

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

November 2, 2020

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Board Room of the Roxana Village Hall, 400 S. Central, Roxana, Illinois.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Raymond, Smith, Kelly and Attorney Lading. LaTempt, (remotely). White absent

A motion was made by Raymond and seconded by Kelly to approve the Regular Session minutes of the Village Board meeting of 10/19/20. The vote was:

AYE: Groppe, Smith, Raymond, Kelly & LaTempt (remotely)

ABSENT: White

NAY: None

Motion carried.

A motion was made by Groppe and seconded by Kelly to approve the Executive Session minutes of the Village Board meeting of 10/19/20. The vote was:

AYE: Groppe, Smith, Raymond, Kelly & LaTempt (remotely)

ABSENT: White

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Groppe to approve the Treasurers report. 10/19/2020 The vote was:

AYE: Smith, Groppe, Raymond, Kelly & LaTempt (remotely)

ABSENT: White

NAY: None

A motion was made by Raymond and seconded by Kelly to approve the bill list, and authorize payment.

AYE: Smith, Groppe, Raymond, Kelly

ABSENT: White

NAY: LaTempt (remotely)

Motion Carried

**GENERAL FUND**

BALANCE IN FUND 10/19/2020	290,642.34
RECEIPTS	12,283.42
EXPENDITURES	68,962.56
BALANCE IN MONEY MARKET 11/2/20	233,963.20

**FIRE PROTECTION FUND**

BALANCE IN FUND 10/19/20	230,054.22
RECEIPTS (property tax + interest)	2,662.56
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	17,287.10
TOTAL FUNDS AVAILABLE	232,714.78
BALANCE IN MONEY MARKET	215,427.68
Interest	00.00
BALANCE IN FUND 11/2/20	215,427.68

**RECREATION FUND**

BALANCE IN FUND 10/19/20	122,228.66
RECEIPTS	1,383.43
EXPENDITURES	6,529.00
BALANCE IN FUND 11/2/20	117,085.09

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 10/19/20	1,748,108.54
RECEIPTS	00.00
EXPENDITURES	414.00
BALANCE IN FUND 11/2/20	1,748,108.54
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	360,049.29
INTEREST	2,085.20
TOTAL IN PUBLIC IMPROVEMENT FUND	2,109,829.03

**REFUSE FUND**

BALANCE IN FUND 10/19/20	169,280.81
MISC	2,033.76
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	20,399.49
BALANCE IN FUND 11/2/20	150,915.08

**WATER O & M**

BALANCE IN FUND 10/19/20	476,735.45
RECEIPTS	72,676.67
INTEREST	00.00
EXPENDITURES	33,588.82
BALANCE IN FUND 11/2/20	549,412.12
INVESTED FUNDS – CERTICATES OF DEPOSIT	148,239.41
TOTAL IN WATER O & M	664,062.71

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 10/19/20	194,130.97
INTEREST	00.00
RECEIPTS	00.00
<b>TOTAL FUNDS AVAILABLE</b>	194,130.97
EXPENDITURES	00.00
BALANCE IN FUND 11/2/20	194,130.97

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 10/19/20	57,834.42
INTEREST	00.00
RECEIPTS –	160.00
MISC	00.00
EXPENDITURES	350.00
BALANCE IN FUND 11/2/20	57,644.42

**SOCIAL SECURITY FUND**

BALANCE IN FUND 10/19/20	128,311.72
INTEREST	00.00
PROPERTY TAX – SOCIAL SECURITY	1,302.04
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	5,878.95
BALANCE IN FUND 11/2/20	123,734.81

**IMRF FUND**

BALANCE IN MONEY MARKET 10/19/20	200,355.84
RECEIPTS                    property tax IMRF	2,057.97
INTEREST	00.00
EXPENDITURES	32,814.17
BALANCE IN FUND 11/2/20	169,599.64

**SPECIAL REVENUES FUND**

BALANCE IN FUND 10/19/20	3,877,197.93
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
RECEIPTS                    interest	00.00
MISC.	00.00
EXPENDITURES-	13,377.25
BALANCE IN FUND 11/2/20	3,863,817.68
BALANCE IN PRIME FUND	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	5,174,086.79
Interest	00.00
TOTAL IN SPECIAL REVENUES FUND	9,037,904.47

**WASTEWATER TREATMENT PLANT**

BALANCE IN FUND 10/19/20	175,977.12
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	25,589.52
BALANCE IN FUND 11/2/20	150,387.60

**UNEMPLOYMENT INSURANCE FUND**

WORKER'S COMP & LIABILITY FUND 10/19/20	13,644.81
RECEIPTS	59.18
EXPENDITURES	18.68
BALANCE IN FUND 11/2/20	13,685.31

**WORKMAN'S COMP. FUND**

BALANCE IN MONEY MARKET 10/19/20	124,900.03
RECEIPTS	976.52
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 11/2/20	125,876.55

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 10/19/20	124,966.88
RECEIPTS interest	00.00
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	00.00
EXPENDITURES	00.00
BALANCE IN FUND 11/2/20	124,397.39

**VILLAGE HALL CAPITAL DEVELOPMENT FUND**

BALANCE IN MONEY MARKET 10/19/20	3,432,655.15
Interest	00.00
Miscellaneous	00.00
TOTAL FUNDS AVAILABLE	3,432,655.15
EXPENDITURES	577,810.84
BALANCE IN MONEY MARKEY 11/2/2020	2,854,844.31

