

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

December 7, 2020

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Mayor's Office of the Roxana Village Hall, 400 S. Central, Roxana, Illinois. This meeting is being conducted via Zoom.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Raymond, Smith, Kelly and Attorney Lading. LaTempt, White (all members remotely).

A motion was made by Groppe and seconded by LaTempt to approve the Regular Session minutes of the Village Board meeting of 11/2/20. The vote was:

AYE: Groppe, Smith, Raymond, Kelly & LaTempt, White

ABSENT:

NAY: None

Motion carried.

A motion was made by Raymond and seconded by Kelly to approve the Executive Session minutes of the Village Board meeting of 11/2/20. The vote was:

AYE: Groppe, Smith, Raymond, Kelly & LaTempt, White

ABSENT:

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Smith to approve the Treasurers report. 11/2/2020 The vote was:

AYE: Smith, Groppe, Raymond, Kelly & LaTempt, White

ABSENT:

NAY: None

A motion was made by LaTempt and seconded by Smith to approve the Treasurers report. 12/7/2020 The vote was:

AYE: Smith, Groppe, Raymond, Kelly & LaTempt, White

ABSENT:

NAY: None

A motion was made by Kelly and seconded by LaTempt to approve the bill list, (11/2/20) and authorize payment.

AYE: Smith, Groppe, Raymond, Kelly, LaTempt, White

ABSENT:

NAY:

Motion Carried

A motion was made by LaTempt and seconded by Kelly to approve the bill list, (12/7/20) and authorize payment.

AYE: Smith, Groppel, Raymond, Kelly, LaTempt, White

ABSENT:

NAY:

**GENERAL FUND**

BALANCE IN FUND 11/16/2020	183,786.38
RECEIPTS	13,576.24
EXPENDITURES	68,947.98
BALANCE IN MONEY MARKET 12/7/20	128,414.64

**FIRE PROTECTION FUND**

BALANCE IN FUND 11/16/20	201,090.06
RECEIPTS (property tax + interest)	564.82
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	16,290.73
TOTAL FUNDS AVAILABLE	201,654.89
BALANCE IN MONEY MARKET	185,364.16
Interest	00.00
BALANCE IN FUND 12/7/20	185,364.16

**RECREATION FUND**

BALANCE IN FUND 11/16/20	108,582.66
RECEIPTS	294.13
EXPENDITURES	5,864.17
BALANCE IN FUND 12/7/20	103,012.62

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 11/16/20	1,758,208.14
RECEIPTS	17,688.81
EXPENDITURES	430.92
BALANCE IN FUND 12/7/20	1,775,466.03
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	362,134.49
INTEREST	3,095.28
TOTAL IN PUBLIC IMPROVEMENT FUND	2,141,695.80

**REFUSE FUND**

BALANCE IN FUND 11/16/20	139,237.03
MISC	431.77
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	25,219.07
BALANCE IN FUND 12/7/20	114,449.73

**WATER O & M**

BALANCE IN FUND 11/16/20	507,592.81
RECEIPTS	37,530.15
INTEREST	00.00
EXPENDITURES	36,129.86
BALANCE IN FUND 12/7/20	509,083.10
INVESTED FUNDS – CERTICATES OF DEPOSIT	148,239.41
TOTAL IN WATER O & M	657,322.51

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 11/16/20	194,154.90
INTEREST	00.00
RECEIPTS	00.00
<b>TOTAL FUNDS AVAILABLE</b>	194,154.90
EXPENDITURES	00.00
BALANCE IN FUND 12/7/20	194,154.90

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 11/16/20	57,716.08
INTEREST	00.00
RECEIPTS –	80.00
MISC	00.00
EXPENDITURES	90.00
BALANCE IN FUND 12/7/20	57,706.08

**SOCIAL SECURITY FUND**

BALANCE IN FUND 11/16/20	117,431.10
INTEREST	00.00
PROPERTY TAX – SOCIAL SECURITY	276.42
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	6,190.47
BALANCE IN FUND 12/7/20	111,517.05

**IMRF FUND**

BALANCE IN MONEY MARKET 11/16/20	169,894.88
RECEIPTS                    property tax IMRF	436.90
INTEREST	00.00
EXPENDITURES	23,108.91
BALANCE IN FUND 12/7/20	147,222.87

