

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

January 4, 2021

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Mayor's Office of the Roxana Village Hall, 400 S. Central, Roxana, Illinois. This meeting is being conducted via Zoom.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Raymond, Smith, LaTempt, White and Attorney Lading (all members remotely) Kelly absent

A motion was made by White and seconded by LaTempt to approve the Regular Session minutes of the Village Board meeting of 12/21/20. The vote was:

AYE: Groppe, Smith, Raymond, LaTempt, White

ABSENT: Kelly

NAY: None

Motion carried.

A motion was made by Groppe and seconded by Smith to approve the Treasurers report. 12/21/2020 The vote was:

AYE: Smith, Groppe, Raymond, LaTempt, White

ABSENT: Kelly

NAY: None

A motion was made by LaTempt and seconded by Groppe to approve the bill list, and authorize payment.

AYE: Smith, Groppe, Raymond, LaTempt, White

ABSENT: Kelly

NAY:

Motion Carried

**GENERAL FUND**

BALANCE IN FUND 12/21/2020	89,203.59
RECEIPTS	18,005.17
EXPENDITURES	73,696.65
BALANCE IN MONEY MARKET 1/04/21	33,517.11

**FIRE PROTECTION FUND**

BALANCE IN FUND 12/21/20	161,893.36
RECEIPTS	2,503.59
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	24,289.64
TOTAL FUNDS AVAILABLE	164,396.95
BALANCE IN MONEY MARKET	140,107.31
Interest	00.00
BALANCE IN FUND 1/04/21	140,107.31

**RECREATION FUND**

BALANCE IN FUND 12/21/20	95,599.63
RECEIPTS	1,303.69
EXPENDITURES	6,652.05
BALANCE IN FUND 1/04/21	90,251.27

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 12/21/20	1,786,553.48
RECEIPTS	16,732.73
EXPENDITURES	799.46
BALANCE IN FUND 1/04/21	1,803,286.21
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	364,165.72
INTEREST	1,064.05
TOTAL IN PUBLIC IMPROVEMENT FUND	2,167,716.52

**REFUSE FUND**

BALANCE IN FUND 12/21/20	97,568.56
MISC	00.00
RECEIPTS	1,913.77
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	24,415.84
BALANCE IN FUND 1/04/21	75,066.49

**WATER O & M**

BALANCE IN FUND 12/21/20	496,704.28
RECEIPTS	40,562.26
INTEREST	00.00
EXPENDITURES	32,241.90
BALANCE IN FUND 1/04/21	536,456.54
INVESTED FUNDS – CERTICATES OF DEPOSIT	148,239.41
TOTAL IN WATER O & M	652,454.05

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 12/21/20	194,179.63
INTEREST	00.00
RECEIPTS	00.00
<b>TOTAL FUNDS AVAILABLE</b>	194,179.63
EXPENDITURES	00.00
BALANCE IN FUND 1/04/21	194,179.63

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 12/21/20	57,831.57
INTEREST	00.00
RECEIPTS –	160.00
MISC	00.00
EXPENDITURES	260.00
BALANCE IN FUND 1/04/21	57,731.57

**SOCIAL SECURITY FUND**

BALANCE IN FUND 12/21/20	104,287.26
INTEREST	00.00
PROPERTY TAX – SOCIAL SECURITY	1,225.22
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	7,089.00
BALANCE IN FUND 1/04/21	98,423.48

**IMRF FUND**

BALANCE IN MONEY MARKET 12/21/20	147,232.79
RECEIPTS                    property tax IMRF	1,936.55
INTEREST	00.00
EXPENDITURES	25,289.88
BALANCE IN FUND 1/04/21	123,879.46

**SPECIAL REVENUES FUND**

BALANCE IN FUND 12/21/20	4,433,389.59
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
RECEIPTS                    interest	00.00
AMEREN FRANCHISE-Gas & Electric	12,025.00
MISC. closed CD 5,178,006.37 invested ½ in CD & ½ checking	2,589,003.19
EXPENDITURES-	13,784.34
BALANCE IN FUND 1/04/21	7,020,633.44
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	2,589,003.18
Interest	00.00
TOTAL IN SPECIAL REVENUES FUND	9,609,636.62

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 12/21/20	66,958.35
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	26,737.28
BALANCE IN FUND 1/04/21	40,221.07

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 12/21/20	13,495.21
RECEIPTS	55.69
EXPENDITURES	00.00
BALANCE IN FUND 1/04/21	13,522.67

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 12/21/20	368.55
RECEIPTS	918.90
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 1/04/21	1,287.45

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 12/21/20	134,133.25
RECEIPTS interest	00.00
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	00.00
EXPENDITURES	00.00
BALANCE IN FUND 1/04/21	134,133.25