**TOTAL VILLAGE HALL CAPITAL DEVELOPMENT FUND 2,854,844.31**

**GUESTS: none**

**MAYOR COMMENTS:**

- Mayor would like additional input from trustees regarding installation of two solar street lights on Doerr St. Not all residents are wanting large telephone poles in front of their house due to the appearance of them and the amount of light that will be put on the front of their residences. Police Chief advises that they are a deterrent of crime and would be an added safety precaution along the sidewalks.
- Mayor will table this issue until further discussion can occur and an alternate source of lighting researched. Possibly decorative in nature. Will do cost estimate for solar light poles vs decorative lights.
- Paperwork has been filled out and reimbursement from the county for the \$15K grant for the leaf vac purchase
- Reminder to department heads of the meeting on Wednesday @ 10:00 a.m., November 4.
- Need additional information regarding the purchase of appliances for the new village hall.
- Smith advised Mayor that the residents on south Reller are complaining about the dust, Hoxsey advised the Mayor that they are using the street sweeper at least once a week and the contractor is trying to keep up with the dust as well.

**Department Heads:**

Chief Cunningham: provided the following:

- Officer Seth Weshinsky started Monday, October 26, 2020. He passed the POWER test on Tuesday, October 27, 2020 at the Academy. He will officially start the academy on November 19<sup>th</sup>, 2020.
- I received the arborist reports on two properties, 206 Doerr St. and 128 E. 7<sup>th</sup> St. The arborist reports are attached to the memo for your review. I have sent the property owners of 206 Doerr St. and 128 E 7<sup>th</sup> St. the abatement notices for the trees to be removed.

- 202 Doerr has a new owner, Chief is waiting for a call back from him to determine the property line.

Chief Trask:

Chief Trask will try to have estimates for the purchase of appliances at the new Fire Department for the JCM on November 9, 2020.

Brian Sherer provided the following:

- Kamadulski Excavating cleaned out backwash basin on Thursday, October 22, 2020. Sludge was hauled to the waste water plant sludge basins.
- Dwayne has passed his written exam for his CDL license. He will be driving with the street dept personnel as time allows to practice for his driving part of the exam.

Hoxsey provided the following:

- The sidewalk replacement at Burbank Park is complete.
- The Street Dept. has begun hanging Christmas lights
- Leaf collection is ongoing
- Tree trimming is ongoing

Mike Wilkey provided the following:

- Kamadulski Excavating and Grading Co, Inc hauled sludge out of Roxana Water Plant Sludge pit to the Roxana Water Plant sludge basin located at the Roxana Wastewater Plant.
- Hydro-Kinetics representative Mickey Bernard got the accurate information from effluent flow meter to chemical building MCC panel allowing the bleach, Ferric Sulfate and Sodium Bisulfate to be fed in accordance to effluent flow rates. Hydro-Kinetics will return to finish work on effluent chlorine sensor and lime feed pump.

**ADMINISTRATIVE COMMITTEE:**

A motion was made by Kelly and seconded by Smith approving Ordinance #1069 for the Execution of an agreement with Louer Facility Planning for the acquisition of furniture for the new Village Hall.

AYE: Smith, Groppe, Kelly, Raymond & LaTempt (remotely)

ABSENT: White

NAY: None

Motion Carried

A motion was made by Kelly and seconded by Smith to approve Ordinance #1070 Authorizing the Execution of the RMA Min/Max Contribution Agreement.

AYE: Smith, Groppe, Kelly, Raymond & LaTempt (remotely)

ABSENT: White

NAY: None

Motion Carried

A motion was made by Kelly and seconded by Raymond for the approval of Resolution #20-05, Approving and Agreement with Spectrum Communications related to the provision of certain services to the Village of Roxana. (Attorney Lading explained to Trustee LaTempt, no additional modifications forthcoming)

AYE: Smith, Groppe, Kelly, Raymond & LaTempt (remotely)

ABSENT: White

NAY: None

Motion Carried

A motion was made by Kelly and seconded by Groppe to TABLE the approval of the bid from GRP/Wegman for the Doerr Street lights.

AYE: Smith, Groppe, Kelly, Raymond & LaTempt (remotely)

ABSENT: White

NAY: None

Motion Carried

**PUBLIC SAFETY COMMITTEE:**

Mayor would like to have a General Contractor on retainer for the purpose of tree trimming within the Village. OLI has provided a \$25K bid, Mayor to contact Richards Tree Service to discuss possible, less expensive bid. May need to hold residents responsible for some of the cost of tree services.

Mayor to have additional information for the JCM



**PUBLIC WORKS:**

A motion was made by Groppe and seconded by LaTempt approving the bid from McCurdy Retaining Wall Improvements, Award bid to RCS, Inc at the reduced cost of \$188,185

AYE: Smith, Groppe, Kelly, Raymond & LaTempt (remotely)

ABSENT: White

NAY: None

Motion Carried

A motion was made by Groppe and seconded by LaTempt to approve the McCurdy St Retaining wall tree work to Richards Tree Service, Inc, cost not to exceed \$7000.

AYE: Smith, Groppe, Kelly, Raymond & LaTempt (remotely)

ABSENT: White

NAY: None

Motion Carried

**COMMUNITY DEVELOPMENT:**

**NEW BUSINESS –**

**UNFINISHED BUSINESS-**

With no additional business to be discussed a motion was made by Smith and seconded by Groppe to adjourn and enter into Executive Session with no additional discussion to follow.

AYE: Smith, Groppe, Raymond Kelly & LaTempt (remotely)

ABSENT: White

Time: 7:09 p.m.

With no additional business to be discussed a motion was made by Kelly and seconded by Groppe to adjourn regular session.

AYE: Smith, Groppe, Raymond, Kelly & LaTempt(remotely)

ABSENT: White

Time: 7:39 p.m.

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Kim Brenneise, Village Clerk

