

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

December 21, 2020

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Mayor's Office of the Roxana Village Hall, 400 S. Central, Roxana, Illinois. This meeting is being conducted via Zoom.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Raymond, Smith, Kelly and Attorney Gilbert. LaTempt, White (all members remotely).

A motion was made by White and seconded by Smith to approve the Regular Session minutes of the Village Board meeting of 12/7/20. The vote was:

AYE: Groppe, Smith, Raymond, Kelly & LaTempt, White

ABSENT:

NAY: None

Motion carried.

A motion was made by Raymond and seconded by Groppe to approve the Treasurers report. 12/21/2020 The vote was:

AYE: Smith, Groppe, Raymond, Kelly & LaTempt, White

ABSENT:

NAY: None

A motion was made by Kelly and seconded by White to approve the bill list, and authorize payment.

AYE: Smith, Groppe, Raymond, Kelly, LaTempt, White

ABSENT:

NAY:

Motion Carried

GENERAL FUND

BALANCE IN FUND 12/7/2020	128,414.64
RECEIPTS	9,066.63
EXPENDITURES	48,277.68
BALANCE IN MONEY MARKET 12/21/20	89,203.59

FIRE PROTECTION FUND

BALANCE IN FUND 12/7/20	185,364.16
RECEIPTS (interest)	25.63
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	23,496.43
TOTAL FUNDS AVAILABLE	185,389.79
BALANCE IN MONEY MARKET	161,893.36
Interest	00.00
BALANCE IN FUND 12/21/20	161,893.36

RECREATION FUND

BALANCE IN FUND 12/7/20	103,012.62
RECEIPTS	00.00
EXPENDITURES	7,412.99
BALANCE IN FUND 12/21/20	95,599.63

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 12/7/20	1,775,466.03
RECEIPTS	12,922.43
EXPENDITURES	1,834.98
BALANCE IN FUND 12/21/20	1,788,388.46
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	362,229.77
INTEREST	1,064.05
TOTAL IN PUBLIC IMPROVEMENT FUND	2,151,783.25

REFUSE FUND

BALANCE IN FUND 12/7/20	114,449.73
MISC	350.00
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	17,231.17
BALANCE IN FUND 12/21/20	97,568.56

WATER O & M

BALANCE IN FUND 12/7/20	509,083.10
RECEIPTS	12,967.89
INTEREST	00.00
EXPENDITURES	24,411.56
BALANCE IN FUND 12/21/20	496,704.28
INVESTED FUNDS – CERTICATES OF DEPOSIT	148,239.41
TOTAL IN WATER O & M	644,943.69

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 12/7/20	194,154.90
INTEREST	24.73
RECEIPTS	00.00
TOTAL FUNDS AVAILABLE	194,179.63
EXPENDITURES	00.00
BALANCE IN FUND 12/21/20	194,179.63

WATER METER DEPOSIT FUND

BALANCE IN FUND 12/7/20	57,706.08
INTEREST	00.49
RECEIPTS –	320.00
MISC	00.00
EXPENDITURES	195.00
BALANCE IN FUND 12/21/20	57,831.57

SOCIAL SECURITY FUND

BALANCE IN FUND 12/7/20	111,517.05
INTEREST	15.02
PROPERTY TAX – SOCIAL SECURITY	00.00
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	7,244.81
BALANCE IN FUND 12/21/20	104,287.26

IMRF FUND

BALANCE IN MONEY MARKET 12/7/20	147,222.87
RECEIPTS property tax IMRF	00.00
INTEREST	9.92
EXPENDITURES	00.00
BALANCE IN FUND 12/21/20	147,232.79

SPECIAL REVENUES FUND

BALANCE IN FUND 12/7/20	4,456,465.07
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
RECEIPTS interest	253.58
MISC.	00.00
EXPENDITURES-	23,329.06
BALANCE IN FUND 12/21/20	4,433,389.59
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	5,174,086.79
Interest	00.00
TOTAL IN SPECIAL REVENUES FUND	9,607,476.38

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 12/7/20	106,143.68
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	39,185.33
BALANCE IN FUND 12/21/20	66,958.35

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 12/7/20	13,611.23
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 12/21/20	13,611.23

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 12/7/20	357.39
RECEIPTS	18.66
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 12/21/20	368.55

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET	12/7/20	129,190.76
RECEIPTS	interest	16.27
MISC:	Rebuild Illinois Fund Program	00.00
	Motor fuel tax	4,926.22
EXPENDITURES		00.00
BALANCE IN FUND	12/21/20	134,133.25

VILLAGE HALL CAPITAL DEVELOPMENT FUND

BALANCE IN MONEY MARKET	12/7/20	2,217,386.62
Interest		4,211.38
Miscellaneous		00.00
	TOTAL FUNDS AVAILABLE	2,221,598.00
EXPENDITURES		634,210.97
BALANCE IN MONEY MARKEY	12/21/2020	1,587,387.03

TOTAL VILLAGE HALL CAPITAL DEVELOPMENT FUND 1,587,387.03

GUESTS: none

MAYOR COMMENTS:

- 5.1 Million CD has matured, 2.5 million will be moved to the Village Checking Acct., & 2.5 million will be invested.
- RCS is coming to a conclusion on the McCurdy St. project, they will provide a \$20,000 deduction and proceed to remove the retaining wall at the W. Third St property just obtained by resident Barnes.
- \$100,00 block grant money will most likely be used to repair the storm water issues on Reller & Doerr
- Petitions for candidacy were filed on December 14, 2020. 5 people have turned in their petitions and the filing were accurate; however, the lottery draw will need to be redone on Monday December 28, 2020 with all parties notified.
- Dept heads are entering the last quarter of the fiscal year.
- The 2021 tax levy had a \$37,000 drop from last year with an EAV of \$323,628,862.00. EAV is estimated and provided by the Madison County Board of Review.
- ICS has indicated that the building is substantially completed and would like to have a walk thru with the board members, will need to establish a date and time.
- There will be an Executive Session Meeting at the first meeting in January. Attorney Gilbert advised that some research will be needed to determine how to conduct this type of meeting via ZOOM.