**SPECIAL REVENUES FUND**

BALANCE IN FUND 11/16/20	4,015,343.87
AWIN MANAGEMENT HOST FEES	272,182.45
AMEREN UTILITY TAX	173,562.26
RECEIPTS                    interest	00.00
MISC.	00.00
EXPENDITURES-	4,623.51
BALANCE IN FUND 12/7/20	4,456,465.07
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	5,174,086.79
Interest	00.00
TOTAL IN SPECIAL REVENUES FUND	9,630,551.86

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 11/16/20	139,240.46
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	33,096.78
BALANCE IN FUND 12/7/20	106,143.68

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 11/16/20	13,623.91
RECEIPTS	12.56
EXPENDITURES	25.24
BALANCE IN FUND 12/7/20	13,611.23

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 11/16/20	150.08
RECEIPTS	207.31
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 12/7/20	357.39

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 11/16/20	129,288.61
RECEIPTS interest	00.00
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	00.00
EXPENDITURES	97.85
BALANCE IN FUND 12/7/20	129,190.76

**VILLAGE HALL CAPITAL DEVELOPMENT FUND**

BALANCE IN MONEY MARKET 11/16/20	2,880,118.94
Interest	00.00
Miscellaneous	00.00
TOTAL FUNDS AVAILABLE	2,880,118.94
EXPENDITURES	<u>662,732.32</u>
BALANCE IN MONEY MARKEY 12/7/2020	2,217,386.62

**TOTAL VILLAGE HALL CAPITAL DEVELOPMENT FUND 2,217,386.62**

**GUESTS: none**

**MAYOR COMMENTS:**

- Village has an annual contract with ZOOM, \$150 per year for unlimited access for anyone that wants to use this capability.
- McCurdy project underway, trees have been removed, sewer line was damaged, Redi cut provided laborers to repair
- Curry-discussion needed to determine what can be done with the attachment of an existing retaining wall to the new one to be constructed from the McCurdy project
- Closing on the W. Third property was completed on 12/7/20
- Madison County Block Grant is available next week, Mayor to contact to request grant for \$100K for Storm Water Mgmt., Doerr, W. Thomas, Maple & Chaeffer. Construction may not be completed prior to 2022.
- Chief Cunningham has completed the job description for the village office person
- Tax Levy needs to be passed, Mayor will provide a draft of the levy by next meeting
- Refinery had \$7 million drop in the EAV this year, will try to apply same tax rate to avoid possible property tax increase
- Oil & Chipping of streets was completed satisfactorily

**Department Heads:**

Chief Cunningham: provided the following:

- Officer Seth Weshinsky has successfully passed his firearms and Defensive Tactics courses
- Notice received from property owner at 206 Doerr St, tree has been removed.
- Properties at 126 & 128 E 7<sup>th</sup> St. to use Marks Tree Service, two additional properties have been identified, 318 Rohm & 144 W. Third, tree removal is pending. Abatements have been sent.
- Contractor Mammoet, planning two heavy hauls, currently scheduled for Dec. 14 & 17<sup>th</sup>. Will follow the heavy haul route from the CORE project & require up to 8 officers. Efforts are being coordinated with Hartford & S. Roxana.

- Bod-Worn cameras & mounts from Kustom Signal have been received, will be in compliance with the state statutes. Zoom meeting has been scheduled with the salesperson to provide training on December 15, 2020.  
\*\*Advised Trustee LaTempt that all will be in service by the end of the year\*\*\*
- Chief has completed the Use of Force Certification and submitted to the ILEAP assessor and will be recommended to the Department of Justice for certification. This is per an Executive Order from President Trump, and if the department maintains this certification, it remains eligible for federal grant money.
- Quote obtained from Sumner One for (8) new computer workstations at a cost of \$11,172.76 for the PD. I have since reduced that number to (6). An updated quote will be provided once received.
- Quote provided to trustee's from Terry's Appliance for the PD

Chief Trask:

- Chief Trask advised that the overhead door of the Fire Department needs repaired and will have completed next week. Trustees provided estimates for the Fire Department Appliances

Brian Sherer provided the following:

- Currently obtaining quarterly water meter readings.
- Monthly bacteria sample have been taken and results came back satisfactorily
- Contact from Brotcke Well received regarding the well pump test and abandonment. Several emergencies have come up but will be in contact again as soon as possible.
- A service line repair was made at 215 S. Maple as a result of damage from repair work to McCurdy St project. Chase pipes for future repairs were installed to limit the amount of excavation that would normally be needed.
- The tank at the water department is still leaking, Trustee LaTempt has photos and states that it is leaking at approximately a gallon a minute

Hoxsey provided the following:

- All sidewalks have been replaced for this year; Burbank had an additional \$6K added to the cost for an extension of walk behind the library.
- All Christmas lights have been hung and are working properly
- Leaf collection is ongoing
- Dump trucks have been prepared for snow plowing and salt spreading.

Mike Wilkey provided the following:

- Hydro-Kinetics installed chloring analyzer and is on line. Seepex repaired the lime pump, which is under warranty, and is now ready for operation.

**ADMINISTRATIVE COMMITTEE:**

A motion was made by Kelly and seconded by White to approve the Christmas bonuses for 2020.

AYE: Smith, Groppe, Kelly, Raymond, LaTempt, White

ABSENT:

NAY: None

Motion Carried

**PUBLIC SAFETY COMMITTEE:**

A motion was made by Smith and seconded by Raymond to approve Ordinance #1071 Declaring Surplus Personal Property & Authorizing its Disposition. (Fire Department)

AYE: Smith, Groppe, Kelly, Raymond, LaTempt, White

ABSENT:

NAY: None

Motion Carried

A motion was made by Smith and seconded by Raymond to approve Ordinance #1072 Declaring Surplus Personal Property & Authorizing its Disposition for certain shotguns currently held by the Police Department.

AYE: Smith, Groppe, Kelly, Raymond, LaTempt, White

ABSENT:

NAY: None

Motion Carried

A motion was made by Smith and seconded by Raymond to approve the purchase of 2-6000 UNII Storage cylinders & rack, cost not to exceed \$5242.00

AYE: Smith, Groppe, Kelly, Raymond, LaTempt, White

ABSENT:

NAY: None

Motion Carried

A motion was made by Smith and seconded by Raymond to approve the purchase of Ready Rack 22lb Extractor/washer, cost not to exceed \$4950.00 (plus shipping, \$540) Banner can install if needed.

AYE: Smith, Groppe, Kelly, Raymond, LaTempt, White

ABSENT:

NAY: None



A motion was made by Smith and seconded by Raymond to approve the purchase the purchase of Police & Fire Department appliances from Alton Refrigeration, with in house repair & service reps. Cost not to exceed, \$6398.

AYE: Smith, Kelly, Raymond, White, Groppe & LaTemp

ABSENT:

NAY:

## **PUBLIC WORKS:**

## **COMMUNITY DEVELOPMENT:**

## **NEW BUSINESS –**

## **UNFINISHED BUSINESS-**

## **TRUSTEES & MAYOR**

Discussion regarding the cost and merit of the purchase of the Cell Phone Storage cabinet.

LaTemp & White - have concerns as to the need for this storage cabinet.

Mayor -wants signed waiver and release for the use of this cabinet by anyone training within the department &/or POC firefighters.

Chief Trask - knows of no other department that currently has one of these cabinets.

Groppe -suggests waiting on this purchase

Smith - sees the merit in the purchase but would encourage all to use it.

A motion was made by Smith and seconded by Raymond to approve the purchase of a 25 door Cell Phone Storage Locker for the Fire Department, cost not to exceed \$1390 (plus shipping)

AYE: Smith, Kelly, Raymond, White

ABSENT:

NAY: Groppe, LaTemp

Smith- inquired about the damage to the retaining wall at Tydeman and Maple. DUI driver with no license or insurance. Attorney Lading advised that the cost of repairs could be included in the request for restitution but there are no guarantees.

LaTemp – asked about the registration with the village of petitions for the upcoming election. Due to COVID, Attorney Lading to research as to how the other municipalities and the County are going to handle this situation.

With no additional business to be discussed a motion was made by Groppe and seconded by White to adjourn.

AYE: Smith, Groppe, Raymond Kelly, White & LaTemp  
ABSENT:

Time: 7:25 p.m.

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Kim Brenneise, Village Clerk