**VILLAGE HALL CAPITAL DEVELOPMENT FUND**

BALANCE IN MONEY MARKET 12/21/20	1,587,387.03
Interest	00.00
Miscellaneous	00.00
TOTAL FUNDS AVAILABLE	1,587,387.03
EXPENDITURES	00.00
BALANCE IN MONEY MARKEY 1/04/21	1,587,387.03

**TOTAL VILLAGE HALL CAPITAL DEVELOPMENT FUND 1,587,387.03**

**GUESTS: none**

**MAYOR COMMENTS:**

- Dept Head Meeting posted for 1/6/21 11:00 a.m.
- Joint Committee Meeting will be held via ZOOM, January 11, 2021
- Discussion of moving company being used for move to the new facility will take place at the Dept Head meeting on 1/6/21. Chief Cunningham is doing research into this.
- No move in date for the new facility as yet
- FGM to pay gas & electric at the new facility until further notice, (approximately mid-February)
- Walk thru at the new facility has not been scheduled at this time due to COVID safety issues. Will discuss further at a later date

**Department Heads:**

Chief Cunningham: provided the following:

- Copy of project quote for the removal and relocation of radios to the new facility provided to Trustees for review, a verbal approval was given by trustees to proceed, will be on the Agenda for final approval at the 1/18/21 Board Meeting
- Four illegal dumping violations have been identified from the East Tydeman & Chaffer locations; DeLux Diner is being watched for other offenders.
- Chief advised that agreements have been secured from the offenders through the courts. Other court hearings have been extended due to no show &/or court closing due to COVID
- Chief received the Federal Use of Force Certification on December 22; this certification is good for three (3) years.
- Officer Seth Weshinsky returned to in-person classes at the academy on January 4, 2021. The graduation date is scheduled for March 12, 2021.
- Salary reimbursement in the amount of \$1,967.34, for the Mammoet Heavy Haul detail will be completed and emailed to Mammoet on January 5, 2021.

Chief Trask:

- Chief Trask advised that there will be a lockbox installed at the new facility for access to the individual offices if access is needed after hours.
- Chief provided a quote from Datatronics for the purchase of two base radio units for the new facility. The current radio is 20+ years old and no longer able to be

serviced. A verbal approval was provided by trustees to proceed, will be added to the 1/18/2021 for actual approval.

- Chief advised Trustee Smith that he will contact the owner of DeLux to determine the plans for the future of the diner. May need to proceed with enforcing the Nuisance Ordinance.

Brian Sherer provided the following:

- Brotcke Well & Pump plan to complete the pump test and well abandonment the 2<sup>nd</sup> week of January 2021.

Hoxsey provided the following:

- Christmas light removal was scheduled for 1/4/21 but will be moved to Wednesday, January 6, 2021 due to safety issues from poor visibility from fog.
- December 30,2020 marked the end of the leaf collection program. We will continue to pick any piles that we find as time allows, but we have ceased regular collections.
- We had a winter weather event on 1/1/21 at approximately 3:00 a.m., the street department spread approximately 4 tons of salt in town and in the bottoms, clearing most of the ice. Police Department advises them of road conditions.
- New dumpsters were received last week but came with not wheels, company was contacted and will be shipped asap.
- Man lift has been repaired and returned, no invoice received to date for the cost of this repair or the rental of the other lift that was needed as a temporary replacement
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Wilkey provided the following:

- PH meter and chlorine analyzer are not working. Hydro-Kinetics will be out to check them. We are currently having to add lime to Bio-lac basin to increase the PH. Lost scada communication with McCurdy Lift station on 1/1/21, think it was caused by the weather.

#### **ADMINISTRATIVE COMMITTEE:**

A motion to review/approve estimates for the repair/replacement of sign at current Village Hall has been **TABLED** until more information can be presented to the board

A motion was made by White and seconded by LaTempt to approve Alyssa Troxtell to full time Police Department Clerk, effective January 5, 2021.

AYE: Smith, Groppe, Raymond, LaTempt, White

ABSENT: Kelly

NAY: None

Motion Carried

**PUBLIC SAFETY COMMITTEE:**

**PUBLIC WORKS:**

**COMMUNITY DEVELOPMENT:**

Mayor has discussed with Trustee Smith that some interest has been shown in the potential use of the gas station at the south end of town.

**NEW BUSINESS –**

**UNFINISHED BUSINESS-**

A bill has been received for the generator that will be used at the new facility for approximately \$160K. Will have further discussion at the Dept Head meeting on Wednesday, January 6, 2021

The Growth Association has sent a request for payment for this year's services in the amount of \$8000. Further discussion will be needed.

With no additional business to be discussed a motion was made by Smith and seconded by White to adjourn.

AYE: Smith, Groppe, Raymond, White & LaTempt

ABSENT: Kelly

Time: 7:10 p.m.

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Kim Brenneise, Village Clerk