Department Heads:

Chief Cunningham: provided the following:

- Officer Seth Weshinsky continues to progress in the Police Academy. He continues to excel and maintains a high-grade point average.
- Contact with the property owner of 144 W. Third St. about the tree abatement, she acknowledged receiving the notice but said that she did not have \$2000 to have the tree removed, follow up will be completed next month.
- Madison County Clerk's office reports no court dates in January, 2021.
- Three heavy hauls have been completed without incident, will seek reimbursement at the end of the month
- Officers were requested to provide a security detail for Buckeye Pipeline on Wanda Road adjacent to Phillips 66 park while Buckeye cleared their right of way behind the Oak Ridge Sub-division. Apparently, threats were made by some individuals from that neighborhood. Salary reimbursement will be requested at the end of the month for \$1,133.42

- Body Worn Cameras (BWC) went into operation on December 15, 2020. The BWC have already benefitted the officers on several occasions.
- Chief was notified by his assessor for the Use of Force Certification that or packet was transferred to the final stage for approval.
- Trustees have been provided the Call Flow Chart of phones for the new building.

Chief Trask:

- Chief Trask advised that the overhead door of the Fire Department has been repaired.
- Quotes for the sign of the existing Village Hall will be provided at the next meeting. These quotes will be for repairs to be completed and remove the Village Hall information.

Brian Sherer provided the following:

- Quarterly water meter readings have been completed.
- Dwayne DeShotel has taken the water operator “C” exam. He should get results in January. His CDL driving permit is good until April 25, 2021, he will be trying to get some drive time in with the street department as time allows.
- In October a water sample was sent to the lab for testing per the EPA guidelines and results were received as compliant.
- Met with Curry and tank representative on December 18,2020 regarding the leaking tank. Since this would be a temperature sensitive project, they will attempt to drain the tank and install a liner to repair the leak.

Hoxsey provided the following:

- Employee Guthrie will not be returning to work in January, will discuss further after the first of 2021.

Mike Wilkey provided the following:

- Transferring bio solids to drying bed is ongoing
- Chemicals ordered
- Met with Phil Stassi regarding issues with the surface riser in the alley, will discuss further to come up with a plan of action.

ADMINISTRATIVE COMMITTEE:

A motion was made by Kelly and seconded by White to approve Ordinance #1073 to adopt the 2021 Tax Levy.

AYE: Smith, Groppel, Kelly, Raymond, LaTempt, White

ABSENT:

NAY: None

Motion Carried

PUBLIC SAFETY COMMITTEE:

A motion was made by Smith and seconded by Raymond to approve the purchase of six (6) workstations from Sumner One for the Police Dept. Cost not to exceed \$8,380.32

AYE: Smith, Groppel, Kelly, Raymond, LaTempt, White

ABSENT:

NAY: None

Motion Carried

A motion was made by Smith and seconded by Raymond to approve the purchase of one (1) workstation from Sumner One, for the Fire Dept. Cost not to exceed \$1,564.

AYE: Smith, Groppel, Kelly, Raymond, LaTempt, White

ABSENT:

NAY: None

Motion Carried

PUBLIC WORKS: Presentation of MS4 Program, Annual Reporting Compliance

MS4 stands for *Municipal*Separate*Storm*Sewer*System

- EPA created in January, 1970
- Passage of Clean Water Act in 1972
- EPA created the MS4 Program in 1990, Programs are mandated by the Clean Water Act
- Madison County MS4 was created in 2003 when the EPA urbanized area into the program
- Goal is to clean up storm water and share common resources

MS4 requirements:

- Requires local jurisdictions to adopt practices and enforce regulations on “minimum control measures”:
 1. Public Education and Outreach
 2. Public participation/involvement

3. Illicit Discharge Detection and Elimination
4. Construction Site Runoff Control
5. Post-Construction Runoff Control
6. Pollution Prevention/Good Housekeeping

Madison County MS4's Role:

1. Organize quarterly meetings
2. Coordinate MS4 related activities
3. Provide periodic Illinois EPA audits
4. Help prepare and submit annual reports for each jurisdiction in the group

MS4 Program responsibilities:

- Resource Education Program
- Resource Management Program
- Stormwater Management Plan

*****There were no Citizens from the community present or involved in the remote meeting*****

COMMUNITY DEVELOPMENT:

The realtor involved with the gas station and DeLux Diner has removed these listings. Village may need to contact the Growth Association in the spring to see how to proceed and move forward.

NEW BUSINESS –

Trustee LaTempt asked about the move to the new facility, Mayor advised that it will most likely be up to the Village to move everything.

UNFINISHED BUSINESS-

Per Fire Chief Trask, the training that was to occur in Swansea has been tabled until 2021. All training will be held due to COVID.

With no additional business to be discussed a motion was made by Groppe and seconded by White to adjourn.

AYE: Smith, Groppe, Raymond Kelly, White & LaTempt

ABSENT:

Time: 7:10 p.m.

Kim Brenneise, Village Clerk

