTS:

- Additional quotes will be sought for the installation of light poles on Doerr St. to be cost efficient, cost should be available for next board meeting
- All staff is back in the village hall working at this time
- Vaccinations may become available for all employees, Wilkey & Sherer advised mayor that will get the vaccine
- Mayor to continue to research other tree removal companies for the dangerous trees within the village
- Generator at the new facility is in place and will be paid for out of the public improvement fund
- Police Chief Cunningham advised mayor of the location of several floor drains at the new facility
- Asst Fire Chief Newberry advised mayor that the cell phone locker will be paid for from the 2% fire tax

Department Heads:

Chief Cunningham: provided the following:

- Chief met with two moving companies (Hornsey & Two Men & a Truck) to discuss the upcoming move, including equipment, boxes and other office equipment. Quotes provided to trustees. Hornsey is flexible in the start date, with Two Men & a Truck will need 1–2-week notice
- 50 boxes were obtained from Tim Dyer at the high school and are currently being stored at the fleet services building, more can be obtained if needed.
- Covid-19 vaccinations will be given to (6) Police Dept employees beginning January 18-20, 2021. The second round will be scheduled for February, (2) employees declined.
- The fence at the Fleet Services building was damaged as a result of a traffic crash. The female driver drove off the roadway, hit a parked car and then struck the fence. Approximately 30 linear feet of fencing was damaged. Ken Hoxsey

obtained an estimate of repair, trustee given the estimate. On Friday, January 15, 2021, the female driver involved in this traffic crash died unexpectedly. She was a Roxana resident.

- Chief and Jeff Norton are working on an unsafe foreclosed property, located at 128 West 5th St. Safeguard Properties has been emailed the Abatement Notice giving them 15 days to correct the violations found at this location. The back portion of the roof, the wooden deck, and the supports for the deck are unsafe and dangerous. Fire Chief Trask will be given this information for follow up.
- Salary reimbursement has been received from Buckeye Pipeline for the Security Detail in December, 2020.
- DARE has been scheduled for February 2, 2021 and to be completed by April 23, 2021. An anonymous donation in the amount of \$700 has been received for this program.

Chief Trask absent, Asst Chief Newberry present

- Chief Trask has attempted to contact Diana from Dee Lux diner with no success
- In late December a code violation was sent to the owner of 140 W. 4th st in regards to the garage on the alley, repairs have been attempted but do not feel that they are acceptable to the village. Suggest Jeff Norton inspect and advise how to proceed.
- Other violations have been noticed in town and will be addressed next week.
- Check from Enbridge was determined to be out of date at the time of billing for the new radios, an updated check will be requested.
- No additional quotes have been received for the signage.
- Asst Chief advised that furniture for the dayroom at the village hall will cost approximately \$6000, to include a couch and three recliners, will provide additional information after a shopping trip to Ashely Furniture and Kettle River on Wednesday, January 20, 2021.

Brian Sherer provided the following:

- Brotcke Well & Pump has completed the pump test and the well abandonment. Awaiting results.
- Waiting to hear back from Tomco about getting someone scheduled to fix and inspect the CO2 system. Cost increased from \$3k to approx. \$5k this was in part due to timing of repair and the location of Tomco within the Village. Will attempt to get cost reduced.

- Well #10 check valve is not operation properly. Removal of cover plate will be done for additional cleaning and inspection of the internal parts. Resolution is hopeful
- Hartford will be needing water next week due to maintenance

Hoxsey provided the following:

- Christmas light removal has been completed
- All employees are now back to work at the physical location.
- Flags are up for Martin Luther King Day and will be left through Wednesday for Inauguration Day.

Wilkey provided the following:

- Load of chemicals received
- Hauling lime to control the PH

ADMINISTRATIVE COMMITTEE:

A motion was made by Kelly and seconded by Groppe to approve Ordinance #1074 Abating the Ordinance #1058 tax levied to pay the Principal of & Interest on General Obligation Bond, Series 2020 of the Village of Roxana.

AYE: Smith, Groppe, Raymond, LaTemp, Kelly

ABSENT: White

NAY: None

Motion Carried

PUBLIC SAFETY COMMITTEE:

A motion was made by Smith and seconded by Raymond to approve the purchase of two radios from DataTronics for the Fire Dept, cost not to exceed \$4981.58.

AYE: Smith, Groppe, Raymond, LaTemp, Kelly

ABSENT: White

NAY: None

Motion Carried

A motion was made by Smith and seconded by Raymond to approve the bid for a move of three radio desk sets and additional radio equipment for the Police Department to the new building, cost not to exceed \$2533.69

AYE: Smith, Groppe, Raymond, LaTemp, Kelly

ABSENT: White

NAY: None
Motion Carried

A motion was made by Smith and seconded by Raymond to approve a furniture purchase for the Fire Department, cost not to exceed \$6000. Items will be approved upon receipt of documentation

AYE: Smith, Groppe, Raymond, LaTempt, Kelly

ABSENT: White

NAY: None Motion

Carried PUBLIC

WORKS:

Mayor to provide additional information for the removal of dangerous trees within the Village once more tree services bids received.

COMMUNITY DEVELOPMENT:

Moran Development proposal reviewed for possible future use. Numerous vacant buildings within the Village that need occupants. With the combination of this service and the Growth Association (approximately \$16 K per year) it may be possible to attract new business to the village.

Trustee Smith advised the board that Hartford uses Moran Development and appear to be satisfied with their results.

Trustee Groppe suggests sending a certified letter to Diana @ DeLux diner to get a guaranteed response so the village can proceed with the Nuisance violation and abatement

Zimmerman Trucking has recently purchase property within the Village and may need assistance with utilities.

NEW BUSINESS –

ADA Grant money available but have made some changes to the criteria, will need to be approved by the first meeting in March

UNFINISHED BUSINESS-

Curry has been in contact with the mayor regarding Chaffer, Tydeman & S. Maple drainage projects.

Hoxsey to put up barricades at the damaged block wall on South Maple & Tydeman

With no additional business to be discussed a motion was made by Kelly and seconded by Groppe to adjourn.

AYE: Smith, Groppe, Raymond, Kelly & LaTempt ABSENT:
White

Time: 7:18 p.m.

Kim Brenneise, Village Clerk